BRISTOL COMMUNITY COLLEGE
777 ELSBREE STREET • FALL RIVER, MA 02720 • 508.678.2811 • WWW.BRISTOLCC.EDU

*Office of the Vice President of Students*

**MEMORANDUM**

**TO:** Potential Graduates

**FROM:** Steven Ozug, Vice President of Students

**DATE:** February 2017

**RE:** Graduation Information 2017

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As we plan for the traditional celebrations of Commencement and the Student Awards Ceremony, the following information should be helpful to you.

## Student Awards Ceremony

You are invited to attend the Student Awards Ceremony on ***Thursday, May 25, 2017, which begins promptly at 6:30 p.m***. in the Margaret L. Jackson Arts Center with a reception to follow from 8–10 p.m. in the Commonwealth College Center. This is a free event, which is open to the entire College community and their guests. The reception will include hot and cold hors d'oeuvres prepared by BCC's Culinary Arts program. Student awards will be presented for academic achievement, service to the College, and other areas of performance. PLEASE NOTE: ***If selected for an award, you will receive notification from the College Awards Committee by mail prior to the event.***

## Commencement

The Commencement Ceremony will be held, rain or shine, on the Elsbree Street campus under a large tent ***Saturday, June 3, 2017, at 11 a.m.*** and will be followed by a reception in the Commonwealth College Center (G building) cafeteria. Light refreshments will be served. **All ceremony participants should arrive on campus at 9:15 a.m. and check in at the Jackson Arts Center (H building) lobby**.

Additional instructions will be outlined in the *Graduation Information* memo you will receive when you pick up your cap and gown at the Bookstore. Seating for guests is provided on a first-come, first-served basis. Guests are encouraged to bring lawn chairs for seating outside of the tent.

## Degrees/Certificates

You will receive a diploma cover during the commencement ceremony. Degrees and certificates will be mailed to the address you provided on your graduation application, and should be received within one month after the ceremony. If you are a December graduate, you should have already received your diploma.

## Commencement Program Listing

Your name will ***not*** appear in the Commencement program or in local newspapers if you have a privacy/confidential hold placed on your record. However, your name will still be announced during the Commencement proceedings. If you currently do have a privacy/confidential hold on your record, but ***do want*** to be listed on the program and in newspapers, please contact the Records Office at RecordsOffice@BristolCC.edu Friday, April 28.

Honors designations in the Commencement program are based on your total GPA at the end of the Spring 2017 semester.

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## Disability Accommodations

OFFICE OF DISABILITY SERVICES
For accommodations, contact:
508.678.2811 ext.2955
**ODS**Access@BristolCC.edu

Requests for accommodations for graduates and/or guests should be made in advance, preferably by ***Monday, April 24, 2017***. If you and/or your guests need accommodations to access this program of events, please contact the BCC Office of Disability Services at 508-678-2811 ext. 2955. A wheelchair accessible ramp to the stage will be provided for graduates, and reserved seating is available for guests with disabilities. However, please contact the BCC Office of Disability Services in advance to discuss the details of the accommodation.

If you and/or your guests need an American Sign Language (ASL) interpreter, Communication Access Realtime Translation (CART) or an Assistive Listening Device (ALD), please contact Julie Jodoin at Julie.Jodoin@bristolcc.edu, at ext. 2568 or by videophone (VP) at 508–689–7616.

## Cap and Gown

You may pick up your cap and gown, and a *Graduation Information* memo at the Bookstore in the Commonwealth College Center (G building) ***beginning May 1***. All items must be picked up before Tuesday, May 30 at 5 p.m.

Bookstore hours May 1 thru June 3, 2017:
May 1-4 (Mon-Thurs) 9am-4pm, May 5 (Fri) 9am-3pm, May 6 (Sat) Closed
May 8-11 (Mon-Thurs) 9am-4pm, May 12 (Fri) 9am-3pm, May 13 (Sat) 10am-2pm
May 15-19 (Mon-Fri) 9am-6pm, May 20 (Sat) 10am-2pm
May 22-25 (Mon-Thurs) 9am-4pm, May 26 (Fri) 9am-3pm, May 27 (Sat) Closed
May 29 (Mon) 9am-4pm, May 30-31 (Tues and Weds) 9am-5pm, June 1 (Thurs) 9am-4pm, June 2 (Fri) 9am-3pm, June 3 (Sat) 8am-2pm

## Phi Theta Kappa Honors Stoles

PTK Honors Stoles are worn by PTK members at graduation and distinguishes them as honor students and campus scholars. PTK Stoles may be picked up ***April 24 through May 31, 2017***, in the Commonwealth Center, room G-211, Monday through Friday, 8 a.m. – 4 p.m., and in G-200, Monday through Thursday, 4 p.m. – 6:30 p.m. For more information, contact Sue Raposo at ext. 2234.

## Graduating Student Auditions for the National Anthem singer

Are you a singer? Would you like to sing the National Anthem at Commencement? Auditions will be held on Wednesday, April 12, 2017, at 1:30 p.m. in the Commonwealth Center Cafeteria.

## Graduating Student Satisfaction Questionnaire

Please complete the *Graduating Student Satisfaction Questionnaire*, which will be available in March through your **accessBCC** account. After you log into your account, click on the ***My accessBCC*** tab and look under **My Quick Links**.

## Questions?

If you have questions about your degree audit, call 774-357-2364. For all other questions, call 774-357-2240 or stop in at the Enrollment Center on the first floor of the Commonwealth College Center. The College web page will post updated Commencement information as necessary.

**Please note:** Graduates who are Massachusetts residents may be required to apply for health insurance if they are no longer covered by the student health insurance or other coverage. For more information, contact the state's Health Connector at 1-877-MA-ENROLL or via the state website www.MAhealthconnector.org.