

2024 Presidential Search Targeted Timeline

Month	Action
January 29, 2024	<ul style="list-style-type: none"> • Announce in email before the board meeting that President Douglas will announce her retirement that day. • President Douglas informs her direct reports of her retirement date. • Announcement made at the Board of Trustees meeting. Chair Medeiros presents a sketch of the next steps (selecting a search firm, forming search committee, etc.)
January 30, 2024	<ul style="list-style-type: none"> • The announcement is shared with the Bristol Community College Community, media, MACC and the 14 Massachusetts Community Colleges. • VP Steve Kenyon begins the process of submitting RFP with prospective search firms.
March 2024	<ul style="list-style-type: none"> • A search firm is selected and announced.
April 2024	<ul style="list-style-type: none"> • Search committee membership is solidified.
May 2024	<ul style="list-style-type: none"> • Listening sessions with the college community and greater community are held to create a presidential profile, including the challenges and opportunities.
July 2024	<ul style="list-style-type: none"> • The first committee meeting takes place. • The Presidential Profile is completed and ready for distribution.
Summer 2024	<ul style="list-style-type: none"> • The position is posted for at least six weeks.
September 2024	<ul style="list-style-type: none"> • Candidates are screened and selected for the first round of interviews by mid-September. • Zoom interviews are conducted by the end of September.
October 2024	<ul style="list-style-type: none"> • By mid-October, the second round of interviews will be conducted, and a finalist is recommended.
November 4, 2024	<ul style="list-style-type: none"> • Candidate is voted on at the November 4th Board of Trustees meeting.
December 10, 2024	<ul style="list-style-type: none"> • The finalist is voted on by the Massachusetts Board of Higher Education.
January 20, 2025	<ul style="list-style-type: none"> • New president begins.