

Bristol Community College
Fall River, Massachusetts

Board of Trustees
Meeting Minutes

August 31, 2015

A. Convening

The three hundred and thirty-fifth regular meeting of the Bristol Community College Board of Trustees was held on Monday, August 31, 2015, at the Waypoint Conference Center at the New Bedford Fairfield Inn and Suites on 185 MacArthur Drive, New Bedford, MA 02740. Chair Joseph Marshall called the meeting to order at 8:18 a.m.

Trustees present: Joseph Marshall, Chair; Dr. Patricia Andrade; Jahziel Chase; James Grady, Esq.; Deborah Kenney; Cynthia Rose; Anthony Sapienza; Dr. Ronald Schwartz; Diane Silvia, Vice Chair; Max Volterra, Esq., Secretary.

Trustees absent: Steven Torres, Esq.

B. Information from the Chair

Chair Joseph Marshall welcomed all to the meeting. This coming year will be a special year – expect a lot of celebration and note to our success and the people associated with our success. I have been honored to serve as Chair for this past year.

Chair Marshall welcomed former Student Trustee Christina Le who had been invited to attend the meeting.

C. Minutes of June 8, 2015, Meeting

Trustee Grady made a motion to accept the Minutes of the June 8, 2015, meeting, as submitted. This was seconded by Trustee Rose.

Trustee Silvia requested to amend the minutes noting the deletion of her name in the President's Report under "Other Items of Interest" for the May 5 MCCTA Meeting at Bunker Hill Community College, as she did not attend the meeting.

Chair Marshall then called for a vote and it was

VOTED unanimously to accept the Minutes of the June 8, 2015, meeting as amended.

D. Minutes of July 1, 2015, Meeting

Upon a Motion made by Trustee Rose to accepted the Minutes of the July 1, 2015, meeting as submitted, and seconded by Trustee Grady, it was

VOTED unanimously to accept the Minutes of the July 1, 2015, meeting as submitted.

E. Minutes of Executive Session of July 1, 2015, Meeting

Upon a Motion made by Trustee Sapienza to accepted the Minutes of the Executive Session of the July 1, 2015, meeting as submitted, and seconded by Trustee Schwartz, it was

VOTED unanimously to accept the Minutes of the Executive Session of July 1, 2015, meeting as submitted.

Trustee Grady made a motion that the Executive Session Minutes of July 1, 2015, continue to be withheld from public disclosure at this time as publication may defeat the lawful purposes of the Executive Session. This was seconded by Trustee Rose, and it was

VOTED unanimously to keep the Executive Session Minutes of the July 1, 2015, meeting from public disclosure at this time.

F. President's Report

President Sbrega acknowledged the new Dean of the New Bedford Campus, James Daniels.

BCC has been designated as the third safest college in the United States per a recent announcement by HomeInsurance.com. This is based upon national data reporting. BCC ranked number 3 based on zero violent crime and walk-ability ratings on our Campus.

Please note Chief Wayne Woods section in Vice President Steve Kenyon's monthly report that states "Weapons Drawn." There have been no incidents to date.

We are currently still at the Taunton Catholic Middle School in Taunton and the question was raised whether we could legally stay there due to code issues. On August 13, Chair Joseph Marshall, President Sbrega, Vice President Kenyon, and Joanne Bentley appealed to the state licensure board and obtained a one year extension. This is a big relief.

The solar carport unveiling with Governor Charlie Baker was a huge success on Friday, August 14. The Governor is impressed with the savings.

President Sbrega attended the Battleship Cove celebration of its 50th Anniversary and the commemoration ceremony of the USS Massachusetts on Friday, August 14. BCC also had a float in the Battleship's Parade in Fall River on Sunday, August 16.

The Statewide Trustee Conference is being held on Wednesday, November 4. Please let Kathleen Wordell know if you wish to attend.

Some schools have moved to renting out college facilities for events such as weddings. BCC is moving towards doing that also. Paul Vigeant is looking further into this.

The Office of College Communications and Vice President Sally Cameron have won awards from the National Council of Marketing and Public Relations (NCMPR). Vice President Sally Cameron has been designated the Communicator of the Year, and Patrick Stone has been selected as Rising Star in Public Relations. The Communications Office also won awards in the following categories: (1) Brochure/flyer, (2) Print Advertisement, (3) Video Shorts, (4) Logo Design, (5) Marketing, and (6) Original Photography. Actual placement is to be announced. Congratulations to Vice President Cameron and her department!

President Sbrega attended the national conference of the National Association of College and University Business Officers (NACUBO) and award ceremony in Nashville on July 19 and 20. Bristol Community College received the Innovation Award for the solar carport and the zero net energy science building honoring the achievement of higher education institutions in Process Improvement and/or Resource Enhancement.

Today we have distributed copies of BCC's 2014-2015 Annual Report.

Student Trustee Jahziel Chase and student Abe Moore were part of the Louis Stokes Alliances for Minority Participation (LSAMP) program that emphasizes STEM activities on August 19.

Other Items of Interest:

In efforts to decrease student hunger on our Campus, the Grab & Go Food Pantry will be opening in mid-September on the Fall River Campus. This is being promoted by the Office of Student Life.

In June, President Sbrega attended several important farewell receptions. On June 16, was a farewell luncheon for Dr. Charles Desmond, former Chairman of the Board of Higher Education, held at the University Dining Club at UMass Boston. Bridgewater State University honored Dr. Dana Mohler-Faria at a farewell reception on June 24. At Framingham State University on June 29 was a farewell reception for Dr. Richard Freeland, former Commissioner of Higher Education.

On June 22, Vice President Kenyon and President Sbrega met with William Whelan, President of Whalen Associates LLC, to discuss a possible site in New Bedford.

On June 30, President Sbrega and members of the BCC community participated in an Interfaith/Community Prayer Service at Bethel AME Church in Fall River promoting racial relations and civility.

On July 22, President Sbrega attended a Fall River Chamber of Commerce Luncheon hosted by Senator Michael Rodrigues and featured Senate President Stanley Rosenberg. One item of discussion was the Bond Bill which is in abeyance.

On July 25, Bristol County Savings Bank awarded BCC with the Community Service Award during a ceremony at a PawSox baseball game at McCoy Stadium. President Sbrega was asked to throw out the first pitch. BCSB donated \$250,000 to BCC at the event.

On August 4, the BCC Fall River Campus was closed due to loss of electricity from an early morning storm. The Campus re-opened at 4:00 p.m.

On August 5, President Sbrega attended the Upward Bound Awards Ceremony.

President Sbrega delivered a welcome at the Project Homeless event at the Fall River Campus on August 7.

On August 19, President Sbrega attended a memorial service held for former Attleboro Mayor Judith Robbins.

On August 26, President Sbrega met with Senator Marc Pacheco and Stacey Kaminski, Director of CONNECT, to discuss the Taunton Life Sciences Center and procedures.

Also on August 26, President Sbrega delivered a welcome at the Access Program Graduation Ceremony hosted by the Gottschall Autism Foundation and Peoples Inc.

Saturday, August 29 was Adjunct Professional Day.

On Sunday, August 30, the Portuguese American Leadership Council of the United States (PALCUS) and the Committee for Grandes Festas do Divino Espirito Santo had a breakfast for the Visiting Delegation at TA Restaurant in Fall River. The following day, BCC sponsored a table for the Great Feast of the Holy Ghost of New England at the Venus de Milo Restaurant.

The 25&Up Project is a program that aims to make college more manageable for adults, recruiting and retaining non-traditional students. Interested students are invited to attend a workshop-style series that includes four, two-hour evening sessions covering topics in critical areas for adult learner success. Participants complete the program having developed a tool kit for success. Workshops were offered on August 19 and 26.

FRC Radio

- Public access
- Decision to revert back to a student station rather than the controversial “open mic” format.

Our Comcast contract was extended by Mayor C. Samuel Sutter.

The marketing campaign, “Because Bristol,” highlights alumni. It includes recent graduates and celebrates diversity.

Diversity – Leading for Change Networking Event - September 2 under the leadership of Vice President Tafa Awolaju and Rob Delaleu.

The Office of Disability Services registered 1471 students last year; 144 grads in FY15, which was double the number of grads in FY14.

The U.S. Department of Education conducted an audit of Financial Aid. It was extremely successful.

Vice President Greg Sethares will be attending an Assessing Learning Outcomes Multi-state Collaborative Demonstration on September 24.

The courtyard now has new enlarged signage. Also, the sculpture there has been cleaned and power-washed.

Upon a Motion made by Trustee Grady and seconded by Trustee Kenney, it was

VOTED unanimously to accept the President's Report.

G. Building Naming Recommendations

Vice President Elizabeth McCarthy said that as a result of recent fundraising efforts, the Office of Resource Development acquired gifts to the College's Foundation and is requesting naming approvals from the Board of Trustees. Please refer to the memo sent from the Chair of the BCC Foundation Donald Smyth to the Board of Trustees that was included with the material for this meeting.

The naming approvals will each be considered individually.

Motion #1

A gift in the amount of \$100,000 from BankFive to name the BankFive Debrief Room in the John J. Sbrega Health and Science Building.

Upon a motion made by Trustee Kenney to approve the naming of the BankFive Debrief Room in the John J. Sbrega Health and Science Building and seconded by Trustee Rose, it was

VOTED unanimously to approve the naming of the BankFive Debrief Room in the John J. Sbrega Health and Science Building.

Motion #2

A gift in the amount of \$50,000 from the St. Anne's Credit Union to name the Medical Assist Area in the John J. Sbrega Health and Science Building.

Upon a motion made by Trustee Rose to approve the naming of the St. Anne's Credit Union Medical Assist Area in the John J. Sbrega Health and Science Building and seconded by Trustee Silvia, it was

VOTED unanimously to approve the naming of the St. Anne's Credit Union Medical Assist Area in the John J. Sbrega Health and Science Building.

Motion #3

A gift in the amount of \$250,000 to name the Microbiology Laboratory at the BCC Attleboro Campus the Earl R. Holden Microbiology Laboratory funded by the Roddy-Holden Foundation.

Upon a motion made by Trustee Grady to approve the naming of the Microbiology Laboratory at the BCC Attleboro Campus the Earl R. Holden Microbiology Laboratory and seconded by Trustee Kenney, it was

VOTED unanimously to approve the naming of the Microbiology Laboratory at the BCC Attleboro Campus the Earl R. Holden Microbiology Laboratory.

Motion #4

From 1992 to 2000, Thomas A. Rodgers individually gave Bristol Community College \$153,000 and since 2001, BCC has received multiple gifts from the Rodgers Family Foundation. The recommendation is to name the Science Building (Building E) on Bristol Community College's Fall River Campus for the Rodgers Family Foundation.

Upon a motion made by Trustee Schwartz to approve the naming of the Science Building (Building E) on Bristol Community College's Fall River Campus for the Rodgers Family Foundation and seconded by Trustee Rose, it was

VOTED unanimously to approve the naming of the Science Building (Building E) on Bristol Community College's Fall River Campus for the Rodgers Family Foundation.

It was asked if the plaque to identify the donor on the room or building is uniform in appearance. Vice President Kenyon said the signage is consistent but the size of the room is different. The E Building signage will be similar to the other buildings on campus. Exact language for signage is to be determined; the dollar amount of the donation is not noted.

Trustee Kenney asked if donors receive notes of gratitude from the College for donations received. Vice President McCarthy said that her office sends acknowledgement letters and President Sbrega also sends a note of gratitude for specific gifts. Trustee Kenney suggested that the Board of Trustees also send a letter of acknowledgement for these particular gifts and naming approvals.

H. Report of the Personnel Committee

Trustee Deborah Kenney, Chair of the Personnel Committee, delivered this report. The Personnel Committee of the Board of Trustees met on August 11, 2015. At the beginning of the Committee Meeting, President Sbrega was asked to summarize the content of each document provided to the Committee and how it met the DHE request for the Presidential evaluation. After doing so, he was excused from the meeting.

Committee Chair Kenney reviewed the process with the Committee and reviewed each document. The Committee also reviewed the instructions from former Commissioner Richard Freeland to be sure every requirement was addressed. The Committee reviewed the FY16 President's Goals and Objectives, and, after substantive discussion, the Committee approved the document.

The Personnel Committee was very pleased with all the material provided and felt strongly that the President's performance was once again exemplary, deserving the highest praise and commendation. After much discussion during the Committee Meeting, Trustee Kenney said that the Personnel Committee approved the following recommendations to be brought before the full Board of Trustees for consideration - a merit salary increase of six percent most emphatically recognizing President Sbrega's strong performance this year, as well as the overall performance he has delivered over his 15-year tenure. This would increase President Sbrega's salary from \$238,685.80 to \$253,006.94. The recommendation was arrived at based on the 3.5 percent authorized by BHE for Non-Unit Professionals paid effective July 1, except for the Presidents and Vice Presidents. The additional 2.5 percent is based on the President's performance for not only this year but also for his consistently strong performance for the past 15 years.

Committee Chair Kenney discussed with the Personnel Committee the Executive Summary draft document which will be signed by her and Board Chairman Marshall and sent to Commissioner Carlos Santiago. It was recommended that the Personnel Committee also meet with Commissioner Santiago in person. The purpose of the meeting is to demonstrate the Board's support for President Sbrega and the work he has done this year as well as the body of work since his appointment as President.

Trustee Grady made a motion to accept the report and approve the recommendations of the Personnel Committee. This was seconded by Trustee Schwartz, and it was

VOTED unanimously to accept the report and approve the recommendations of the Personnel Committee.

President Sbrega thanked the Board of Trustees for this wonderful honor. He remains very grateful to the Board for the work that they do and is appreciative for the opportunity to work with the Board of Trustees at Bristol Community College.

I. Report of Personnel Actions

Upon a Motion made by Trustee Kenney and seconded by Trustee Rose, it was

VOTED unanimously to accept the Report of the Personnel Actions.

J. Workforce and Community Education Contracts

Upon a Motion made by Trustee Grady and seconded by Trustee Volterra, it was

VOTED unanimously to accept the Contracts.

Trustee Grady asked if HiSET grants were also provided to New Bedford (as only the Attleboro, Fall River, and Taunton areas were noted in the report). Vice President Paul Vigeant said that New Bedford chooses to provide this service separately as they receive an equivalent amount of funding from the State.

K. Old Business

There was no Old Business to come before the Board.

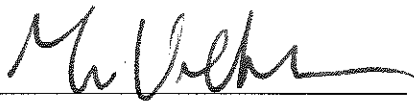
L. New Business

There was no New Business to come before the Board.

M. Adjournment

There being no further business to come before the Board, Chair Marshall declared the meeting adjourned. The time was 8:49 a.m.

Respectfully submitted,



Max Volterra, Esq., Secretary

11/2/15
Date Approved

KAW
Initials