

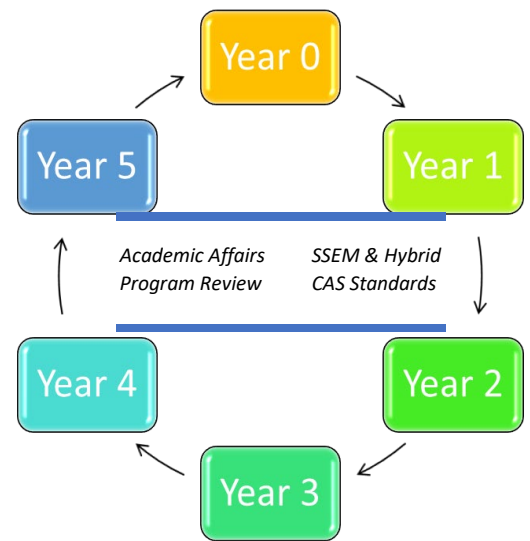
5-Year + One: Review Cycle

Each year at a glance

Brief Description

Reviews allow the College to assess the overall effectiveness of its programs and, as a result, these reviews provide a basis for modifying programs, establishing new programs, and allocating resources. Because Bristol is committed to building a narrative that is inclusive and comprehensive of the student experience, Academic Affairs, Student Support Services and Enrollment Management, along with several operational non-student-centered departments engage in the review process.

The review is an ongoing process over a course of 6-years and builds on top of the previous year's deliverables. Reviews should support conclusions about programs using specific data on student success of learning outcomes and the effectiveness of programs within and beyond classroom learning. They are grounded in several best practices and frameworks. During the six-year period between years, departments conduct assessment projects which support SMART goals and yield actionable plans to improve practice. At the end of each year, departments summarize their findings using a template that focuses on the current year deliverables and additional assessment initiatives outside the review process.



Year Zero:

Academic Affairs:

Curriculum Maps

SSEM & Hybrid:

Department Mission Statement
Department Goals
Department Outcomes

Year 1:

Academic Affairs:

Program Statement
Program Learning Outcomes
Curriculum Maps
Student Success

SSEM & Hybrid:

Alignment
Assessment Project
Part 8 of CAS Standards

Year 2:

Academic Affairs:

Equity-Minded Practices
Program Faculty
Implement SMART Goals

SSEM & Hybrid:

Equity-Minded Practices
Part 4 of CAS Standards
Execute Assessment Findings
SMART Goals

Year 3:

Academic Affairs:

External Feedback
Market Data
Part 8 of CAS Standards
Prep for Course Review

SSEM & Hybrid:

External Feedback
Update Alignment Chart
Execute SMART Goals
Part 9 of CAS Standards

Year 4:

Academic Affairs:

Course SLOs
Assessment Measures
Curriculum Map
General Education Competencies

SSEM & Hybrid:

Assessment Project II

Year 5:

Academic Affairs:

Assessment of Course Level
Final 5-Year Report

SSEM & Hybrid:

Execute Assessment Findings
Final 5-Year Report

Each cycle year will include a 360 approach:

Deliverables will be clearly outlined

Each deliverable will include an instruction guideline document

Each year will include training, drop-in workshops, resources and templates (Assessment Day, Spring Series on Assessment, All About Assessment-Bristol Weekly, Website)

Each year will include an end of year report documenting work

Each year will include feedback provided by Assessment Advisory & Resource committee

Each year will incorporate findings/feedback & SMART Goals