



Roles and Responsibilities of Partners in MAICEI Partnerships

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For Bristol Community College MAICEI Partnership
April 29 2019



Discussion goals

- Review the dual efforts of partnership members to lead and implement a scope of work that results in a productive dual enrollment partnership
- Highlight the policies and practices that dual enrollment partners have implemented to promote successful college experiences for students while they are still eligible for transition services.



Key Dual Enrollment Partners for College-Based Transition Services

Schools

College staff and
faculty

Students

Parents

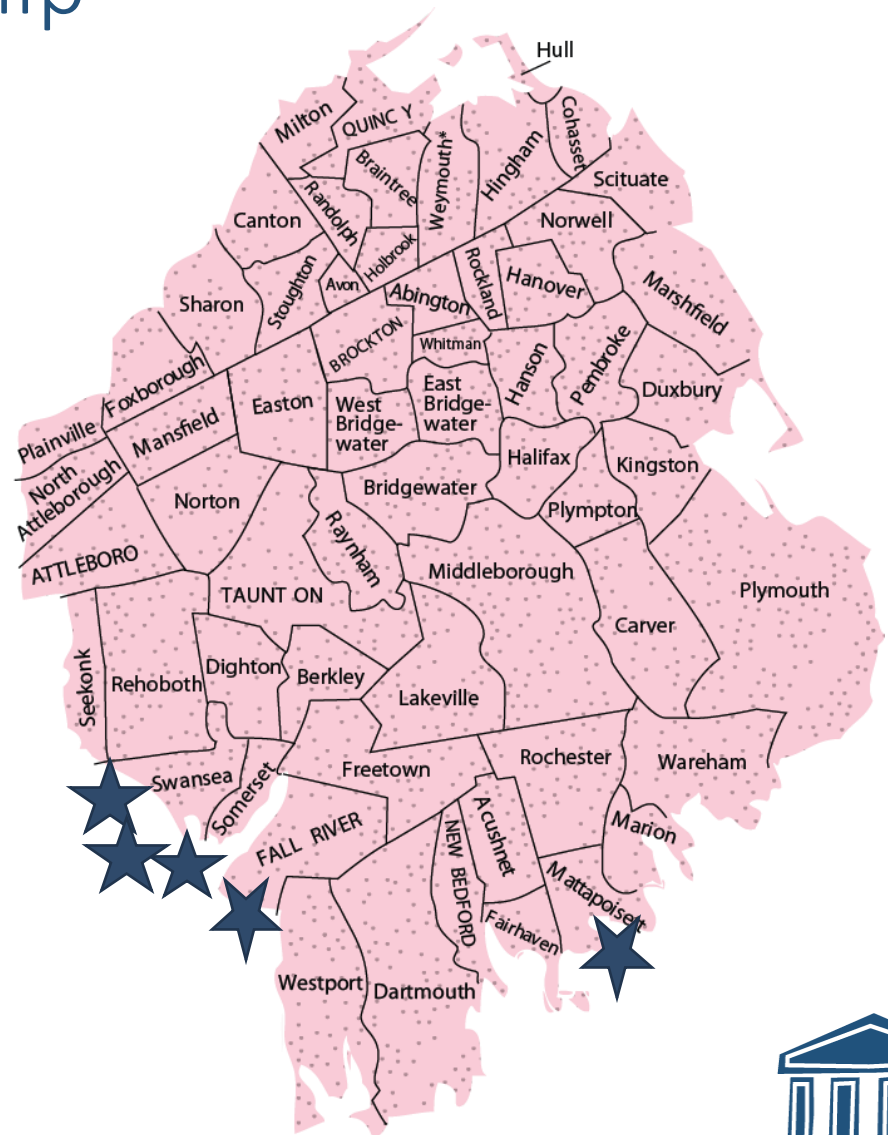
State agencies

Provider agencies



Bristol CC Partnership

- Somerset Berkley Schools
- Fall River Schools
- Old Rochester Schools
- Swansea Schools
- Department of Developmental Services (Southeast region, Fall River area)
- Gottschall Access Program
- Bristol Community College



Partnership leadership team

- Maintain ongoing planning and communication with schools, college staff and faculty, students, parents, state agencies and provider agencies
- Review Memorandum of Agreement
- Resource mapping
- Review of training and professional development opportunities for college and faculty staff, schools and students



Partnership leadership team

- Develop plan toward project self-sustainability
- Facilitate problem solving
- Assist in marketing and promoting initiative within the college, schools and community
- Design program evaluation process
- Conduct regular partnership meetings



Examples of MAICEI Leadership teams



Holyoke Community College

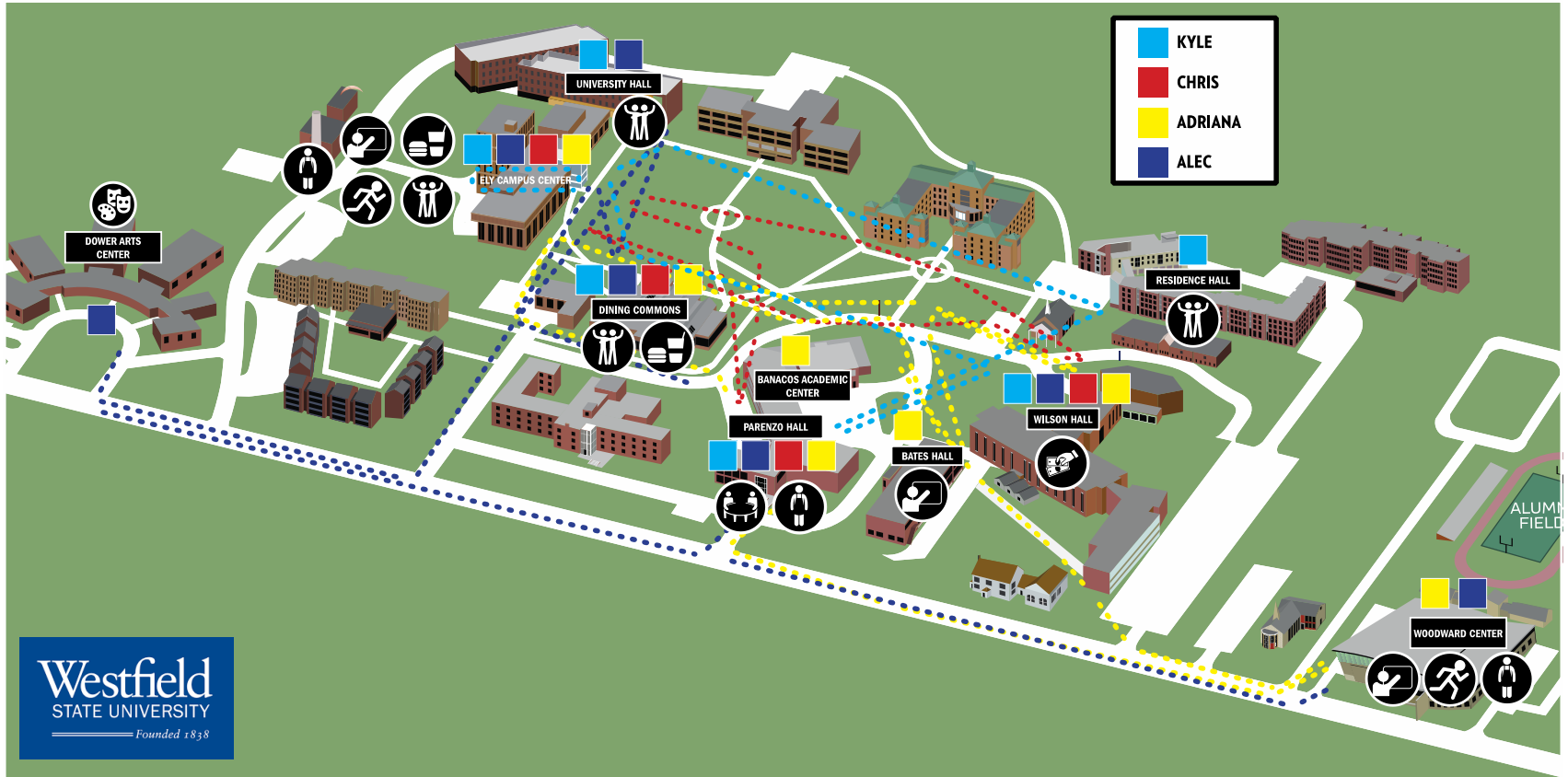


Bridgewater State University













Westfield State
University





Westfield
STATE UNIVERSITY
Founded 1838

 Academics	 Arts	 Job	 Social Life	 Parking
 Academic Support	 Food & Drink	 Money	 Sports and Fitness	 Bus



Partnership meetings: Planning and Support for College-Based Transition Services



College partners' contributions toward successful dual enrollment partnerships

College partners

- Promote MAICEI initiative to faculty and college community
- Collaborate with college staff regarding protocols on accessing registration, course advisement, disability services and student affairs
- Attend partnership leadership meetings



College liaison's contributions toward successful dual enrollment partnerships

College liaison (Program Coordinator)

- Identify and develop training and professional opportunities for college and faculty staff, schools, families and students
- Develop draft memorandum of understanding
- Develop guidelines and application form for recruiting students
- Promote campus resources and events to students
- Promote awareness of initiative to faculty and college community
- Provide technical assistance to faculty



College liaison's contributions toward successful dual enrollment partnerships

College liaison (Program Coordinator)

- Act as a liaison with college departments: Admissions, Advising and Registration, Career Services, Disability Services, Student Family Engagement and other resources on campus
- Facilitate person centered planning sessions with students
- Facilitate partnership meetings with key stakeholders
- Align with other college access/MAICEI initiatives in the state
- Coordinate day to day activities of MAICEI program



School partners' contributions toward successful dual enrollment partnerships

School partners (district liaison)

- Maintain ongoing communication with college liaison, high school staff, families, students, educational coaches
- Identify prospective students for program
- Assist students to complete MAICEI applications
- Identify and assist in training of educational coaches
- Develop flexible staffing schedules for educational coaches
- Adjust attendance, vacation and school day policies



School partners' contributions toward successful dual enrollment partnerships

School partners (district liaison)

- Assist college liaison in student's person-centered planning process
- Promote the utilization of public transportation to and from campus
- Develop safety and emergency protocols
- Provide supervision to educational coaches as needed
- Attend partnership leadership meetings

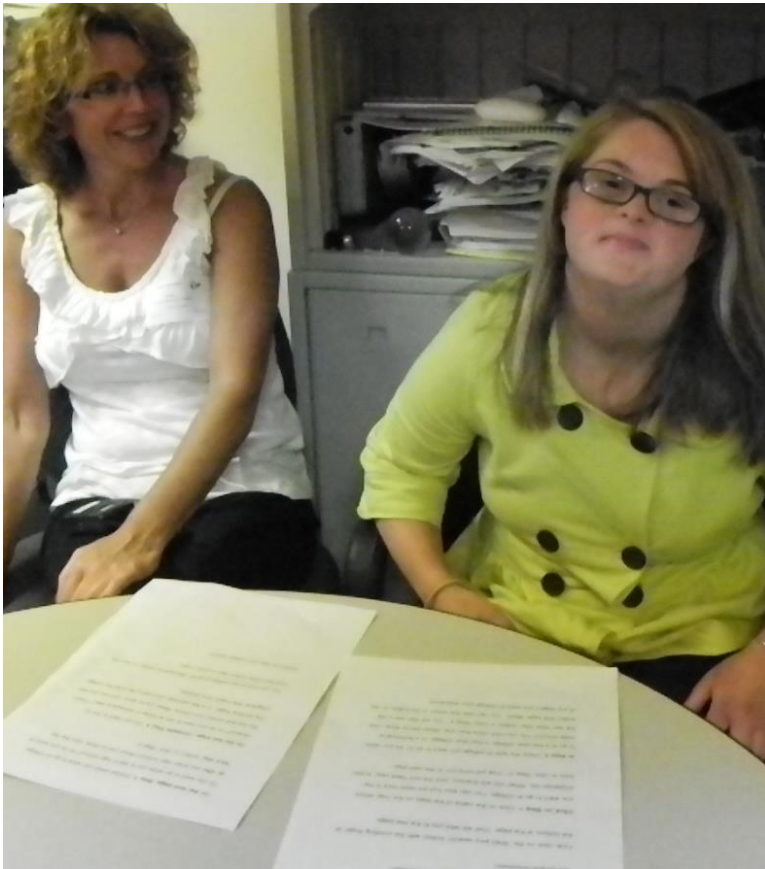


Preparing high school staff

- Present college as a postsecondary option for identified students
- Advocate for raised expectations and access to curriculum with clear standards
- Attend IEP meetings to discuss post-secondary options and to develop IEP transition/postsecondary goals based on college experiences



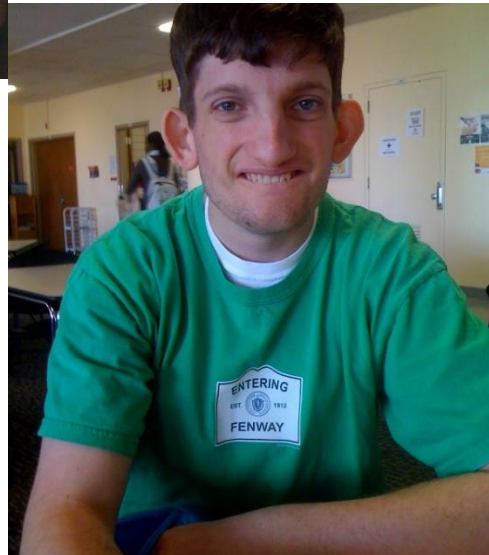
Preparing families



- Promote college as a post-secondary option
- Discuss high school versus college expectations
- Discuss the changing role of families
- Introduce mobility and travel training options
- Discuss safety and risk
- Flexible schedule



Preparing students



- Explain differences between high school and college
- Prepare students for person centered planning session
- Prepare students for initial meetings with advisement and disability services
- Prepare students to take responsibility for self and schedule
- Assist students in orientation to college campus (tours, campus activities)



State agency and provider partners' contributions toward successful dual enrollment partnerships

State agency and provider partners

- Attend partnership leadership meetings
- Promote MAICEI initiative to families and identified students
- Develop an understanding to ensure a seamless continuum of services after student graduates from school system



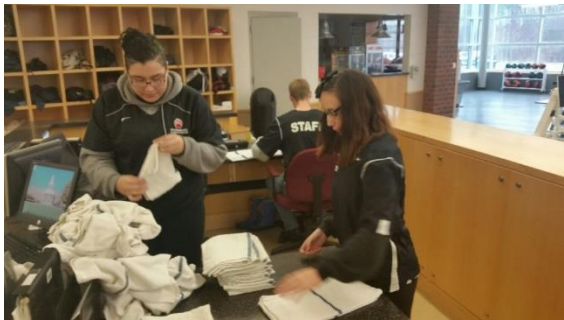
Strategies dual enrollment partners have used to promote employment opportunities

- Partnership budgets for a career specialist
- Partnership collaborates with existing campus and community resources (e.g. career centers)
- School district budgets for job development specialist
- School district contracts with a community provider



College partner budgets for a career specialist

Bridgewater State University Partnership



College taps into existing campus resources

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“It was time to figure out my future.”

“Now I know what I want to do and I’m taking action.”

KUDER PROVIDES:

- Comprehensive online career planning systems.
- Career and education exploration tools.
- Real-time analytics.

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Sam



Anna



Jamal

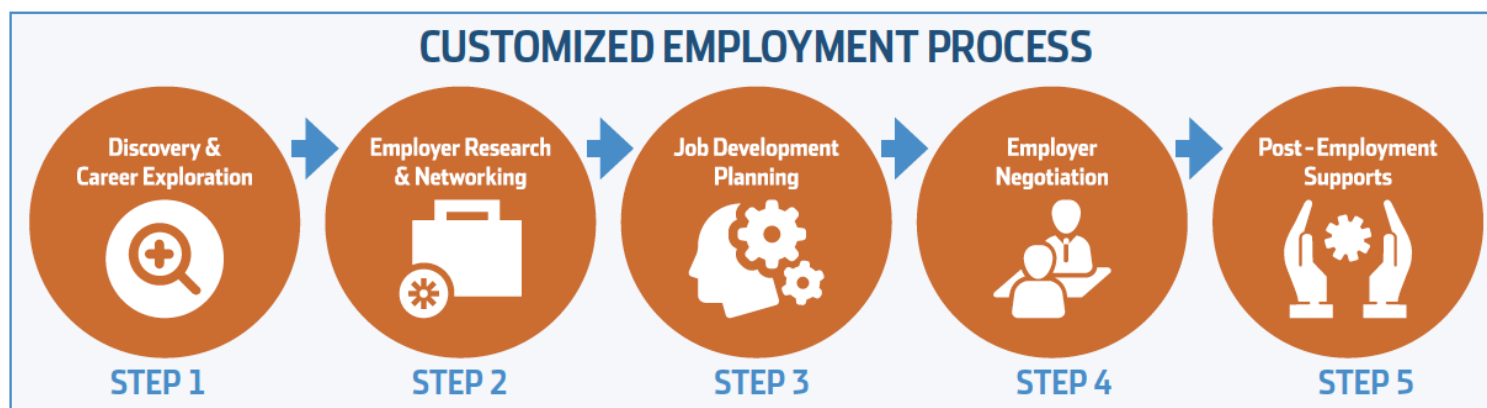


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School district budgets for job development specialist

- Transition department identifies one transition specialist to focus on job development. In some cases, job coaches are trained to do job development as well.



School district contracts with a community provider



<http://nemasketgroup.org/>

- The ***Building Futures Project*** offers the following services to students, families and schools:
- person centered planning
- career exploration and job placement
- community and life skills building
- continuing education
- developing friendships





Additional resources available on
Think College website/ MA
Inclusive Concurrent Enrollment
website





Thank you

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