BRISTOL COMMUNITY COLLEGE

Board of Trustees
Board Meeting

MEETING MINUTES

Monday, October 5, 2026

1. Call to Order

The four hundred and thirty fourth meeting of the Bristol Community College Board of Trustees was held on Monday, October 5, 2026. The meeting was held in person at the Bristol Community College located at 777 Elsbree Street, Fall River, MA, in the Ryckebusch Faculty/Staff Lounge within the Commonwealth College Center Building.

Chair Karam called the meeting to order at 4:05 p.m.

Board Members present: Jeffrey Karam, Chair of the Board; Todd McGhee, Vice-Chair; Renee Clark (arrived 4:10 p.m.); Dan DeCosta; Pamela Gauvin; Maria Gonzalez (virtual); Antonio (Tony) Lima; Steven Martins (virtual); and John Morris.

Board Members absent: Lynn Motta, Secretary

Others present: Sedgwick Harris, President; Lucinda Poudrier-Aaronson, Board Liaison; and members of the President's Leadership Team including Joyce Brennan; Jillian Bumpus; Emmanuel Echevarria; Christine Hubbard; Steve Kenyon; April Lynch; Kate O'Hara; and Judi Urquhart.

Also in attendance was Deb Anderson; Stephen Bassler; Brian McGuire; Livia Neubert; Michael Rwiyamilira; and Wyntter Silva.

2. Chair's Remarks

Chair Karam shared that Trustee Gonzalez and Trustee Martins are joining virtually and asked Board Liaison, Lucinda Poudrier-Aaronson, to proceed with roll call attendance.

Renee Clark	Absent (arrived 4:10 p.m.)
Dan DeCosta	Present
Pamela Gauvin	Present
Maria Gonzalez	Present *(virtual)*
Antonio (Tony) Lima	Present
Steven Martins	Present *(virtual)*
Todd McGhee	Present
John Morris (Alumni Trustee)	Present
Lynn Motta	Absent
Chair Jeff Karam	Present

Chair Karam thanked Board Liaison Poudrier-Aaronson. He noted that we have the Student Trustee vacancy and that later in the meeting, the Student Services team will provide an update related to the student election process to name the 2026-2027 Student Trustee.

He stated there is an updated Trustee directory in the Board material today and noted that it will be updated and provided in the Trustee material for the next meeting. He requested that Trustees review it to ensure accuracy of Trustee information. He asked Trustees to let Board Liaison Poudrier-Aaronson know if any changes are necessary.

Chair Karam shared that on Friday, November 20th the Massachusetts Association of Community Colleges (MACC) will host the 3rd annual Massachusetts Governance Leadership Institute at the College of the Holy Cross in Worcester. He shared that GLI is an all-day professional development opportunity for community college trustees and presidents that will cover topics including roles and responsibilities of a public board, ethical governance, fiduciary responsibilities, board best practices, and the board/President relationship. He noted that last year Renee Clark, Joan Mederios, and I attended along with Steve Kenyon and Lucinda Poudrier-Aaronson. He encouraged Trustees to attend and shared that Board Liaison Poudrier-Aaronson will send an email with all the details and a registration link.

Chair Karam reminded Trustees we will continue to explore paperless Board meeting material options and asked Trustees to ensure their electronic access with the ability to utilize that access during board meetings. He requested that Trustees let Board Liaison Poudrier-Aaronson know if they are having any trouble accessing posted material.

3. Consent Agenda
   - Consideration of Minutes of Board of Trustees Meeting for August 19, 2026
   - Consideration of Minutes of Board of Trustees Retreat for August 19, 2026
   - Report of Personnel Actions August-September 2026
   - Report of Workforce and Community Education Contracts August-September 2026

Chair Karam that board materials were posted electronically last week and hoped Trustees have had the opportunity to review the consent agenda items. He listed the consent agenda items individually and asked if there were any questions or items that need to be moved for discussion before a vote.

Hearing none, Chair Karam started he was seeking a motion to approve the Consent Agenda items. A motion to approve the Consent Agenda items as presented was made by Trustee McGhee and seconded by Trustee Morris.

He asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	

Chair Jeff Karam	Yes

The motion to approve the Consent Agenda items as presented was unanimously.

Chair Karam invited Interim Vice President, Christine Hubbard to present a request for sabbatical.

<Trustee Clark arrived at 4:10 p.m.>

4. Request for Approval of Sabbatical – *Christine Hubbard,* Vice President, Academic Affairs

Interim VP Hubbard recommended Professor Deb Anderson for a Spring 2027 sabbatical focused on promoting civic discourse in English Composition 1 (ENG 101) courses through problem-based learning. She noted that the materials developed will be made available to all ENG 101 instructors and housed in the Center for Teaching and Learning.

Chair Karam asked if there were any questions or items that need to be moved for discussion before a vote? Hearing none, Chair Karam stated he was seeking a motion to approve the Sabbatical Request as presented. A motion to approve the Sabbatical Request as presented was made by Trustee McGhee and seconded by Trustee Gauvin.

He asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

Chair Karam stated the motion to approve the Sabbatical Request as presented is approved unanimously. He thanked Dr. Hubbard and stated we look forward to hearing more from you and Professor Anderson after her sabbatical.

Chair Karam then invited President Harris to provide the President's Report.

5. President's Report
   - President's Key Goals 2026-2027 – *Board Discussion & Approval of President's Goals*
   - Trustee Talking Point(s):
     - **Alumna Highlight - Victoria Perry, Valedictorian '22 Graduated US Naval Academy, Cyber Operations, Commissioned in US Navy** – *Joyce Brennan,* Vice President of Marketing & Communications
     - **Phi Theta Kappa New England Region Fall Conference and other PTK events at Bristol** – *Wyntter Silva*, Bristol student and PTK Chapter President, and *Brian K. McGuire,* Associate Professor of English & Phi Theta Kappa, Bristol Chapter, Coordinator

- Financial Update – *Steve Kenyon,* Vice President, Administration and Finance

President Harris reviewed the 2026–2027 President's Goals he submitted at the summer retreat in August. He asked Trustees if there were any questions or items for discussion.

Hearing none, Chair Karam stated he was seeking a motion to approve the President's Key Goals for 2026-2027. A motion to approve the 2026-2027 President's Goals as presented was made by Trustee McGhee and seconded by Trustee DeCosta.

He asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

Chair Karam stated the motion to approve the 2026-2027 President's Goals as presented is approved unanimously. He thanked President Harris.

Without realizing that the President's Report was not yet complete. Chair Karam invited VP Lynch, VP Brennan, and Chief of Staff Echevarria to provide the Values Update Presentation.

<They provided the presentation as noted in the meeting minutes below before President Harris resumed the President's Report.>

Chair Karam invited President Harris to complete the President's Report.

President Harris invited Vice President Brennan to share an alumna highlight that was referenced at the August retreat. VP Brennan noted the video being shared had not yet cleared by the U.S. Navy's PR people and requested it not to be shared outside the room. She noted the video featured Ensign Victoria Perry, Bristol Class of 2022 Valedictorian.

VP Brennan played the video which included the details related to Perry's graduation from the U.S. Naval Academy with a major in cyber operations and was commissioned as a naval officer. Perry credited Bristol's physics, chemistry, and calculus courses with preparing her for rigorous Naval Academy academics. She also cited her role as the student council vice president as leadership preparation. In the video, Perry stated she enrolled full-time as a dual enrollment student at age 16 and crediting her dual enrolled experience with teaching her professional communication skills.

At the conclusion of the video, VP Brennan asked if there were any related questions.

Hearing none, President Harris invited Wyntter Silva (Bristol student and PTK Chapter President) and Brian K. McGuire (Associate Professor of English & Phi Theta Kappa, Bristol Chapter, Coordinator) to provide an update on recent PTK events.

They shared that Bristol Community College hosted the PTK New England Regional Conference for the first time over the past weekend and it was a great success. They noted that the conference brought together **22 community colleges** from all six New England states and included about 100 PTK students and advisors. They shared that 25 four-year colleges also participated for a transfer fair during the event.

They noted that this PTK event occurred concurrently with other campus events (Maggie Rose, car show, Bingo, and a theater event) noting that all these events made the campus visibly active and drew widespread compliments from attendees. They noted the college was viewed favorably by those who attended.

They shared that the college's PTK chapter raised $1,083 at the Bingo event with approximately 50 attendees. The chapter also collected 23 Halloween costumes for youth in affordable housing. They also noted the chapter also runs an ongoing backpack drive as well. They also shared the college's PTK chapter is currently conducting a research project focused on biofuel design and related barriers.

President Harris thanked Wyntter and Brian for their presentation and for representing the college so positively. He invited Vice President, Steve Kenyon, to provide the college's financial update.

VP Kenyon stated that from a financial perspective the first quarter went very smoothly. He noted that for FY 2027 the college's enrollment was up 4% year over year and as of today, enrollment is just shy of our budget target for the semester.

He noted that we are currently wrapping up the FY2 026 audit and once we receive draft financial statements from the auditors we will present them to the Finance/Budget Sub-Committee in the next few weeks. He stated the auditors will present them to the full board at the December meeting. He shared the audit is going very well with no adjustments or finding by the auditors at this point. VP Kenyon stated we are waiting for the actuaries hired by the state pension system to give us the tables we need to make the final adjustment to the statements. He stated that non-cash adjustment can be material but as the statements look now, we have approximately $13M increase in net assets. He noted that this is about $1M more than FY 2025 and about $4M more than FY 2024 emphasizing the trend in the right direction. VP Kenyon explained that about one-third of our increase in net assets is from the unrealized gains on our investment portfolio.

VP Kenyon shared that our investment portfolio performed well for FY 2026 with an 8.12% return. For FY 2027 to date, the performance is off slightly and just a little less than 1% for the first three months of the current fiscal year. He noted that currently the college continues to add $300K per month into our investment account.

VP Kenyon explained we are also waiting for some movement from the Governor's Office about the BRIGHT Act funding, noting that we are expecting an award of $4.5M for a capital project restricted to lab renovations.

He stated that the Campus Police ran their lockdown drill this morning and will be doing it again this evening once the Board meeting concludes. He also shared that Campus Police are also hosting a flu and other immunization clinic in the next two weeks.

VP Kenyon shared that the Finance Budget Sub-Committee discussed the college's Taunton location at their meeting earlier this afternoon. He noted that college received one bid for a ten-year lease, and the rent would average about

$980K per year for the ten years. He explained that we are weighing that against developing a partnership with Bristol Plymouth High School in Taunton, noting that they would only offer us an evening program until January 2028 at which time there is a possibility that we could introduce a day program. He noted that Bristol Plymouth will not complete all their construction until Fall 2027 causing the delay in our day program offerings.

VP Kenyon concluded his update and asked if there were any questions or discussion.

Hearing none, Chair Karam thanked President Harris and the college's leadership for their updates to the Board. He resumed the planned meeting agenda and invited VP Brennan, VP Bumpus, and Chief Advancement Officer Urquhart to provide the NOWI Renaming Presentation.

6. **PRESENTATION: Strategic Plan and Values Update** – *April Lynch,* Vice President of Strategy and Innovation; *Joyce Brennan,* Vice President of Marketing & Communications; and *Emmanuel Echevarria,* Chief of Staff

VP Lynch presented updated institutional values including Collaboration, Innovation, Respect, and Success, with a proposed addition of Resilience as a new, fifth college value.

She explained that the key shifts in framing of these values include:

- *Communication*: moving from transactional information-sharing to open and honest dialogue
- *Inclusion*: shifting toward sense of belonging for both students and employees, tied to employee retention
- *Innovation*: fostering a culture of creativity and curiosity to improve traditional practices and drive college effectiveness
- *Respect*: evolved from culture-building to shared accountability and treating each other with mutual regard
- *Student Success*: placing students at the center of our work
- *Resilience*: proposed new value inspired by staff feedback citing pride in overcoming cyberattack, COVID, and shifting student populations

She noted the importance of feedback already collected from faculty/staff over the past year and a half. She noted that the Trustees will also receive an email from Board Liaison Poudrier-Aaronson with a link to provide their own feedback before values are finalized and presented to the Board in November.

7. **PRESENTATION - Renaming of the former NOWI Location** – *Joyce Brennan,* Vice President of Marketing & Communications, *Jillian Bumpus,* Vice President of Economic and Workforce Solutions; and *Judi Urquhart,* Chief Advancement Officer

VP Brennan outlined the proposal to rename the building at 198 Herman Melville Boulevard from "Workforce Training Center" (interim name, never publicly released) to Bristol Community College Career and Technical Center.

She noted that the National Offshore Wind Institute (NOWI) remains inside as the flagship program and the renaming signals the college's broader programming beyond wind.

Vice President Bumpus outlined a new three-tier programming model:

- Level 1: Foundational Skills — welding, HVAC, electrical, NCCER curriculum, safety, career readiness
- Level 2: Energy Specialization — GWO, OPITO certifications, advanced manufacturing, and both marine and energy applications
- Level 3: Global/Domestic industry credentials for already-working operators (where NOW currently operates)

She stated there is a new partnership with ABC (Associated Builders and Contractors) training institute for trades; crane and hoisting licensing (5-week program) which is already running

VP Bumpus explained that the OPITO pre-certification audit is complete and the OPITO certification date is set for December. She noted that Bristol will be only self-certified OPITO institution in the region (only 11 total nationwide).

Chief Advancement Officer Urquhart stated that the fund-raising strategy will shift from a wind-only campaign to multi-function regional hub training facility. She noted that there would be future naming opportunities available for the programs, classrooms, labs, equipment, and the building.

VP Bumpus noted that OPITO (the non-profit national standard body for oil, gas, and wind) has offered to support the facility's international marketing outreach. She stated there are plans for an industry advisory meeting and an eventual grand opening/ribbon cutting event once the Board approves the rename.

It was noted that expansion discussions are underway with Fall River Industrial Park, the Taunton-area Industrial Park, and Ice Cube Cold Storage for customized forklift/warehouse training.

The presenters asked if there were any questions or discussion.

Hearing none, Chair Karam stated he was seeking a motion to support renaming the current location of NOWI to the Bristol Community College Career & Technical Center. A motion to support the renaming as presented was made by Trustee McGhee and seconded by Trustee Clark.

Chair Karam asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

The motion to support renaming the current location of NOWI to the Bristol Community College Career & Technical Center was approved unanimously.

Chair Karam thanked VP Brennan, VP Bumpus, and Chief Advancement Officer Urquhart, and invited Vice President O'Hara to provide the Student Trustee Update.

8. Student Trustee Report/Update – *Kate O'Hara,* Vice President of Student Services and Enrollment Management

VP O'Hara stated that student elections have just recently concluded and Michael Rwyamilira was elected as the 2026-2027 Student Trustee. She shared that despite not yet being officially sworn in, Michael was in attendance today in the gallery. She introduced him to the Trustees.

VP O'Hara noted that Student Senate elections also recently concluded with a new president and several senators pending notification. She stated the first Senate meeting is scheduled on Wednesday.

Chair Karam thanked VP O'Hara and stated that we look forward to officially welcoming our new Student Trustee at the November Board Meeting. He invited Trustee Gauvin to provide the Risk Management Sub-Committee Report.

9. Report of the Risk Management Sub-Committee – *Trustee Pam Gauvin*

Trustee Gauvin shared that the Board Risk Management Sub-Committee met on September 8, 2026. Trustees in attendance included myself (Pam Gauvin), John Morris, Steve Martins, and Jeff Karam; as well as Dr. Harris. She noted that the Sub-Committee agenda covered the following:

A. Employee Settlements & Judgements Report Update – Three items remain pending; one of which is new.

B. ***Policy on Policies*** Review and Request for Approval Recommendation

- Policy was last approved by the Board November 2024.
- Since January 2025, 100 of 144 policies have been updated and approved under the new policy management program.
- Based on lessons learned, a few changes to note include:
  - All policies review requirement changed from annual to every two years.
  - Policies requiring Board approval will be presented at one Board meeting, with a request for formal approval at the subsequent Board meeting to allow time for review.
  - A Board Sub-Committee will annually review all policies to assess whether certain policies should be approved by the Board and/or President's Leadership Team. Currently, 21 of 144 policies are approved by the Board.
- The Board Risk Committee is submitting the *Policy on Policies* to the Board today for approval at today's meeting.

C. Top Risk Mitigation Action Summary – The "Top Risk Mitigation Action Summary" was reviewed with the Committee – covering the period April thru June 2026. The Summary reflects the status of 87 risk mitigation actions. Key messages included:

- Overall, Top Risks are generally Stable, with more actions in a Decreasing risk (24) posture than Worsening risk (9).
- Resource prioritization is increasingly critical: Balancing internal initiatives and externally driven mandates will require strong cross-college collaboration, and may include trade-off decisions (i.e., pause or cancel some work), which may impact Top Risks actions planned.
- Tools and Structures: Work to establish cohesive planning and tracking for strategic initiatives is progressing with new monthly aggregate project reporting.

D. Quarterly Risk Report – The fifth version of the "Quarterly Risk Report - Executive Summary" was reviewed with the Committee – covering the period April thru June 2026. The Summary is a result of college-wide risk reporting. Key messages included:

- The regulatory environment at the Department of Education continues to be a challenge: Earnings Accountability Rule (effective July 1, 2026) could impact qualification for student loans and federal funds; and implementation of Workforce Pell continues.
- There are several significant multi-year initiatives at early stages of development to coordinate and prioritize resources: Ellucian Banner, new Shared Governance Model, Achieving the Dream, and expansion of Economic Workforce Solution programs.
- Enrollment continues to trend positively, although at a lower rate; continued state commitment to MassEducate is critical.

E. Risk Metrics – Certain Risk Metrics were reviewed which included:

- Dunning Process: The required notification process to students of unpaid balances that precedes formal collection has seen a trend of increased student payment rates.
- Grant Spend: While achieved an initial target goal of 90% spend rate, funds continue to not be spent. Increased monitoring and communication under development.
- Program Review: Annual reviews continue to lag the timeframes expected; new approach between Academic Affairs and SIPD has been developed.

Trustee Gauvin noted the next meeting of the Board Risk Sub-Committee is expected to be in mid-November 2026.

Chair Karam thanked Trustee Gauvin for the report and invited any items for Old Business in addition to the one item already listed below.

10. Old Business
    - Approval of Board Sub-Committees Restructure – *Steve Kenyon,* Vice President, Administration and Finance

Hearing none, Chair Karam invited VP Kenyon to present the request for approval of the Board Sub-Committee restructure initially proposed and discussed in August.

VP Kenyon reminded Trustees that the Board restructuring proposal includes a reduction from eight current board committees to five board sub-committees. He also noted that this proposed restructure will increase Trustee membership per sub-committee from three to four Trustees per sub-committee in order to address quorum issues and broaden Trustee engagement.

VP Kenyon noted that implementation target would be January 1, 2027, and would require Board Bylaws revisions. He shared that the Board Bylaws were last revised in November 2021.

He reminded Trustees that Chair Karam would remain voting ex officio on all five sub-committees, and each Trustee would be assigned to 2–3 sub-committees with one Trustee per sub-committee to serve as Committee Chair. Trustees are encouraged to communicate sub-committee preferences and chair responsibilities by the end of week to Chair Karam and Board Liaison Poudrier-Aaronson.

VP Kenyon shared that management requests the following motions:

1) The Board of Trustees approves the new Board Sub-Committee structure of five Sub-Committees, to commence beginning January 2027.
2) The Board of Trustees approves that each Board Sub-Committee will have 4 Trustee Members, with one being the Sub-Committee Chair noting that the Board Chair will continue to be ex-officio for all five Sub-Committees.

Chair Karam asked if there were any questions or items that need to be moved for discussion before a vote.

It was then asked and discussed if one board vote could be conducted to include both items in the motion (structure and composition).

Hearing no further discussion, Chair Karam stated he was seeking a motion to approve the Board Sub-Committee Restructure including both the new structure and composition with implementation planned for January 2027. A motion to support the restructuring as presented was made by Trustee McGhee and seconded by Trustee Gauvin.

Chair Karam asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

The motion to approve the Board Sub-Committee Restructure including both the new structure and composition with implementation planned for January 2027 was approved unanimously.

Chair Karam thanked Trustees for support of this new structure and stated he had a few additional items to emphasize. He shared the following:

- I, as the Board Chair, will continue to be ex-officio for all five Sub-Committees.
- I encourage you to review the intended purpose, as well as the scope and responsibility of each Sub-Committee. Lucinda has placed the packet you received previously (in August) in today's electronic board material file. Please communicate with me before the end of the week (October 9th) if you have an interest in serving on a specific sub-committee or you are interested in chairing a specific sub-committee. I will take those specific Trustee interests into consideration in making sub-committee assignments.
- Each Trustee will be assigned 2-3 sub-committees depending on chair responsibility assignments.
- As a reminder, the Trustees' approval of the new sub-committee structure will necessitate a revision of the Bristol Community College Board of Trustee Bylaws which have not been reviewed or revised by the Board since November 2021. We will work with President Harris and the college's leadership team to initiate that review process.

Chair Karam asked if there were any final questions or thoughts related to the Board Sub-Committee Restructure or Composition.

Hearing none, he invited any items as New Business today in addition to the two items noted on the agenda. Hearing no additional items for New Business, Chair Karam invited VP Kenyon back for policy review and approval.

11. New Business
    - Policy Review & Approval
        i. Policy on Policies: Reapproval – *Steve Kenyon,* Vice President, Administration and Finance
        ii. Privacy Policy – *Steve Kenyon for J. Pelletier,* Vice President, Administration and Finance
    - Discussion/Approval of November board meeting(s) date change – *Board Chair, Jeff Karam*

VP Kenyon outlined the details and summary of changes for a reapproval of the Policy on Policies:

- 108 of 144 policies are now approved; 41 still need migration to the new policy system
- Key material changes:
    - annual policy review shifted from requirement to recommendation
    - policies requiring board approval will now be submitted one month in advance for review, with a vote the following month
    - Annually, full policy inventory will be provided to the relevant board sub-committee for review

VP Kenyon asked if there were any questions or discussion regarding the reapproval of the Policy on Policies.

Hearing none, Chair Karam stated he was seeking a motion to reapprove the Policy on Policies as presented. A motion to reapprove the Policy on Polices as presented was made by Trustee McGhee and seconded by Trustee Clark.

Chair Karam asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

The motion to reapprove the Policy on Policies was approved unanimously.

On behalf of Chief Information Officer, Jo-Ann Pelletier, VP Kenyon proceeded with outlining the details of the new Privacy Policy:

- Overarching policy referencing WISP, acceptable use, FERPA, breach notification, GDPR, PCI, and other existing standalone policies
- Serves as a single public-facing Privacy Policy link — this one-stop reference replaces navigation across 70+ individual policies

VP Kenyon asked if there were any questions or discussion needed regarding the approval of the new Privacy Policy.

Hearing none, Chair Karam stated he was seeking a motion to approve the new Privacy Policy as presented. A motion to support the approval of the new Privacy Policy as presented was made by Trustee McGhee and seconded by Trustee DeCosta.

Chair Karam asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

The motion to approve the new Privacy Policy was approved unanimously.

Finally, Chair Karam invited discussion for a possible date change for the November board meetings in Attleboro. He noted that President Harris will be traveling to a college related conference on November 2nd. He reminded Trustees that in early September, Lucinda sent a tentative hold for possible board meetings on November 9th instead of the November 2nd date. Chair Karam asked, "Are there any Trustees who have conflicts if we change this date?"

Hearing none, Chair Karam stated he was seeking a motion to change the November board meeting date to Monday, November 9th in Attleboro. A motion to approve the November board meeting date change was made by Trustee McGhee and seconded by Trustee Clark.

Chair Karam asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote. All those in favor of approving the November board meeting date change, please respond YES. Anyone who is opposed, please respond NO.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

The motion to change the November meeting date to the 9th of November was approved unanimously.
Chair Karam stated the Board will meet on Monday, November 9th in Attleboro. He noted that Board Liaison Poudrier-Aaronson will update calendars by removing the board meeting on November 2nd and rescheduling the board meeting on the 9th.

12. Adjournment

Chair Karam invited any final items or questions for the Board's consideration today. Hearing none, he stated that he was seeking a motion to adjourn the board meeting. A motion to adjourn was made by Trustee McGhee and seconded by Trustee Clark.

Chair Karam asked Board Liaison Poudrier-Aaronson to proceed with a roll call vote. All those in favor of adjourning the board meeting, please respond YES. Anyone who is opposed, please respond NO.

Renee Clark	Yes
Dan DeCosta	Yes
Pamela Gauvin	Yes
Maria Gonzalez	Yes *(virtual)*
Antonio (Tony) Lima	Yes
Steven Martins	Yes *(virtual)*
Todd McGhee	Yes
John Morris (Alumni Trustee)	Yes
Lynn Motta	
Chair Jeff Karam	Yes

The motion to adjourn was approved unanimously.

Chair Karam adjourned the board meeting at 5:12 p.m.