

Important Dates Calendar per description

2022/2023 Academic Year

Day	Date	End Date (if applicable)	Description	Responsible/Submit to
W	6/1/2022		Send Academic Schedule to Academic Deans and Non-Credit - Spring & Wintersession 2023	Dean/Registrar
M - Sa	8/1/2022	8/6/2022	Student Evaluations OPEN for 6-wk Option & 12-wk Option ("DCE" Unit members) (11.02C). (Summer III- 2022)	Academic Affairs VP/DCE Unit members
M - F	8/15/2022	9/30/2022	Spring & Summer 2023 availability surveys open for Part-time faculty ("Day" and "DCE" Unit members)	Dean/Part-time faculty ("Day" and "DCE" Unit members)
M	8/15/2022		Provide an official Seniority list of eligible faculty members to the MCCC/MTA (DCE10.07)	MCCC/MTA and HR
W	8/24/2022		Board of Trustees - Fall Retreat	Board of Trustees
M	8/29/2022		Final Cancellations- Full Term and 1 Half- Fall 2022	Dean/Registrar/Academic Affairs
W	8/31/2022		Academic Schedule Due to Registrar's Office for Wintersession 2023	Dean/Registrar
W	8/31/2022		Bristol EXP Day	College-wide
Th	9/1/2022		Faculty & Staff Opening Day - Fall 2022	College-wide
Th	9/1/2022		Preferred office hours schedule for approval for Fall 2022 - (12.03D3b1)	Dean/Faculty
T	9/6/2022		Semester Start Date - Fall 2022	Registrar
F	9/9/2022		Cancellations Flex Start - Fall 2022	Dean/Registrar/Academic Affairs
M-Th	9/12/2022	9/15/2022	Adjunct faculty evening series	Adjunct Faculty
M	9/12/2022		DE1 Submission of Course Materials Checklist for Fall 2022 (DCE11.03A)	Academic Affairs VP/Dean/Faculty
M	9/12/2022		Last Day to Add a Course Full Term & First Half for Fall 2022	Registrar
M	9/12/2022		Office hours posted for Fall 2022 (12.03D3b5)	Dean/Faculty
M	9/12/2022		Provide to MCCC Chapter President class schedules of all faculty members whose class schedules differ from their tentative class schedules for Fall 2022 (2.06)	Deans to MCCC Chapter President
M- F	9/19/2022	9/23/2022	Faculty Enrollment Verification for Fall 2022 - 5 business days	Registrar/Faculty
M	9/19/2022		Faculty Workload Computations for Fall 2022 (12.03.B5d7)	Academic Affairs/Academic Areas
M	9/19/2022		Last Day to Drop a Course for Fall 2022	Registrar
M	9/19/2022		Submission of course materials for full-time for Fall 2022 (13.02B2a and 13.07B2a)	Dean/Faculty
T	9/20/2022		Flex Start classes begin	
M	9/26/2022		Last Day to Add a Course FLEX Start - Fall 2022	Registrar
M	9/26/2022		Open Sharepoint for Schedule Changes - Wintersession 2023	Dean/Registrar
T	9/27/2022		HEIRS non-credit data (July - September) carryover due in Oct.	Strategic Analytics and Institutional Research
W - Sa	9/28/2022	12/10/2022	Beginning of the process for classroom observation (13.02B3b) full and part time faculty - Fall 2022	Full and part-time faculty
F	9/30/2022		Academic Schedule Due to Registrar's Office - Spring 2023	Dean/Registrar

Sa	10/1/2022		Notification of Tenure consideration to eligible unit members in their 6th or later year by the appropriate Dean(s) (11.03C2)	Deans to eligible Unit Members/copies sent to immediate supervisor and to the Unit Personnel Practices Committee
M	10/3/2022		Board of Trustees meeting	Board of Trustees
W	10/5/2022		Schedule goes Live on Web - Wintersession 2023	Registrar
Th	10/6/2022		Sabbatical Leave Committee established (9.01I8b)	Learning Council
F - F	10/7/2022	10/21/2022	Student evaluation period for part-time faculty ("DCE" Unit members) for Fall 2022 First-Half Option (11.02.C)	Academic Affairs
T	10/11/2022		Course materials returned to faculty (13.02B2d) (13.07B2d) Fall 2022	Dean/Faculty
W - F	10/12/2022	10/21/2022	Distance Education evaluation period for First Half - Fall 2022	
W	10/12/2022		Schedule is Active - opens for Registration Winter 2023	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
Th	10/13/2022		Last Day to Withdraw First Half Term/semester for Fall 2022	Registrar
F	10/14/2022		E-mail notification to Faculty for final grades - First Half for Fall 2022	Registrar/Faculty
Sa	10/15/2022		A list of all new full-time an all part time unit members and specific course assignments for the fall semester. Such list shall include name, starting salary, funding source, and rank, address and home telephone number. (2.06) Fall 2022	Employer to Association President of the President's designee
Sat	10/15/2022		Notice of non-reappointment/Termination at the end of the fifth (5th) year of service or later; notice provided by October 15 of the year of termination. (11.02A1b)	Academic Affairs VP
Sat	10/15/2022		Provide information listed in Article 2.06. This includes, but is not limited to: a copy of the full and part-time payroll, the number of filled and vacant positions and enrollment figures by program for Fall 2022 (2.06)	Academic Affairs/Association President
Sa	10/15/2022		Spring 2023 Book Adoptions Due	Bookstore
Sa	10/15/2022		Submit a list of college service activities to be performed in Fall 2022 (13.02B4b)	Faculty/Dean -Appropriate Supervisor
Sa	10/22/2022		Advisory Committee final membership lists due	Academic Affairs VP
Su	10/30/2022		Registrar to send non-credit schedule to Deans for Summer I, II and III 2023	Dean/Registrar
M	10/31/2022		MCCC Chapter shall be notified whenever a faculty member is scheduled to teach a course that commences on or after 4 pm as part of the faculty member's day unit workload for Spring. (12.03.B.3.d)	MCCC
M	10/31/2022		Notification to faculty member, by appropriate supervisor, of change in the tentative class schedule or subject matter preparation (12.02) Spring 2023	Dean/Faculty
T	11/1/2022		Open Sharepoint for Schedule Changes - Spring 2023	Dean/Registrar
Su	11/6/2022		Last Day to Add a Course second Half for Fall 2022	Registrar
M	11/7/2022		Board of Trustees meeting	Board of Trustees
T	11/8/2022		Assessment Day	College-wide
W	11/9/2022		Schedule goes Live on Web - Spring 2023	Registrar

M	11/14/2022		Last Day to Withdraw Full Term for Fall 2022	Registrar
W	11/16/2022		Schedule is Active - opens for Spring 2023 Registration	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
M	11/21/2022		Formation of Unit Personnel Practices Committee for determining tenure (11.03.C1)	Learning Council co-chairs
Sa - F	11/26/2022	12/16/2022	Distance Education evaluation period for Full Term - Fall 2022	
T - F	11/29/2022	12/16/2022	Distance Education evaluation period for Flex Start - Fall 2022	
Th	12/1/2022		Academic Affairs to update their degrees, certificates, etc./ area admins for updates to the org charts	Academic Affairs
Th	12/1/2022		Deadline for Faculty to submit Dynamic Form/proposed plan for sabbatical leave for FY23/24 (9.01I8a)	Faculty/Immediate Supervisor
Th - F	12/1/2022	12/16/2022	Student evaluation period for part-time faculty ("Day" and "DCE" Unit members) for Fall 2022 full term, Flex Start and Second Half Option (11.02C)	Academic Affairs
F	12/2/2022		Last day for Second Half to withdraw from Fall 2022	Registrar
W - F	12/7/2022	12/16/2022	Distance Education evaluation period for Second Half - Fall 2022	
F	12/9/2022		E-mail notification to Faculty for final grades Full Term & 2nd Half for Fall 2022	Registrar/Faculty
M	12/12/2022		Joint Board of Trustees meeting	Academic Affairs VP/President/Board of Trustees
T	12/13/2022		HEIRS non-credit data (October - December) carryover due in Jan	Strategic Analytics and Institutional Research
Th	12/15/2022		Recommendations for appointments are forwarded to the Sabbatical Leave Committee from Academic Vice President for ranking for FY 23-24. (9.01I8c) Applicants use dynamic forms	Academic Affairs VP to Sabbatical Leave Committee
F	12/16/2022		A faculty member shall submit a log of Student advisement to the President or designee (13.02B4b) Fall 2022	Appropriate Supervisor
F	12/16/2022		Faculty member shall submit a log of College service activities performed during the semester to the President of the College or the President's designee. (13.02B4b) Fall 2022	Appropriate Supervisor
F	12/16/2022		Final Cancellations - Wintersession 2023	Dean/Registrar/Academic Affairs
F	12/16/2022		Fall 2022 Semester End Date	Registrar
W	12/21/2022		Final Grades Deadline (ALL) Fall 2022	Faculty/Registrar
W - Sa	12/21/2022	1/21/2022	Grade Appeals period for Fall 2022	
T	12/27/2022		Last Day to Add a Course Winter 2023	Registrar
T	12/27/2022		Semester Start Date for Wintersession 2023	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
Th-W	12/29/2022	1/4/2023	Faculty Enrollment Verification - 5 business days for Wintersession 2023	Registrar/Faculty
Th	12/29/2022		Last Day to Drop a Course - Wintersession 2023	Registrar

Th	12/29/2022		Last day to add for Wintersession - Spring 2023	
Th	12/29/2022		Last day to audit for Wintersession - Spring 2023	
F - F	12/30/2022	1/13/2023	Student evaluation period for part time faculty for Wintersession 2023 - ("Day" and "DCE" Unit members) (11.02C)	Academic Affairs
F	12/30/2022		Submit documentation relating to performance of a professional staff member (E4&5 - log of Student advisement and college services activities) for evaluation purposes (13.03B3.a) Fall 2022	Faculty/Professional Staff/Dean- Professional staff member to President of the College
Sa	12/31/2022		Last day to drop at 100% refund less \$37 Student Service Fee (SSF) for Wintersession	
Su	1/1/2023		Last day to withdraw at 50% refund for Wintersession	
M	1/2/2023		Academic Schedule Due to Registrar's Office for Summer I, II and III 2023	Dean/Registrar
M	1/2/2023		Last Day to Withdraw Wintersession 2023	Registrar
M	1/2/2023		Last day for student withdrawal from part of term for Wintersession	
F	1/6/2023		E-mail notification to Faculty for final grades Wintersession 2023	Registrar/Faculty
T - F	1/10/2023	1/13/2023	Distance Education evaluation period for Wintersession 2023	
F	1/13/2023		Semester End Date Wintersession 2023	Registrar
M	1/16/2023		Fall 2023 & Winter 2024 availability surveys will be open for Part-time faculty ("Day" and "DCE" Unit members)	Part-time faculty ("Day" and "DCE" Unit members)
W	1/18/2023		Materials for Board Meeting due to President's office	Kathy Wordell
W	1/18/2023		Final Grades Deadline (ALL) Wintersession 2023	Faculty/Registrar
F	1/20/2023		Final Cancellations - 1st Half & FT - Spring 2023	Dean/Registrar/Academic Affairs
F	1/20/2023		Final Cancellations Full Term and 1st half - Spring 2023	Dean/Registrar/Academic Affairs
M	1/23/2023		Immediate supervisor forward recommendation to the appropriate Dean with a plan for coverage of the sabbaticant's classes, services, or other professional responsibilities by other unit members and, where appropriate, an estimate of the cost of replacement relative to existing budgeted salaries. Said recommendations shall be forwarded no later than January 15 for the Fall semester or July 1 (9.01I8c)	Supervisor to Deans
M	1/23/2023		Recommendations of the Sabbatical Leave Committee in rank order shall be submitted to Deans & the applicants for FY 23-24. (9.01I8c) This happens through the dynamic form routing.	Sabbatical Leave Committee to Deans & applicant
M	1/23/2023		Dean sends their sabbatical recommendations to the President and AAVP including plans for coverage, services or other professional responsibilities, estimated cost, if appropriate, for those individuals recommended for Sabbatical Leave. (9.01I8d)	Dean/President/AAVP
M	1/23/2023		President/President's designee shall review tabulated Student evaluation data and forward a summary to part-time faculty (13.07B1e) Fall 2022	President/President's designee/part-time faculty
T	1/24/2023		Faculty and Staff Opening Day - Spring 2023	College-wide

W	1/25/2023		Semester Start Date Spring 2023	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
F	1/27/2023		Preferred office hours schedule for approval for Spring 2023 (12.03D3b1)	Faculty/Dean
M	1/30/2023		Student evaluation results for full-time tenure faculty in their evaluative year (13.02.B.1de)	Academic Affairs VP
M	1/30/2023		Board of Trustees meeting	Board of Trustees
T	1/31/2023		Last day to add for full term and 1st half - Spring 2023	
T	1/31/2023		Last day to audit for 1st half - Spring 2023	
T	1/31/2023		Last day to drop at 100% refund less \$37 Student Service Fee (SSF) for 1st half	
T	1/31/2023		Tabulated data of students evaluations due to only tenured faculty (13.02B1d)	Online Learning
T	1/31/2023		Office hours posted (12.03D3b5) Spring 2023	Dean/Faculty
W	2/1/2023	2/7/2023	Faculty Enrollment Verification for 1st half Spring 2023	Registrar/Faculty
W	2/1/2023		President brings sabbatical leave recommendations to the Board of Trustees (9.01.I.8e)	VPAA to President and President to the Board of Trustees
Th	2/2/2023		Part time faculty member to respond to evaluation summary data received. (13.07B1f) Fall 2022	Faculty to Dean
F	2/3/2023		DE1 Submission of Course Materials Checklist (DCE11.03A) Spring 2023	Academic Affairs VP/Dean/Faculty
F	2/3/2023		Provide to MCCC Chapter President class schedules of all faculty members whose class schedules differ from their tentative class schedules (2.06) Spring 2023	Deans to MCCC Chapter President
F	2/3/2023		Faculty Workload Computations - Spring 2023 (12.03.B5d7)	Academic Affairs/Academic Areas
F	2/3/2023		Submission of course materials for full-time (13.02B2a and 13.07B2a) Spring 2023	Faculty/Dean
F	2/3/2023		Open Sharepoint for Schedule Changes for Summer I, II and III - 2023	Dean/Registrar
T	2/7/2023		Last day to audit for full term - Spring 2023	
T	2/7/2023		Last day to drop at 100% refund less \$37 Student Service Fee (SSF) for full term	
T	2/7/2023		Last day to withdraw at 50% refund for 1st half	
T	2/7/2023		Last Day to Add/Drop a Course Spring 2023	Registrar
T	2/7/2023		Flex Start classes begin	
T	2/7/2023		Recommendations for reappointment of non-tenured faculty to Academic Affairs VP	Academic Affairs VP
W - T	2/8/2023	2/14/2023	Faculty Enrollment Verification for full term - Spring 2023	Registrar/Faculty
M	2/13/2023		Last day to add for Flex Start - Spring 2023	
M	2/13/2023		Last day to audit for Flex Start - Spring 2023	
T	2/14/2023		Last day to withdraw at 50% refund for full term	
T	2/14/2023		Deans draft course schedule for Fall 2023	Deans/AAVP

W	2/15/2023		President/President's designee shall after receipt and review of all evaluation components develop a summary evaluation of each full-time faculty member in an evaluation year. A copy of the summary shall be forwarded to the full-time faculty member (13.02B6)	President/President's designee/full-time faculty
W	2/15/2023		Fall 2023 & Winter 2024 availability surveys close for Part-time faculty ("Day" and "DCE" Unit members)	Deans/AAVP
W	2/15/2023		Submit a list of college service activities to be performed in Spring 2023 (13.02B4b)	Faculty/Dean -Appropriate Supervisor
M	2/20/2023		Last day to drop at 100% refund less \$37 Student Service Fee (SSF) for Flex Start	
T - F	2/21/2023	2/28/2023	Faculty Enrollment Verification for Flex Start Spring 2023	Registrar/Faculty
W	2/22/2023		Full time faculty member to respond to the summary evaluation received. (13.02B6)	Faculty to Dean
W	2/22/2023		Deans begin review of unit members who meet minimum qualifications for Change of Rank. (Due to Academic Affairs VP on 3/15 each year)	Deans
M	2/27/2023		Last day to withdraw at 50% refund for Flex Start	
M	2/27/2023		Board of Trustees meeting	Board of Trustees
T	2/28/2023		Last day for student withdrawal from part of term for 1st half	
T	2/28/2023		A list of all new full-time and all part time unit members and specific course assignments for the fall semester.Such list shall include name, starting salary, funding source, and rank, address and home telephone number. (2.06) Spring 2023	Employer to Association President of the President's designee
T	2/28/2023		Last day to submit curriculum curriculum, program & courses for CATALOG 23-24	Deans, chairs and coordinators
T	2/28/2023		Full-time faculty submit teaching preferences	
T	2/28/2023		MCCC Chapter shall be notified whenever a faculty member is scheduled to teach a course that commences on or after 4 pm as part of the faculty member's day unit workload for Fall (12.03.B.3.d)	MCCC
W	3/1/2023		Course materials returned to faculty (13.02B2d) (13.07B2d) Spring 2023	Dean/Faculty
W	3/1/2023		Last date to notify of non re-appointment/termination at the end of the first (1st) through fourth (4th) year of service; notice provided by March 1 of that year of service; (11.02A1a)	Academic Affairs VP
W	3/1/2023		Recommendations for reappointment of non-tenured faculty to President	Academic Affairs VP/President
W	3/1/2023		Schedule goes Live on Web Summer 2023	Registrar
W	3/1/2023		Spring Professional Development Day	College-wide
F	3/3/2023		Student evaluation period for Spring 2023 First-Half Option opens ("DCE" Unit members) (11.02C)	Academic Affairs/Online Learning/DCE Unit Members
F	3/3/2023		E-mail notification to Faculty for final grades for 1st Half - Spring 2023	Registrar/Faculty
T	3/7/2023		Distance Education evaluation period for First Half - Spring 2023	

W	3/8/2023		Schedule is Active opens for Registration Summer I , II & III - 2023	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
F	3/10/2023		Student evaluations for 1st Half and Distance Education ends - Spring 2023	Online Learning
W	3/15/2023		Due date for the immediate supervisor and the Unit Personnel Practices Committee to review the individual's official personnel file and forward recommendations for either tenure or a one (1) year terminal appointment to the appropriate Dean(s) (11.03C3)	Immediate supervisor and the Unit Personnel Practices Committee to appropriate Dean(s)
W	3/15/2023		Last day for Deans to forward recommendations for eligible faculty for Change of Rank to the VPAA (President's designee) (14.03B)	Dean/Academic Affairs Vice President
W	3/15/2023		Recommendations for reappointment of non-tenured faculty to Board of Trustees	Academic Affairs/Board of Trustees
W	3/15/2023		Summer 2023 Book Adoptions Due	Bookstore
F	3/17/2023		HEIRS Non-credit data (January - March) carryover due in Apr.	Strategic Analytics and Institutional Research
F	3/17/2023		Chairs & Coordinator postings	
Th	3/30/2023		Evaluation of department chairpersons. (Forms XX-1 or XX-2) (20.08A)	Academic Affairs VP
F	3/31/2023		Notification to faculty member, by appropriate supervisor, of change in the tentative class schedule or subject matter preparation (12.02) Fall 2023	Dean/Faculty
F	3/31/2023		Provide to MCCC tentative class schedule for all full-time faculty members for the subsequent semester no later than the dates by which the faculty members must be notified of these tentative schedules as provided in Article XII. (2.06 & 12.02A) Fall 2023	Deans to MCCC Chapter President
M	4/3/2023		Board of Trustees meeting (Bristol New Bedford)	Board of Trustees
W	4/5/2023		Schedule goes Live on Web Fall session 2023	Registrar
Su	4/9/2023		Last day to add for 2nd half - Spring 2023	
Su	4/9/2023		Last day to audit for 2nd half - Spring 2023	
Su	4/9/2023		Last day to drop at 100% refund less \$37 Student Service Fee (SSF) for 2nd half	
M - F	4/10/2023	4/14/2023	Faculty Enrollment Verification for 2nd half Spring 2023	
	4/12/2023		Last day for student withdrawal from part of term for full term	
	4/12/2023		Last day for student withdrawal from part of term for Flex Start	
W	4/12/2023		Last Day to Withdraw for full term and flex start - Spring 2023	Registrar
W	4/12/2023		Schedule is Active - opens for Registration Fall 2023	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
W	4/12/2023		Provide to MCCC tentative class schedule for all full-time faculty members for the subsequent semester no later than the dates by which the faculty members must be notified of these tentative schedules as provided in Article XII. (2.06 & 12.02A) Spring 2023	Deans to MCCC Chapter President
F	4/14/2023		Fall 2023 Book Adoption Due	Bookstore

F	4/14/2023		President reviews and announces Change of Rank decision (14.03C) AAVP notifies faculty about change of rank decisions	President/President's designee/Faculty
F	4/14/2023		The appropriate Dean(s) forwards their tenure recommendations to the President/President's designee by April 15 (11.03C.4)	Dean/President/President's designee
Su	4/16/2023		Last day to withdraw at 50% refund for 2nd half	
T	4/25/2023	5/10/2023	Distance Education evaluation period for Full Term - Spring 2023	
F	4/28/2023	5/10/2023	Distance Education evaluation period for Flex Start - Spring 2023	
	5/1/2023		Last day for student withdrawal from part of term for 2nd half	
M	5/1/2023		College notifies applicants of sabbatical leave decisions (9.01.8f)	AAVP
M	5/1/2023		Joint Board of Trustees meeting	Academic Affairs VP/President/Board of Trustees
M	5/1/2023		Last date for unit members to be notified on tenure decisions; Unit member is notified of the President's designee recommendations (11.03.C5)	President/President's designee/Faculty/Dean
M	5/1/2023		The President/President's designee reviews the recommendations of the Dean and forward to the employer for tenure. (The unit member shall be notified of the President's recommendation within twenty (20) calendar days thereafter) 11.03C5.	President/President's designee/faculty
W	5/3/2023		Student evaluation period for part-time faculty ("Day" and "DCE" Unit members) for Full term and Second Half Option for Spring 2023 (11.02C)	Academic Affairs VP
T	5/9/2023	5/10/2023	Distance Education evaluation period for Second Half - Spring 2023	
W	5/17/2023		A faculty member shall submit a log of college service activities and Student advisement log to the President or designee (13.02B4b) Spring 2023	Appropriate Supervisor
W	5/17/2023		Semester End Date Spring 2023	Registrar
Sa	5/20/2023		Commencement	Academic Affairs
T	5/23/2023		Final Grades Deadline (ALL) Spring 2023	Faculty/Registrar
W	5/24/2023		Final Cancellations- Summer I & II 2023	Dean/Registrar/Academic Affairs
T	5/30/2023		Submit documentation relating to performance of a professional staff member (log of Student advisement and college services activities) for evaluation purposes (13.03B3.a) Spring 2023	Faculty/Professional Staff/Dean- Professional staff member to President of the College
W	5/31/2023		PAFs for summer hours due (Dynamic Form initiated by Chairs and Coordinators)	Academic areas/Payroll
M	6/5/2023		Board of Trustees Annual Meeting	Board of Trustees
M	6/5/2023		Semester Start Date Summer I - 2023 (6 weeks)	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
M	6/5/2023		Semester Start Date Summer II - 2023 (12 weeks)	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications

Su	6/11/2023		Last Day to Add a Course Summer I - 2023 (6 weeks)	Registrar
Su	6/11/2023		Last Day to Add a Course Summer II - 2023 (12 weeks)	Registrar
Th	6/15/2023		President/President's designee shall review tabulated Student evaluation data and forward a summary to part-time faculty (13.07B1e) Spring 2023	President/President's designee/part-time faculty
Sa- F	6/17/2023	6/23/2023	Faculty Enrollment Verification - 5 business days - Summer I 2023	Registrar/Faculty
Sa- F	6/17/2023	6/23/2023	Faculty Enrollment Verification - 5 business days - Summer II 2023	Registrar/Faculty
Sat	6/17/2023		Last Day to Drop a Course- Summer I (six weeks) and Summer II - 2023 (12 weeks)	Registrar
Sat	6/24/2023		Last Day to Withdraw Summer I - 2023 (6 Weeks)	Registrar
M	6/26/2023		HEIRS non-credit data (April - June) carryover due 7/3/23	Strategic Analytics and Institutional Research
T	6/27/2023		Part time faculty member to respond to Evaluation summary data received. (13.07B1f) Spring 2023	Faculty to Dean
Sa	7/1/2023		Academic Affairs to update their degrees, certificates, etc./ area admins for updates to the org charts	Academic Affairs
Sa	7/1/2023		Notification by the appropriate supervisor of work assignment for professional staff members (12.04C) Due date for E7	Appropriate Supervisor/Professional Staff Members
Sa - Sa	7/1/2023	7/15/2023	Student evaluation period for Summer I 2023, 6-wk Option for Summer 2023 ("DCE" Unit members (11.02C)	Academic Affairs/Online Learning/DCE Unit Members
F - Sa	7/7/2023	7/15/2023	Distance Education evaluation period for Summer I - 2023	
F	7/7/2023		E-mail notification to Faculty for final grades Summer I - 2023	Registrar/Faculty
Sat	7/15/2023		Semester End Date Summer I - 2023 (6 weeks)	Registrar
M	7/17/2023		Semester Start Date Summer III - 2023 (6 weeks)	Students, Enrollment Management, Financial Aid, Academic Affairs, Advising, Marketing/Communications
W	7/19/2023		Final Grades Deadline (ALL) Summer I - 2023	Faculty/Registrar
Sat	7/22/2023		Last Day to Withdraw Summer II - 2023 (12 Weeks)	Registrar
Su	7/23/2023		Last Day to Add a Course Summer III - 2023 (6 weeks)	Registrar
Sa- F	7/29/2023	8/4/2023	Faculty Enrollment Verification - 5 business days - Summer III - 2023	Registrar/Faculty
Sat	7/29/2023		Last Day to Drop a Course- Summer III - 2023 (6 weeks)	Registrar
Th - Sa	8/10/2023	8/26/2023	Distance Education evaluation period for Summer II - 2023	
Sat	8/12/2023		Last Day to Withdraw Summer III - 2023 (6 Weeks)	Registrar
Sa - Sa	8/12/2023	8/26/2023	Student evaluation period for Summer II and Summer III 12-wk Option for Summer 2023 ("DCE" Unit members) (11.02C)	Academic Affairs/Online Learning/DCE Unit Members
F - Sa	8/18/2023	8/26/2023	Distance Education evaluation period for Summer III - 2023	
F	8/18/2023		E-mail notification to Faculty for final grades for Summer II and Summer III 2023	Registrar/Faculty
Sat	8/26/2023		Semester End Date for Summer II 2023 (12 weeks) and Summer III 2023 (6 weeks)	Registrar
W	8/30/2023		Final Grades Deadline (ALL) Summer II and Summer III - 2023	Faculty/Registrar

M - Sa	8/15/2023	8/20/2023	Student evaluation period for part-time faculty Summer III 2023 ("DCE" Unit members) 6-wks Option III (11.02C)	Academic Affairs
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