

*Board of Trustees*

**Memorandum**

**TO:** Board of Trustees

**FROM:** Pamela Gauvin  
Chair, Risk Management Committee

**DATE:** November 1, 2024

**RE:** **NOTICE OF MEETING**  
Posted on or before Wednesday, November 6, 2024, at 12:00 p.m.

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The Bristol Community College Board of Trustees will hold a Risk Management Committee Meeting on Friday, November 8, 2024, at 12:15 p.m.

In accordance with Chapter 2 of the Acts of 2023, notice is hereby given that this public meeting will be held through remote participation via ZOOM.

For public access to this meeting, or for any other meeting related questions, please contact Lucinda Poudrier-Aaronson, Director of Executive Operations, President's Office @ [Lucinda.Poudrier-Aaronson@BristolCC.edu](mailto:Lucinda.Poudrier-Aaronson@BristolCC.edu)

Please see the enclosed agenda for the meeting listed above.

*PG/lpa*

cc: Regulations Division of the Massachusetts Secretary of State's Office  
Massachusetts Executive Office of Administration and Finance