Cap Decoration Guidelines

The following cap decorating guidelines will be used to discern appropriate cap submissions. Please take them into consideration when decorating your graduation cap. Failure to follow these rules will result in your cap being disqualified.

In accordance with Title IV, (regarding Education Opportunity and Discrimination) cap decorations that are found to be motivated by hate or discrimination towards any person, group, or class will be deemed inappropriate for submission.

Decorations cannot include the following:

- Profanity, vulgar, or lewd references, and etc.
- Symbols and references to inappropriate topics such as: symbols, pictures, or phrasings, that
 refer to drugs or controlled substances, tobacco, alcohol, weapons, or are of a lewd or sexual
 nature.
- Cannot reference any affiliation with gangs, violence, illegal activity, or disruptive behavior that is considered detrimental to other students.
- Cannot threaten the safety and well-being of any person.

This is not a fully comprehensive list and any cap decorations or alterations deemed inappropriate or determined to pose a risk to student welfare, will not be accepted as a submission. Students must use their best judgement to discern whether or not their decorations are appropriate for submissions in accordance with these guidelines.

Please email or call Kathleen Foley-Peres at <u>kathleen.foley-peres@bristolcc.edu</u> or 774-357-2523 if you have any questions.

Tip:

Consider drafting your design on to cardboard or craft paper <u>prior</u> to decorating your physical graduation cap. This will allow you to restart if you make a mistake or want to change your design. <u>The Commencement Committee will not be replacing broken, damaged, or otherwise compromised caps as a result of decorating process.</u>

<u>The Commencement Committee reserves the right to disqualify anything that is not considered appropriate for submission.</u>