

BRISTOL

COMMUNITY COLLEGE

FALL RIVER, MASSACHUSETTS

BOARD OF TRUSTEES AND FOUNDATION BOARD OF DIRECTORS JOINT BOARD MEETING MINUTES

May 5, 2025

1. Call to Order

The joint meeting of the Bristol Community College Board of Trustees and Foundation Board of Director was held on Monday, May 5, 2025, in person at the Fall River Campus in the Building G Atrium located at 777 Elsbree Street, Fall River, Massachusetts. The joint meeting was called to order at 5:09 p.m.

Board of Trustees Members present: Joan Medeiros, Chair of the Board; Jeffrey Karam, Vice-Chair; Lynn Motta, Secretary; Renee Clark; Pamela Gauvin; Maria Gonzales (virtual); Silvia Jones; and John Morris

Board of Trustees Members absent: Tony Lima and Todd McGhee

Foundation Board of Directors present: Kathleen MacLean, Vice President of Fundraising; Thomas Kelly (virtual); Thomas Murray; and Cynthia Flanagan (ex-officio). Foundation Board member present who is also Board of Trustee Chair, Joan Medeiros.

Foundation Directors absent: Frank Sousa, President; Nicholas Christ, Vice President of Board Development; William Kiley, Treasurer; John McMahon, Clerk; Brian Hodess; Liz Isherwood; Benita Rose-Monteiro; Gregory O'Donnell; Elliot Rosenfield; Diane Silvia; Luke Travis; and Richard Wolfson.

2. Welcome

- Joan Medeiros – Chair, Board of Trustees
- Frank Sousa III – President, Foundation Board of Directors

Board of Trustees Chair, Joan Medeiros, welcomed all to the Joint Board Meeting of the Bristol Community College Board of Trustees and Foundation Board of Directors and shared Foundation Board President, Frank Sousa, was traveling and unable to join today. With a number of new Trustees and a new President, Chair Medeiros asked for quick introductions around the room. She asked meeting attendees to share their name, Bristol affiliation and individuals' professional affiliation in the community.

Chair Medeiros thanked all for participating. She invited Bristol's Chief Information & Data Officer, Jo-Ann Pelletier to provide the PACE Overview and explained PACE is the Personal Assessment of the College Environment.

3. Personal Assessment of the College Environment (PACE) Overview – *Jo-Ann Pelletier*, Chief Information & Data Officer

Jo-Ann Pelletier provided a presentation of the college's Fall 2024 PACE results including an overview and demographics; top and bottom mean scores; qualitative summary; and next steps.

Chair Medeiros thanked Chief Information & Data Officer, Jo-Ann Pelletier, and then invited Kathleen Hancock, Director of the Grimshaw-Gudewicz Art Gallery, to provide an update and overview of the Button Project.

4. **Button Project next steps** – *Kathleen Hancock*, Director, Grimshaw-Gudewicz Art Gallery

Kathleen Hancock provided a presentation entitled “The Button Project: A Community’s Tribute to Memory and Resilience.” She began with a brief re-cap related to the project’s origins and a vision for a permanent memorial. Kathleen shared that the gallery’s installation “Bearing Witness: A Sea of Buttons in Memory of the Holocaust’s Youngest Victims” was exhibited March and April 2025 at the gallery with the selected artist for the permanent installation announced at the exhibit’s opening reception.

Artist, Zach Horn’s, design proposal was selected for emotional resonance, artistic clarity and technical feasibility. His design focused on connection, resilience, and shared memory. The installation on campus and is scheduled for Fall 2025 with formal dedication ceremony tentatively scheduled for October-November, 2025.

Kathleen thanked the joint boards for the opportunity to present on this project and their continued support. She asked if there were any questions or thoughts.

Hearing none, Chair Medeiros thanked Kathleen for her work and leadership with this important project, and then invited the college’s Chief Advancement Officer, Judi Urquhart, to provide the next two updates related to the Wolfson Speaker Series and Commencement.

5. **Wolfson Speakers Series postscript** – *Judi Urquhart*, Chief Advancement Officer

Judi Urquhart shared information including attendance and highlights from the 2025 Wolfson Speaker, Jeff Corwin event held on May 1, 2025. She also shared a [brief video of Bristol’s vet healthcare students experience](#) with Corwin.

6. **Commencement & Alumni related update** – *Judi Urquhart*, Chief Advancement Officer

Urquhart also provided a brief update related to commencement and a few changes related to alumni involvement and participation. She shared in honor of the college’s 60th anniversary, alumni from the classes of 1968-1975 have been invited to attend commencement and be recognized. Currently 12 alumni and guests will be attending.

She also shared Cynde Flanagan will once again be participating in the ceremony and instructing students with newly conferred degrees and certificates at the commencement ceremony on May 17th to move their own tassels from right to left indicating they were now proud Bristol alumni.

7. **Adjournment**

Chair Medeiros thanked Judi for her updates and invited any final thoughts or questions.

Hearing none, Chair Medeiros adjourned the Joint Board Meeting at 5:40 p.m.

Chair Medeiros invited meeting attendees to stay for a few minutes and enjoy a light snack and networking.