

NEW VA STUDENT CHECKLIST

- Apply to the College. Admissions ext. 2947.
- Send your military transcripts (and college transcripts if applicable) to Admissions at Bristol for transfer credit evaluation.
- Apply for Financial Aid. Contact Financial Aid at ext. 2515.
- Once accepted, schedule a placement test through the Testing Office at ext. 3978 (students transferring into Bristol from another college may be exempt from placement testing).
- Register for classes (most students will register immediately after placement testing).
- Bring in Certificate of Eligibility.
 - Post 9/11 GI Bill Certificates should be brought to The Veteran Educational Services Center in E-103.
 - National Guard Certificates should be brought to the Student Accounts Office in the Enrollment Center in G Building.
- Complete VA 22-1990 Form (Dependents and Spouses should fill out a 22-5490).
- Complete Bristol VA Certification Form (**Post 9/11 ONLY- Please let the Bristol VA Certifying Official know if you will need Health Insurance**).
- If you are using a tuition waiver; bring the #4 copy of your DD-214 to Financial Aid (ext. 2515).
- Review VA Benefits Programs and other resources via Bristol VA website (Chapter 33 students should review the housing and book allowance policy).
 - www.bristolcc.edu
 - Select Student Services
 - Select Veterans Center
- Report all changes** (adding/dropping courses, withdrawing from a course, receiving an incomplete in a course, change of major) to the VA Certifying Official in E-103 or at ext. 2227.
- Chapters 30, 1606 and 1607 ONLY-** Verify enrollment via WAVE (www.ebenefits.va.gov/ebenefits/manage/education or 1-877-823-2378) at the end of every month.
- Schedule an appointment with the appropriate department to plan for “after Bristol.”

Veterans Career Services ext. 2275

Transfer Affairs ext. 2234