

## Career, Major and Education Planning System

FOCUS 2 is an online interactive, self-guided career and education planning system designed to help you make decisions about your future career goals and education plans.

## FOCUS 2 will guide you through an interactive process to:

- 1. Assess your career planning readiness, work interests, values, skills, personality type and leisure time interests.
- 2. Discover occupations that match your personal preferences and attributes to broaden your career options.
- 3. Decide which career fields, majors and training programs are best for you.
- 4. Plan for career relevant experiences during your college years such as internships, study abroad, work experience, volunteering, and building a network of contacts.
- 5. Plan the career and educational pathway that will support your personal needs and goals.

## **Getting Started**

- 1. Watch this tutorial.
- 2. Visit the Focus 2 login page at <a href="http://tinyurl.com/bccfocus2">http://tinyurl.com/bccfocus2</a>
- 3. Click **Register** to create an account.
- 4. Scroll to the "Self-Assessment" section.
- 5. Complete the 4 assessments: *Work Interest, Values, Personality,* and *Skills*. Each of them takes approximately 10-15 minutes. You do not need to complete them all in one sitting. In fact, you can start and stop as you wish. Please note: Being tired, grumpy, etc., may impact the results. Therefore, try to take these when you are most energized.
- 6. After you've completed all 4 assessments, click on Combine Assessments.
- 7. Click the assessments you want to combine.
- 8. Focus 2 will generate a list of occupations that are compatible with 2 or more the assessments.
- **9. Tip**: While Focus 2 provides occupation data, we recommended using O\*Net Online and/or the Occupational Outlook Handbook for more in-depth information.

## No Interest in the Recommended Occupations?

Don't worry! Assessments are not designed to pinpoint the absolute best choice for you. Rather, they point you in a general direction, as if putting you on a 5-lane freeway. For now, assume there's a reason why those occupations were included (because it's true). Use the information as a starting point for further inquiry. For now, stay on your 5-lane freeway. The lanes will soon narrow from 5 to 4, 3, 2, and 1 lane. Before you know it, you'll find the exit to your dream career. The key is persistent outreach. Get out and talk with people. (Remember: the internet provides information whereas people provide the scoop.)

Need help? Please call Career Services at (774) 357-2959 or email us at <a href="mailto:CareerServices@bristolcc.edu">CareerServices@bristolcc.edu</a>.