

Jul. 19 to Jun. 20

Annual Report



Year in Review

Executive Summary

Successes & Challenges

Goals

Fiscal Report

Mobile Market Data

Grab & Go Data

Co-Curricular Programming

Student Leadership

Career Services

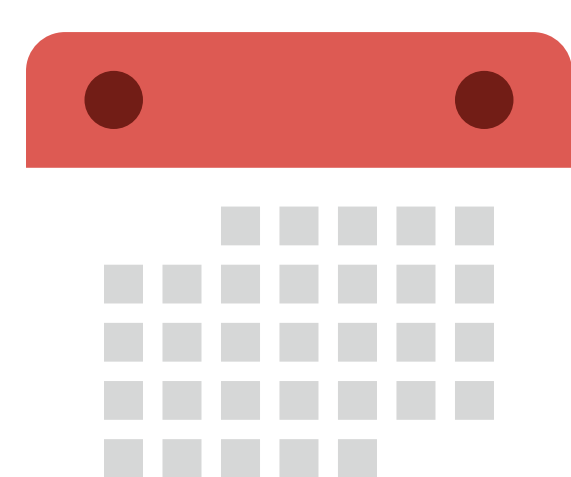
Key Collaborations

Looking Forward

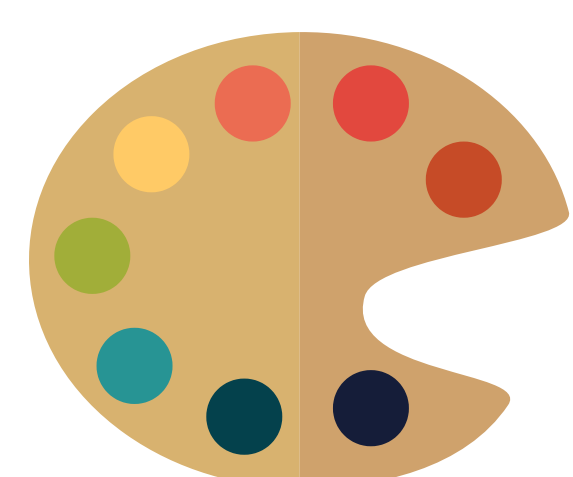
Student & Family Engagement

07/06/20

Mid Year in Review



108
Programs



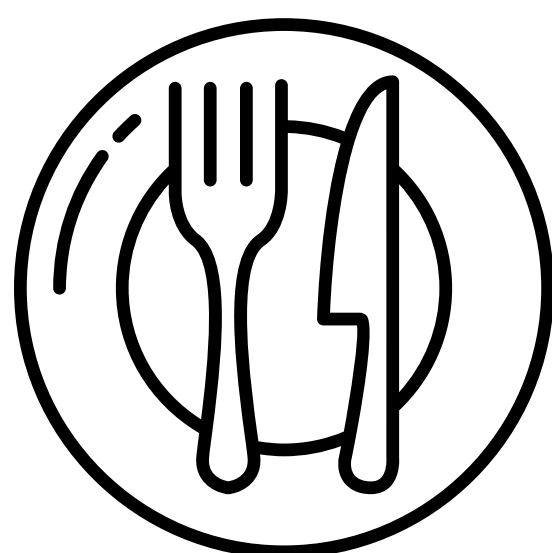
15
Student Clubs



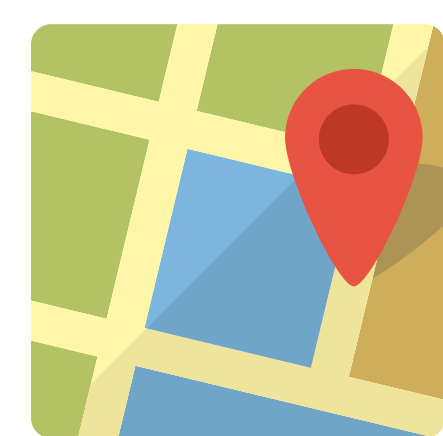
920
Facebook Likes



26
Team Meeting



6,669
Impacted by
Mobile Market



17
Spring New
Student
Orientations



4
Student Staff



400
Grab & Go Bags
Distributed

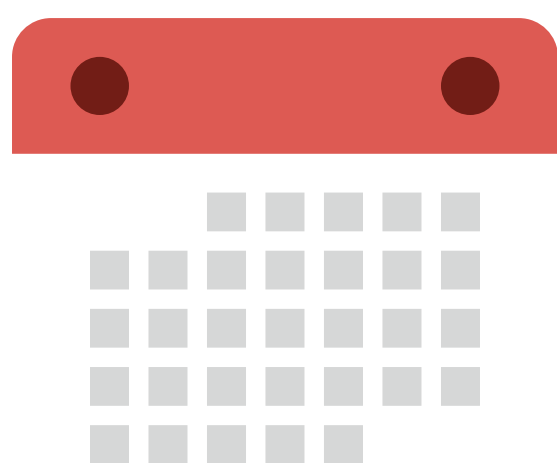


345
Jobs Posted

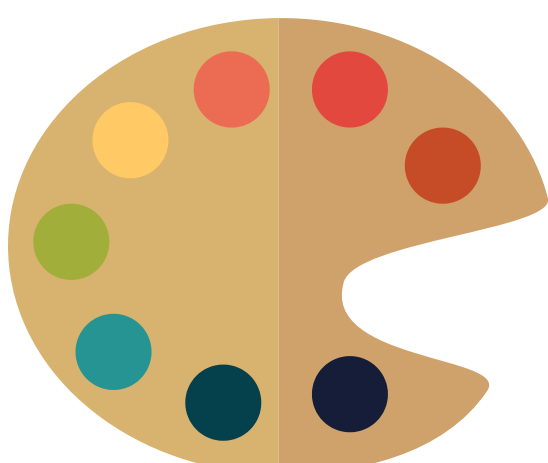


133
New Employer
Partners

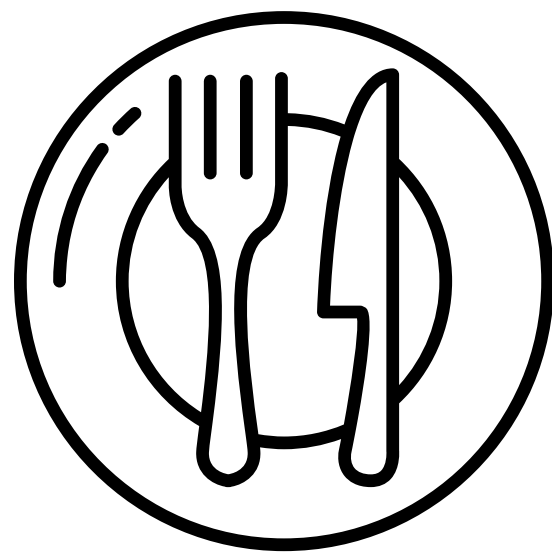
Annual Review



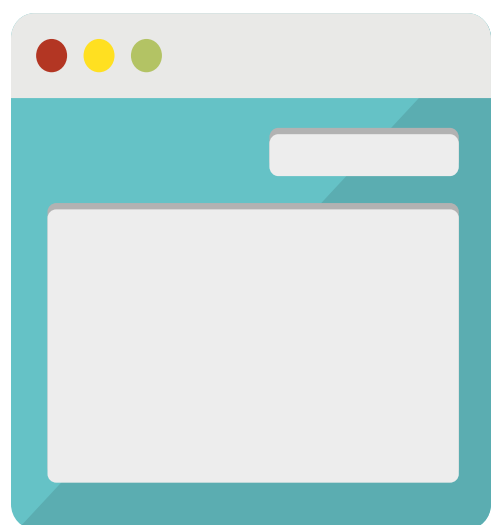
192
Programs



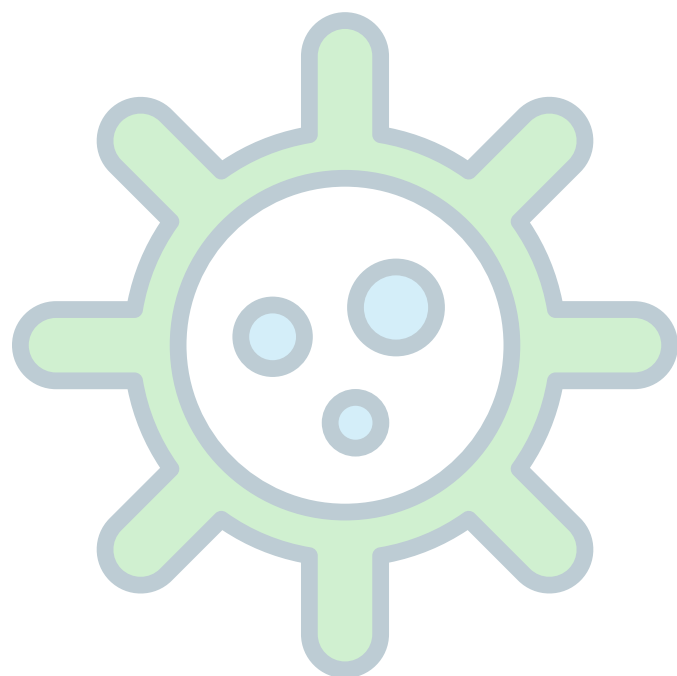
24
Student Clubs



10, 276
Impacted by
Mobile Market



446
Active Accounts
on CCN
Platform



1
Global
Pandemic



147, 200
pounds (lbs) of
groceries
distributed



479
Jobs Posted



257
New Employer
Partners

Executive Summary

Three 'S's have defined the first semester for me at Bristol Community College leading the Student & Family Engagement Team: Staffing - Structure - Support.

Staffing

The breadth of services the department offers currently and the potential to provide is vast. As such, I needed to align our staffing structure to be in a position to run efficiently and serve our students to the best of our capacity.

Our Typist II role, who had been supporting the administration of our student clubs was retrenched in order to ultimately free up fiscal resource for a role focused on needs-based insecurities (Jul.).

The Clerk IV role was regraded to Administrative Assistant I, within the AFSME union, to support all administrative needs of the office re-aligning and focusing the job functions of this employee (Aug.).

A Staff Associate role was being asked to support our Mobile Food Market and expand our Grab & Go food efforts at 5 hours per week. With funds from our vacant Assistant Director role and the Typist II role, I increased hours to Part-Time status of 18.5 for the remainder of the academic year (Nov.-Jun.). This allowed the role to research other methods of support; transportation initiatives, Grab & Go at all locations, and Mobile Market boxes to New Bedford.

I posted and hired an Assistant Director role (Nov.). This role will focus on Student Leadership; Clubs, Senate and The Hawk Newspaper in our Fall River Location. The role will be based at our New Bedford, Attleboro and Taunton locations on a 3-day per week rotation to enhance relationships and co-curricular programming.

The Student & Family Engagement team acquired three full-time Career Services professionals, adding a new complexity to our First Year Experience opportunities and strengthening our co-curricular capacity.

Structure

With new roles and new team members, structure became an important part of establishing productive work flow. I instituted bi-weekly 1:1s with all team members and weekly Team Meetings.

One Drive served as a key technology tool for our team, with a shared calendar for all Fall activities and spreadsheets to track: facilities reservations, social media posts, and so on for each event.

Key collaborations were pivotal to set up the research needed for our First Year Experience. Small working groups led to productive conversations and the need for learning outcomes, these would be incorporated into a New Student Orientation and transition seamlessly into the first semester for students:

- **Navigating Student Resources**
- **Financial Literacy**
- **Career Exploration**

With change comes the need for reflection and self-evaluation. I partook in a 365' review of the perception of my role and reputation in the months after I arrived to Bristol, and once again at the close of this semester. I plan to continue this practice each semester to learn, grow and be in a position to best support those in my team.

Supports

Soon after I started my journey at Bristol, it was evident that our students, much like many others I have worked with, needed to feel that wrap-around support.

New Student Orientation served as the perfect avenue to pilot additional designed-materials to reach our first learning outcome of *navigating student resources*. Working with Communications & Marketing, we designed the 'Spring Guidebook' and 'Enrollment Checklist'. These two tools gave students a healthy introduction to all support services at Orientation, take-away items that complemented the in-person presentation.

Supports (Continued)

As students prepare themselves for classes, we should be thinking of creative ways to make each transition smooth. Examples of ways Student & Family Engagement have worked towards this goal:

- Preparation week communication to continue the 'checklist' from the 'Enrollment Checklist' given at Orientation.
- BristolEXP events leading up to classes and each month thereafter.
- Supporting students with in-person resources at each location.

As I think back to Staffing and Structure, another mechanism of support for my team will be the creation of a new full-time professional role. One of the three Career Services staff left late Fall and I would like to use this additional role within Student & Family Engagement to address the overwhelming needs our students have, build wrap-around supports, and create stronger ties to our community partners.

I am thrilled to be serving in my role as Director of Student & Family Engagement and equally as thrilled to be within a community college, where 'Community' truly is our middle name. I look forward to strengthening the important work we are doing, building a foundation of support for my team, and achieving my VPs aspirations of *becoming a benchmark within 3 years*.

The above was written January 2020 as a mid-year reflection. This report has been updated to cover the full academic year Jul 2019 - Jun 2020.

Spring 2020 brought about a global pandemic, causing our team, and college community, to pivot all programming and services to a fully remote method. A large part of our Spring semester was focussed on addressing the growing basic needs of our students, supporting local organizations to distribute their resources, and offer referrals to those in need.

We continued to offer engagement experiences, but shifted to a virtual setting. While difficult, the silver lining is that we are now confident in our ability to provide virtual offerings, making our team more accessible and programming available to our traditionally online community.

As with the beginning of this report, staffing still remained challenging but in a new way. Due to the pandemic and fiscal challenges with reduced enrollment, many of our part-time staff were let go. We lost our Clerk IV role, which had a direct impact on our team as we assumed her duties.

The above being said, our team remained focus on our mission to serve students and create an exceptional experience. We learned new skills and became stronger amid the adversity.

We are proud of the below engagement and hope you'll enjoy the following report of our 2019 Academic Year programs and services.

Here's to the future of Student & Family Engagement at Bristol!

A handwritten signature in black ink, appearing to read 'E. V. Montague', with a stylized flourish at the end.

Emma Montague

Director, Student & Family Engagement

May 2019 - Present

Successes & Challenges

Successes

STAFFING

Reclassification for our Administrative Assistant, increased hours for our Staff Associate, and the addition of three Careers Professionals, and one Assistant Director.

LOCATION PROGRAMMING

We have made positive progress in our co-curricular program offerings at all locations and have plans for expansion in the Spring.

GRAB & GO

In efforts to reduce hunger on campus, Grab & Go meals are now available at all locations in the Enrollment Centers and after-hours with Campus Police.

NEW WELCOME DESK

Moving from G101 to G121 has given our front office staff a professional work space and allowed for more student interaction.

FIRST YEAR EXPERIENCE

A successfully re-designed orientation program now gives students direct learning outcomes; navigating resources, financial literacy, and career exploration.

VIRTUAL NEW STUDENT ORIENTATION

The pandemic pushed us to move a lot of operations online, including our New Student Orientation. This move was a huge step in making our NSO accessible and removing many of the barriers associated with attending an in-person session.

Challenges

OFFICE MOVES

Delays in the first wave of office moves made front-office productivity challenging. Disappointment felt at the loss of original space plan for a Student Leadership Suite. Our new Assistant Director is still without office space, hire Date Nov. 11, 2019.

PART TIME STAFFING

Inheriting a staffing structure is challenging, especially with staff struggling to achieving their goals with part-time schedules. Part-time staffing is also ineffective for consistency of student support and relationship building.

GLOBAL PANDEMIC

The COVID19 Pandemic obviously had a major impact on our operations. All programming for Spring 2020 was cancelled in it's planning, and replaced with virtual programs.

Goals

The below illustrates a few of our key goals from the 2019|2020 Academic Year, with noted progress: ✓ indicate accomplished progress, ✗ indicates what we strive to complete as we close out the year.

Increase student engagement between classes

- ✓ Easy 'make to take' events
- ✓ Drop-in tabling sessions
- ✓ Using class schedules to plan events at peak 'between' times

Enhance Student Experience

- ✓ Offered monthly BristolEXP events focused on First Year Experience needs
- ✗ Dedicate space to a Student Leadership Suite in Student Center

Reduce food-insecurities by 10%

- ✓ Offered monthly Mobile Market
- ✓ Expanded Mobile Market boxes to New Bedford
- ✓ Offered Grab & Go Bags
- ✓ Expanded Grab & Go to after-hours and all locations
- ✓ Received SNAP benefits training
- ✓ SNAP Kiosk installed at Taunton Center
- ✓ SNAP on-site in Fall River for tabling events
- ✗ Offer fresh produce in Grab & Go

Align staffing to support Student Experience

- ✓ Expanded hours of Staff Associate to support needs-based insecurities
- ✓ Hired Assistant Director to offer cross-location programming and support Student Leadership opportunities
- ✓ Restructured Orientation to align with first year learning outcomes
- ✗ Move towards all full-time employees to support relationship building and consistency

Implement Programming for age 25+ Community

- ✓ Hosted first 25+ Family Night

Improve communication to students

- ✓ Work with Student Trustee to benchmark events calendars for students
- ✗ Create a schedule for periodic student messaging with Communications

Re-Design First Year Experience

- ✓ Lead FYE: Orientation working group, benchmark schools for content
- ✓ Update content for Orientation ready for Spring pilot
- ✓ Conduct 17 New Student Orientation programs
- ✓ Work with FYE Working Group to re-examine: academic advisor assignments for all first year students, learning communities, and the College Success Seminar

Jul. 19 to Jun. 20

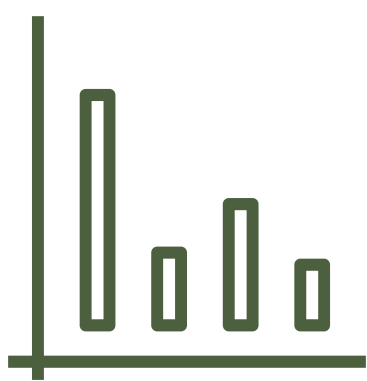
Mobile Market Report



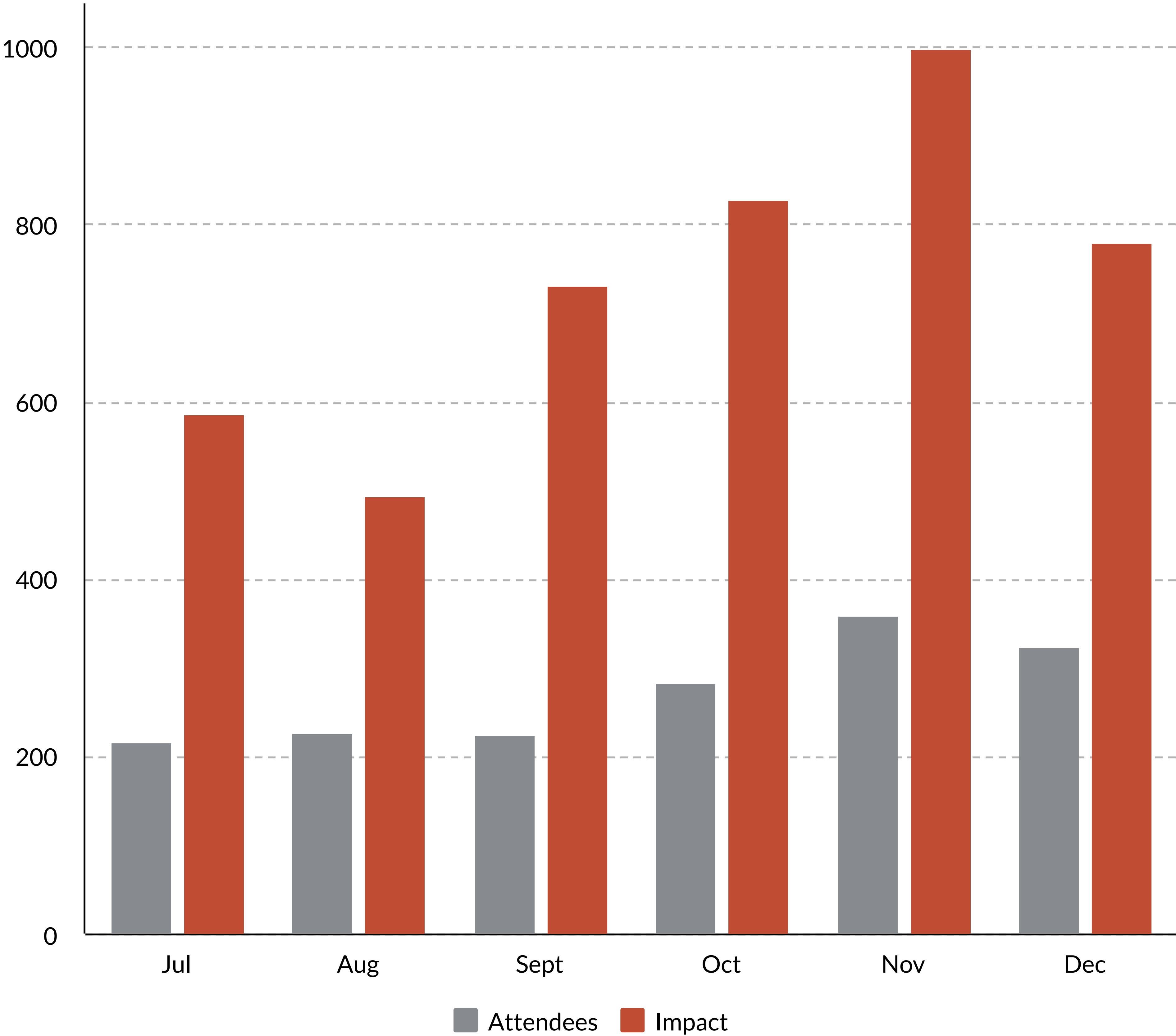
United Way presenting Mobile Market Team with a \$1000 donation.

In partnership with the Greater Boston Food Bank (GBFB), Bristol Community College is able to provide a free monthly food market. This is accessible for students, staff and the community.

Monthly Impact



Fall 2019 Attendees

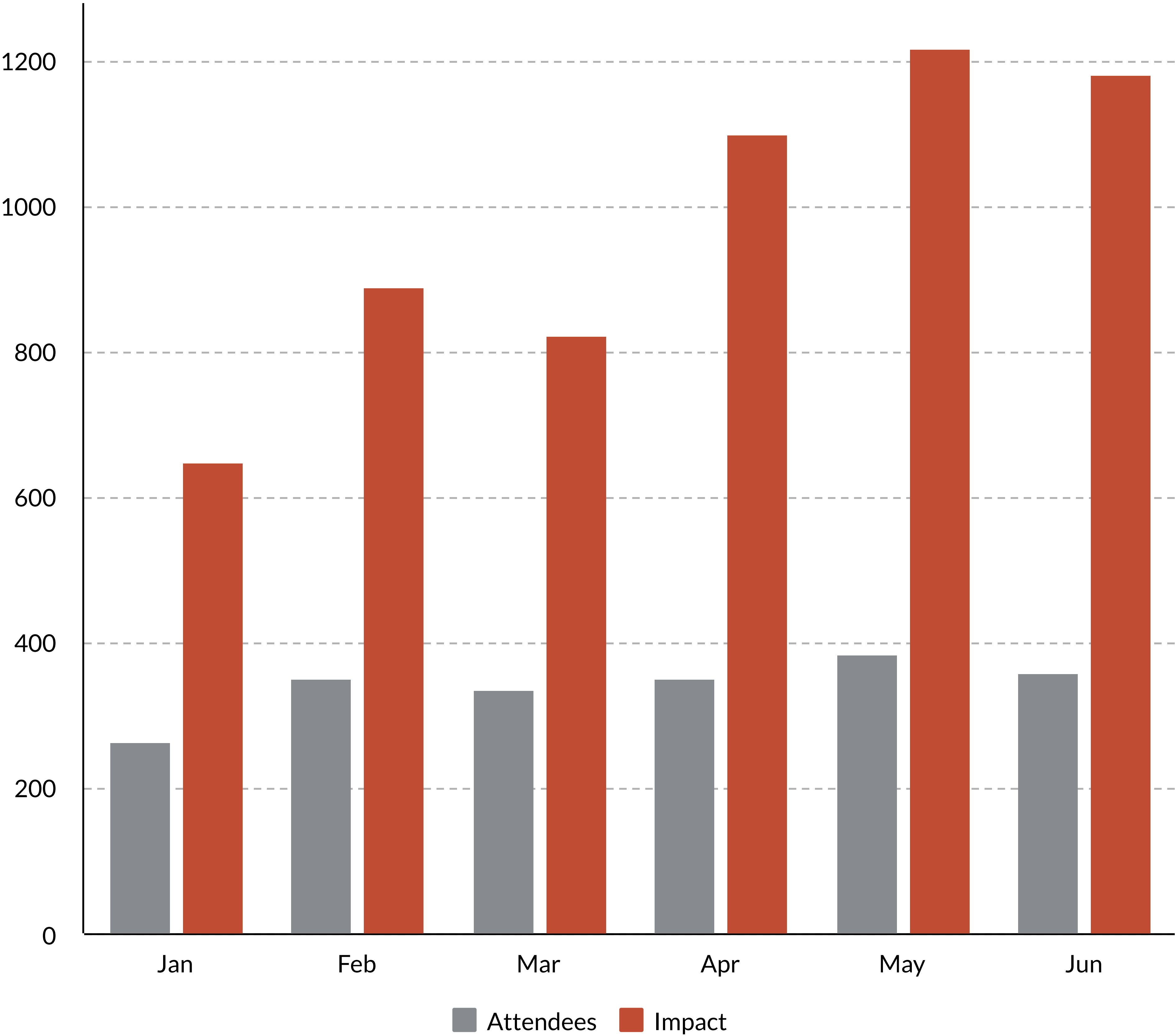


Attendees pre-register for the Mobile Market. Individuals can pick up for their family, which is reflected in our 'impact' numbers.

Monthly Impact

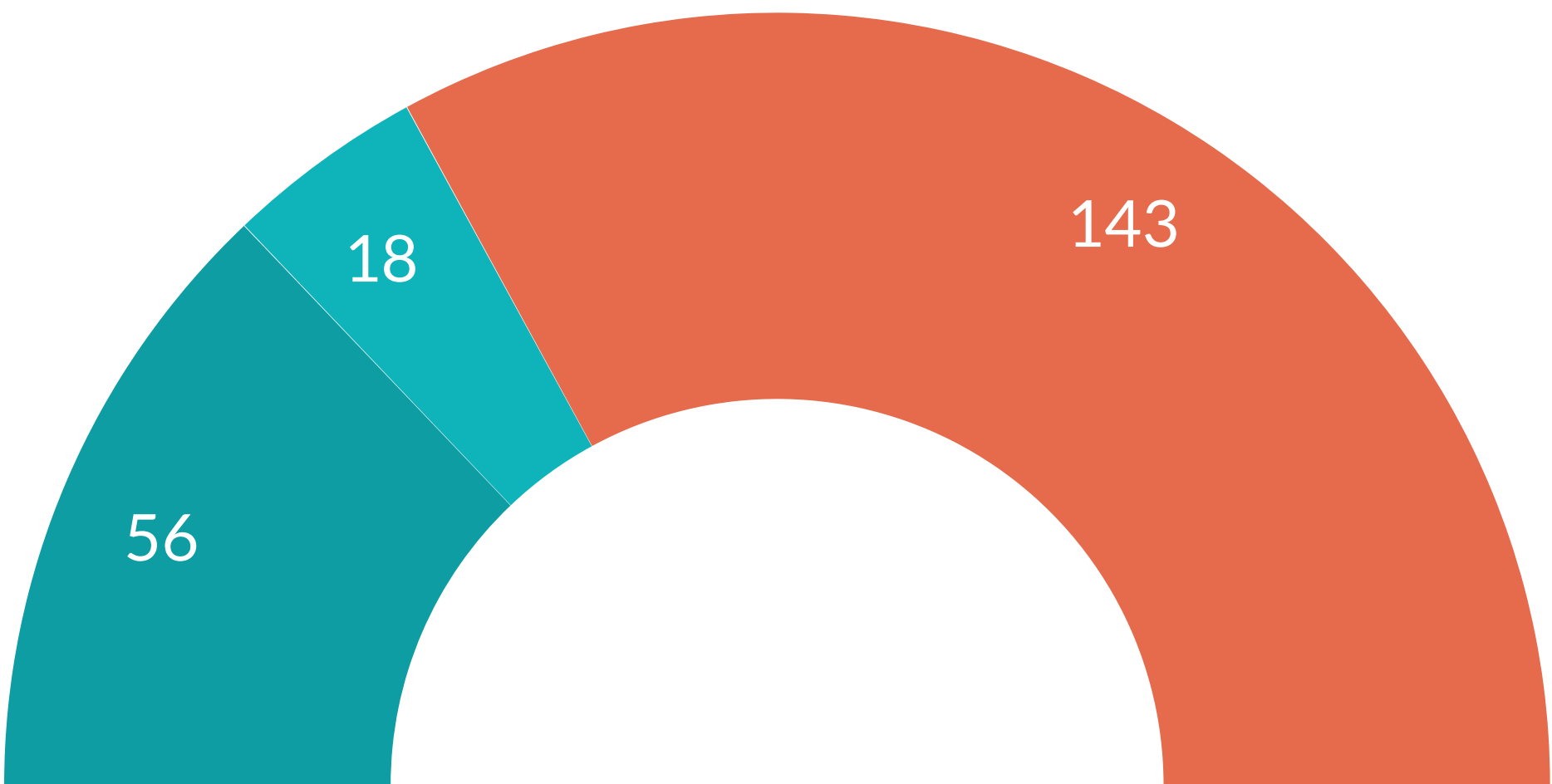


Spring 2020 Attendees



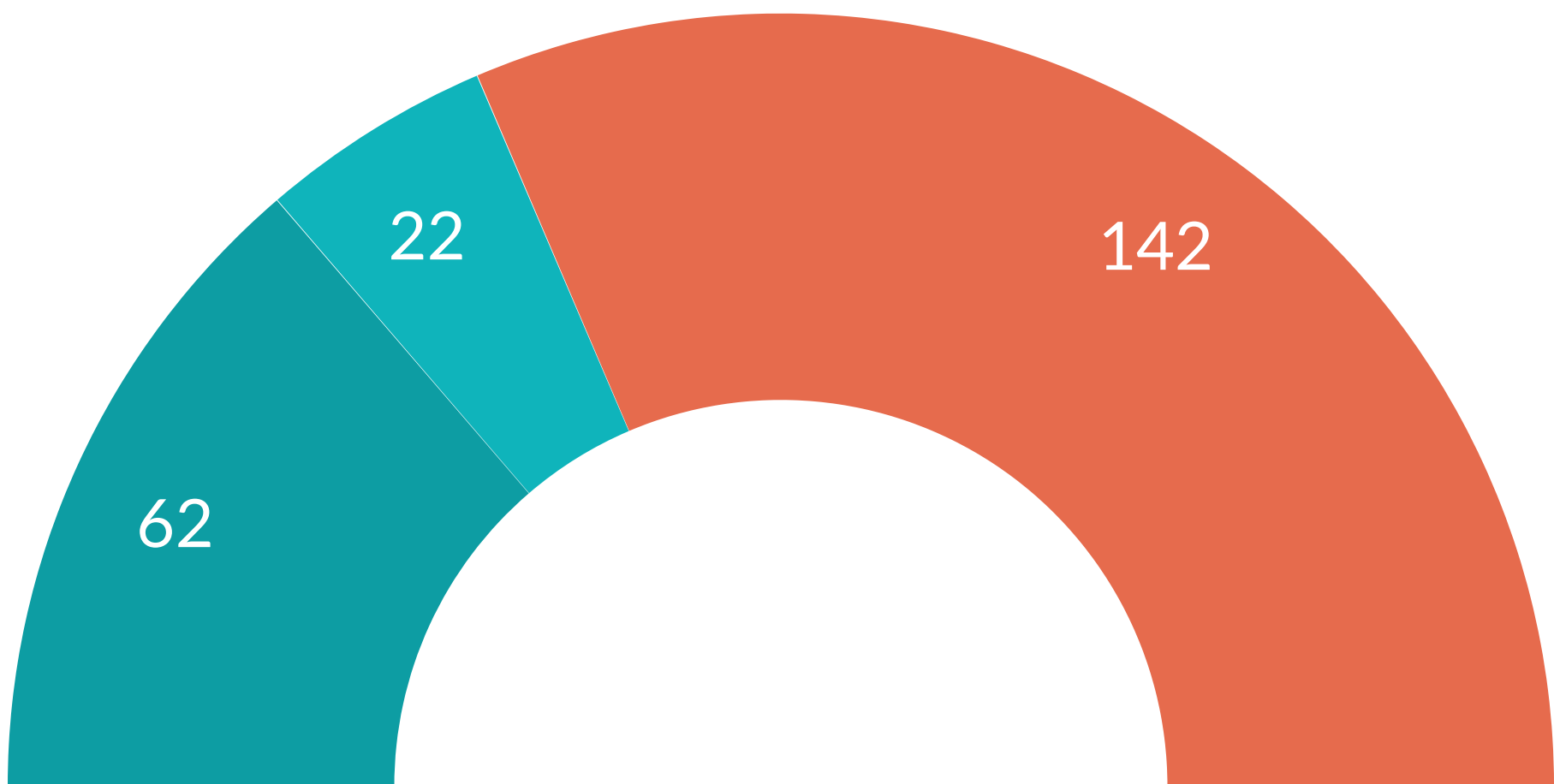
Attendees pre-register for the Mobile Market. Individuals can pick up for their family, which is reflected in our 'impact' numbers.

Monthly Participation Breakdown



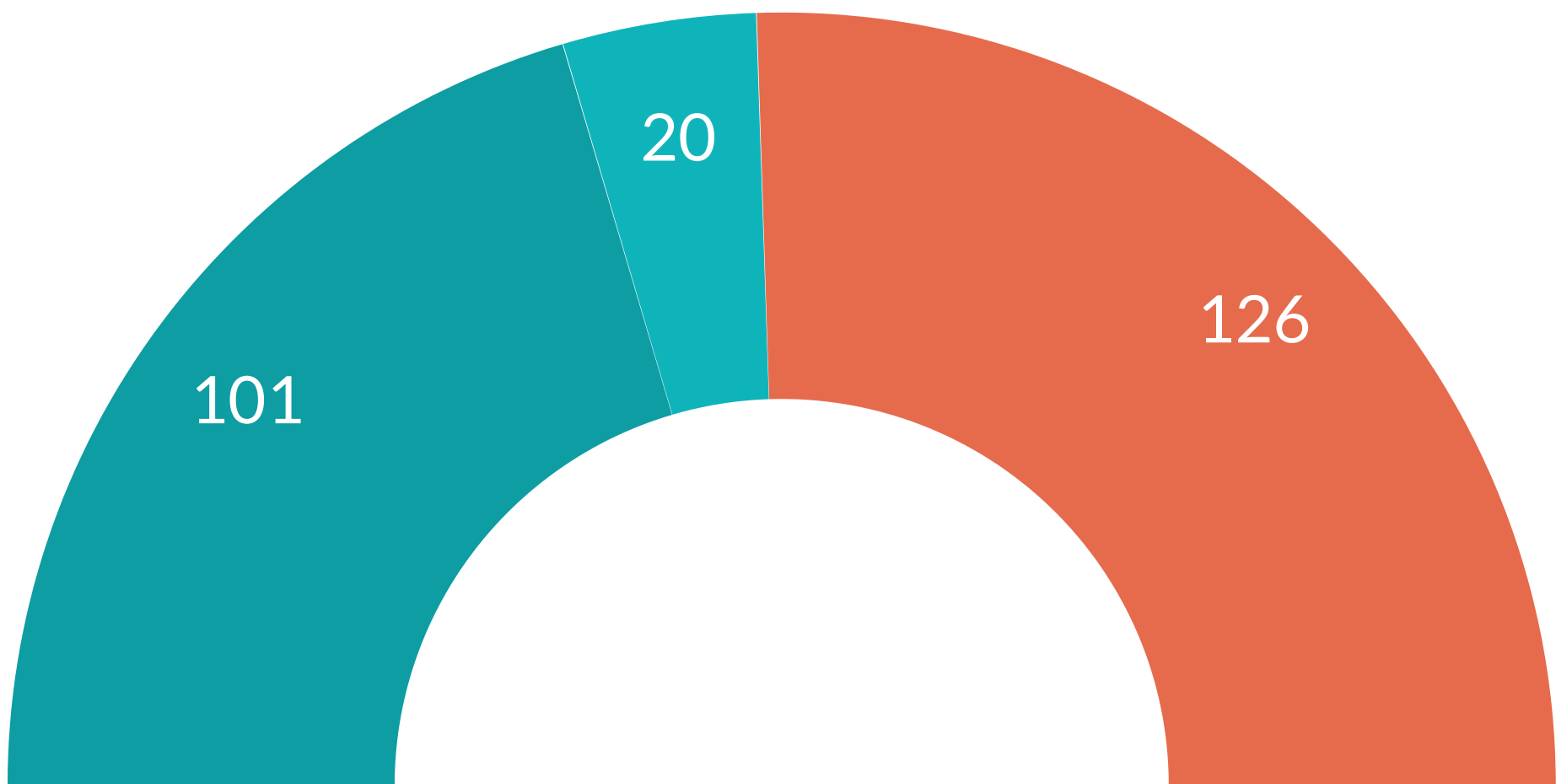
July
Attendees
217

Students (25.81%) Staff (8.29%)
Community (65.9%)



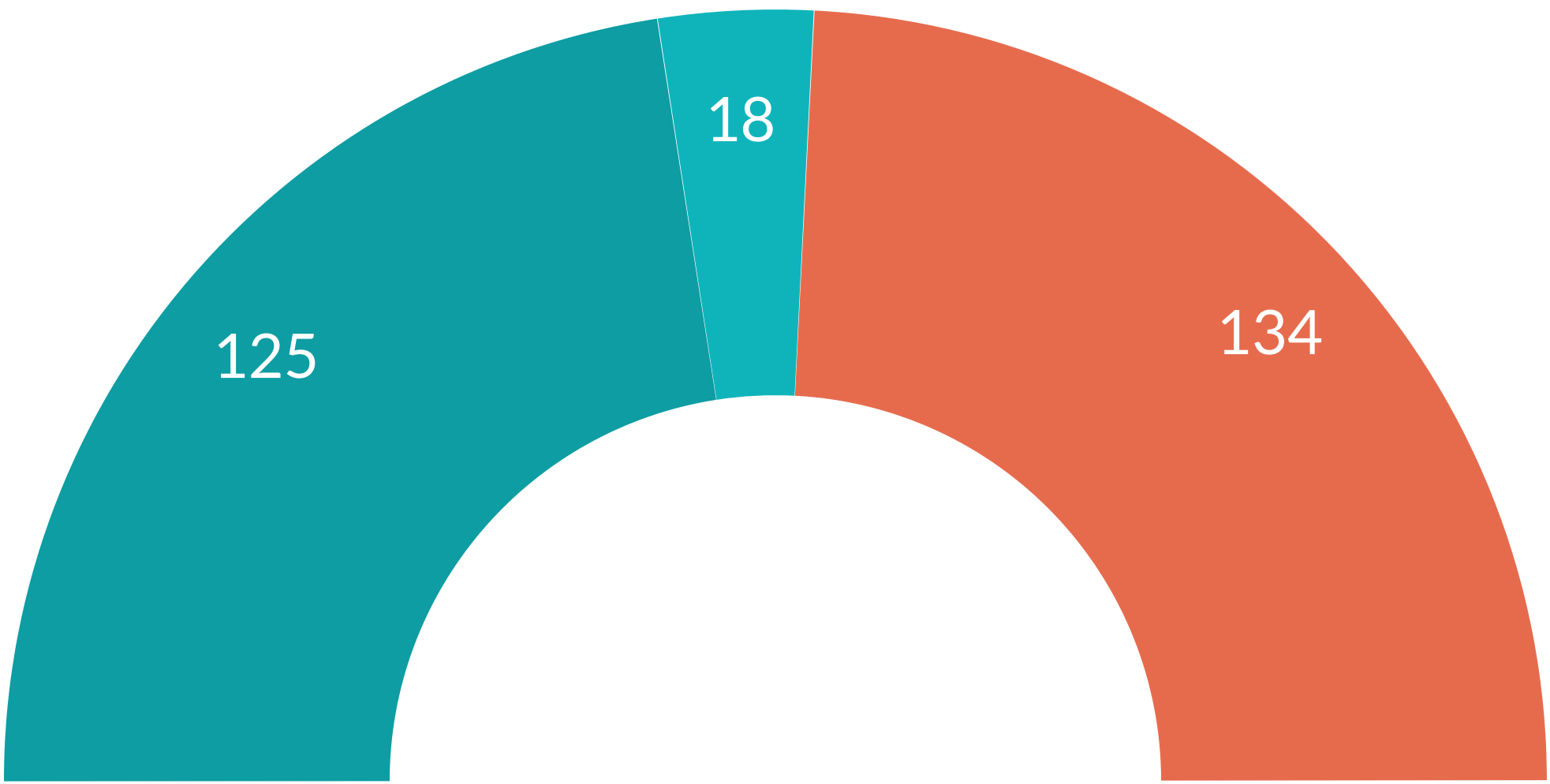
August
Attendees
226

Students (27.43%) Staff (9.73%)
Community (62.83%)



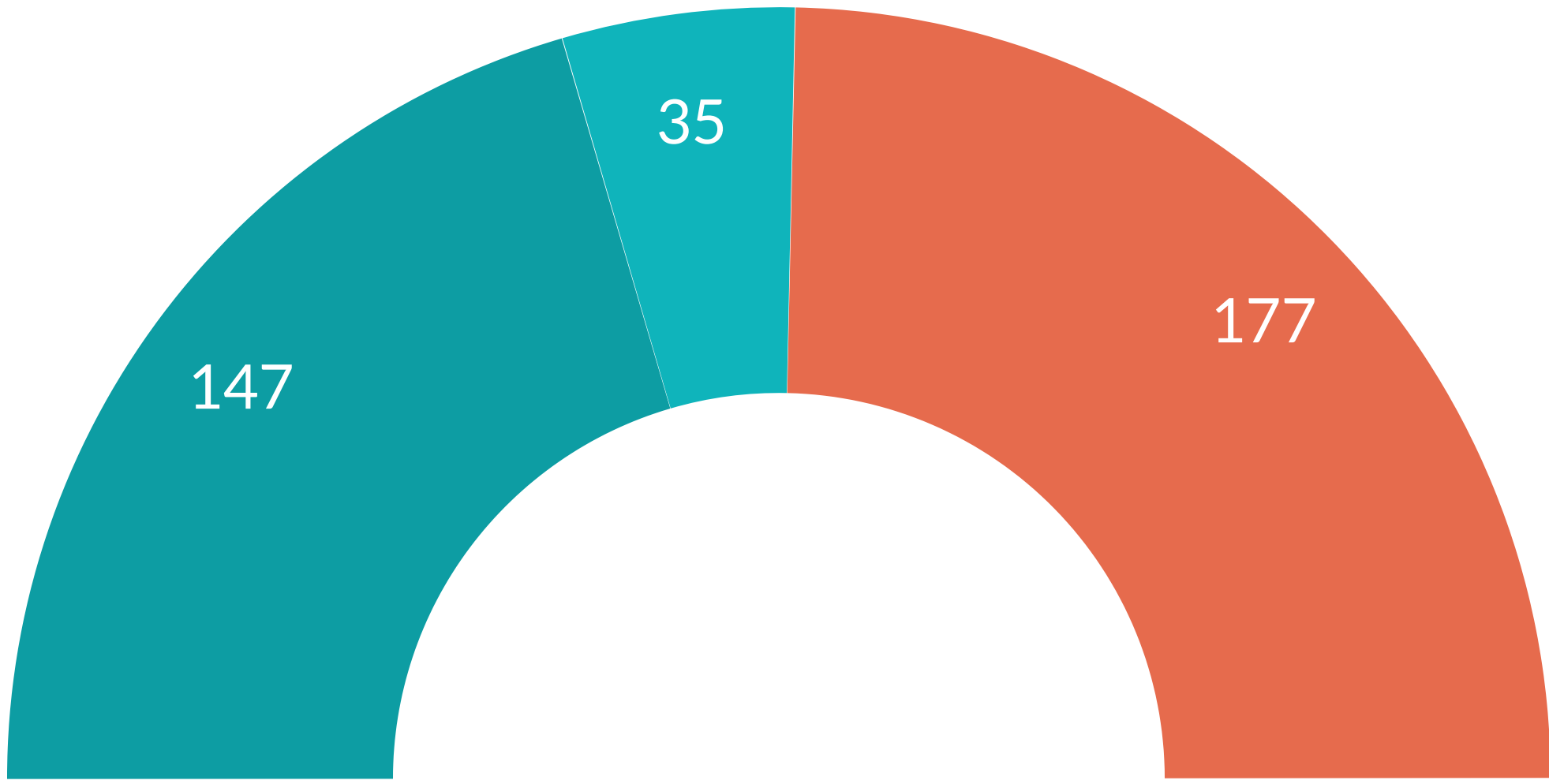
September
Attendees
225

Students (40.89%) Staff (8.1%)
Community (51.01%)



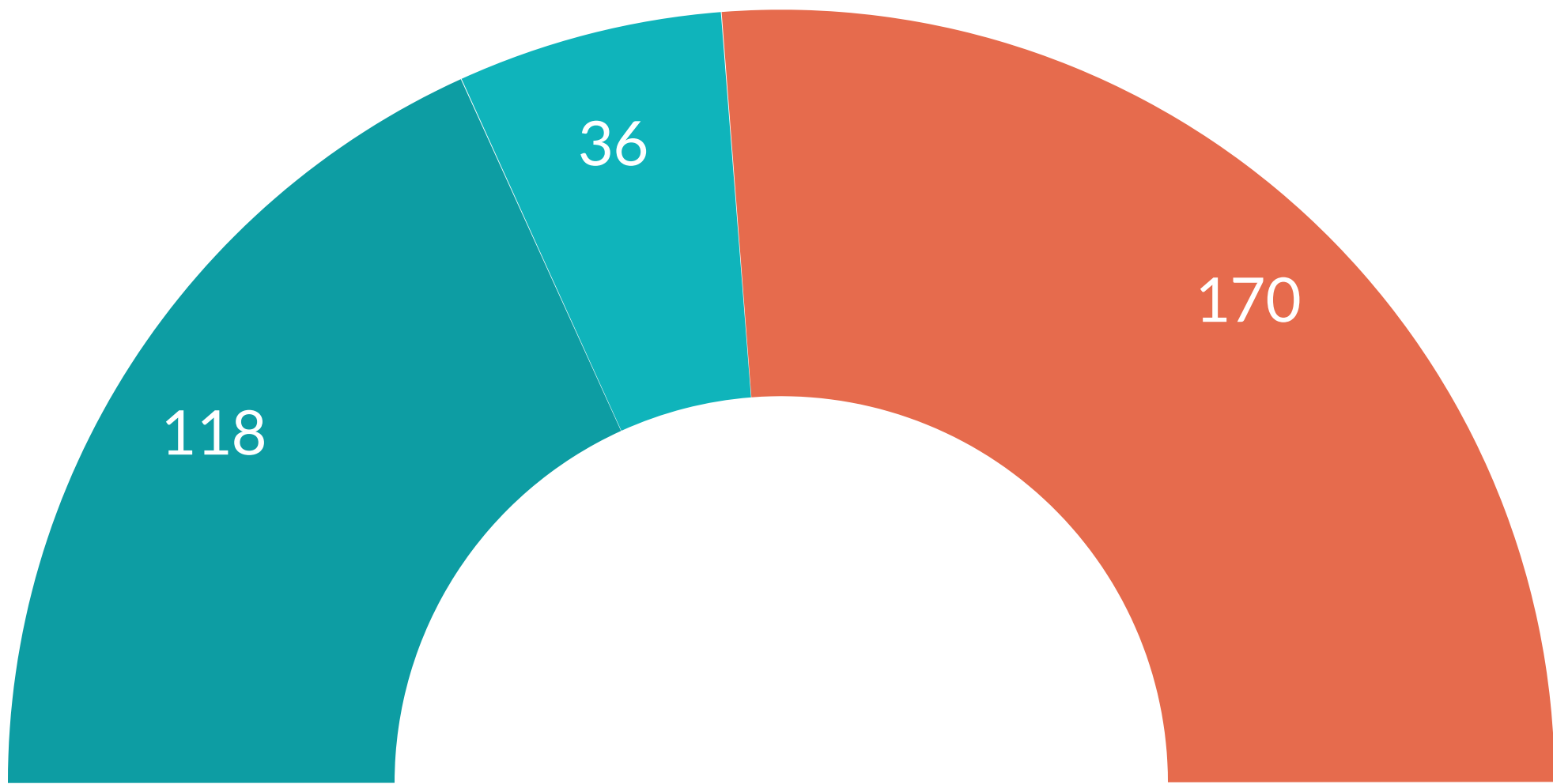
October
Attendees
284

Students (45.13%) Staff (6.5%)
Community (48.38%)



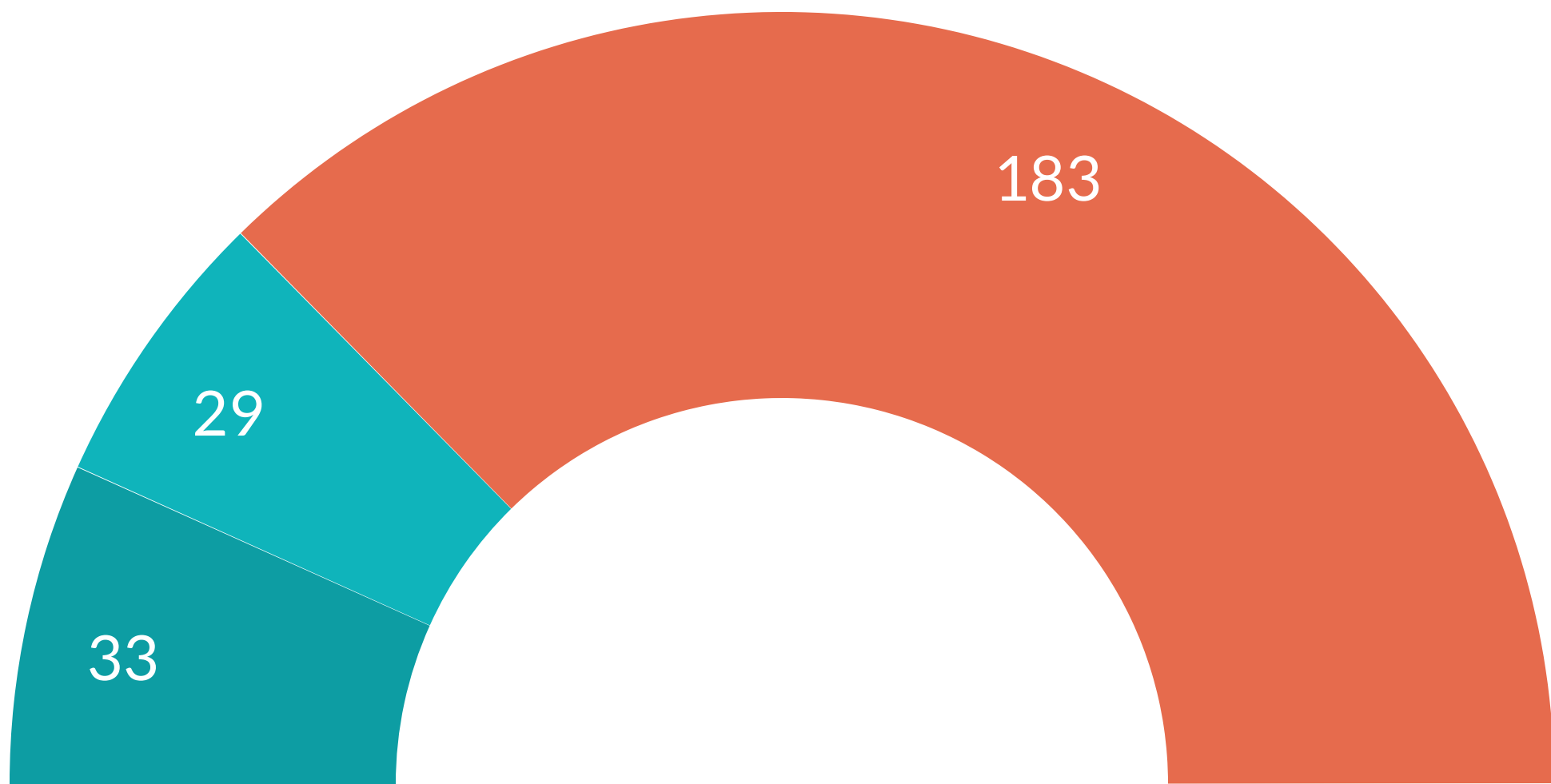
November
Attendees
359

Students (40.95%) Staff (9.75%)
Community (49.3%)



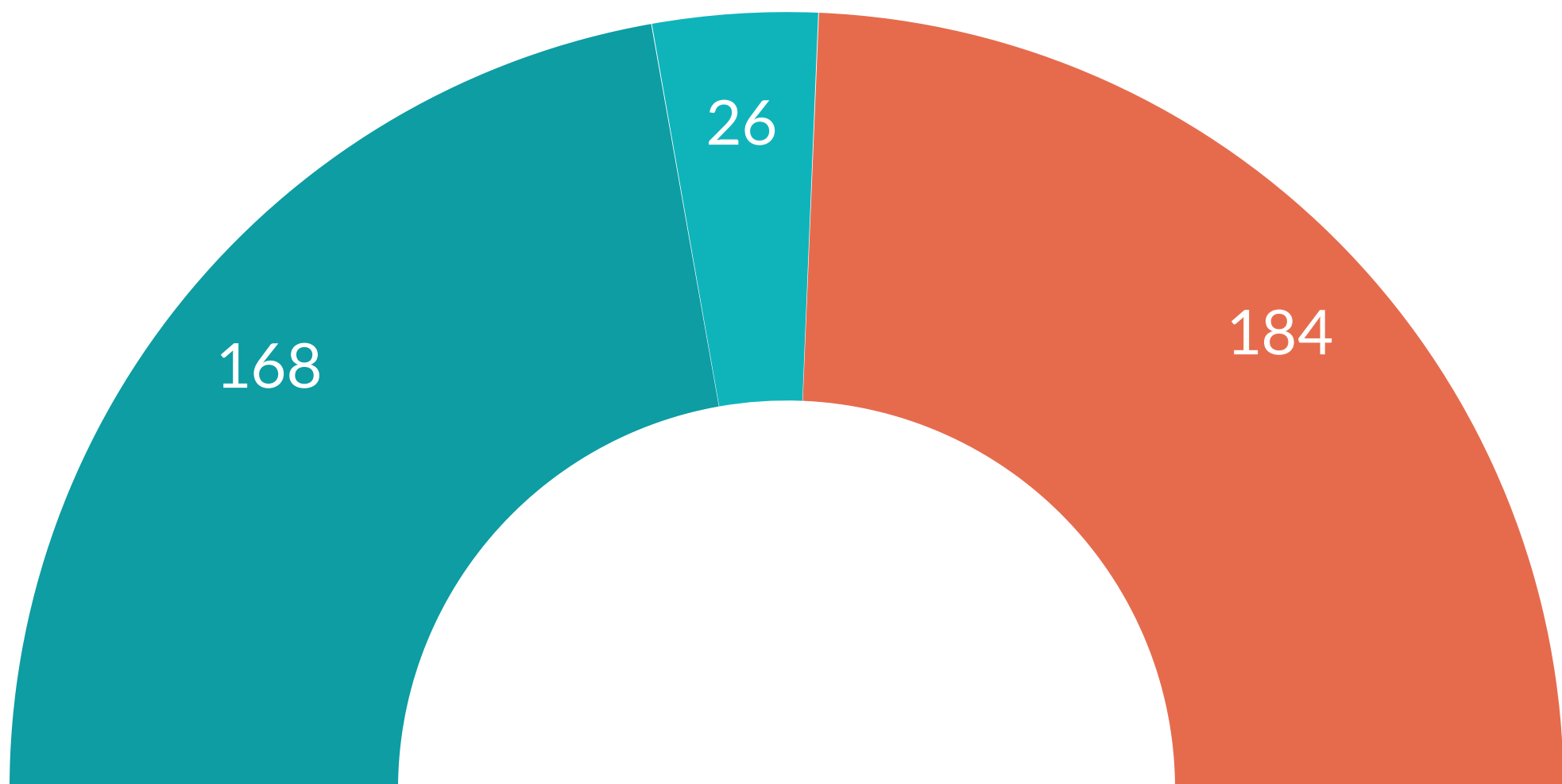
December
Attendees
324

Students (36.42%) Staff (11.11%)
Community (52.47%)



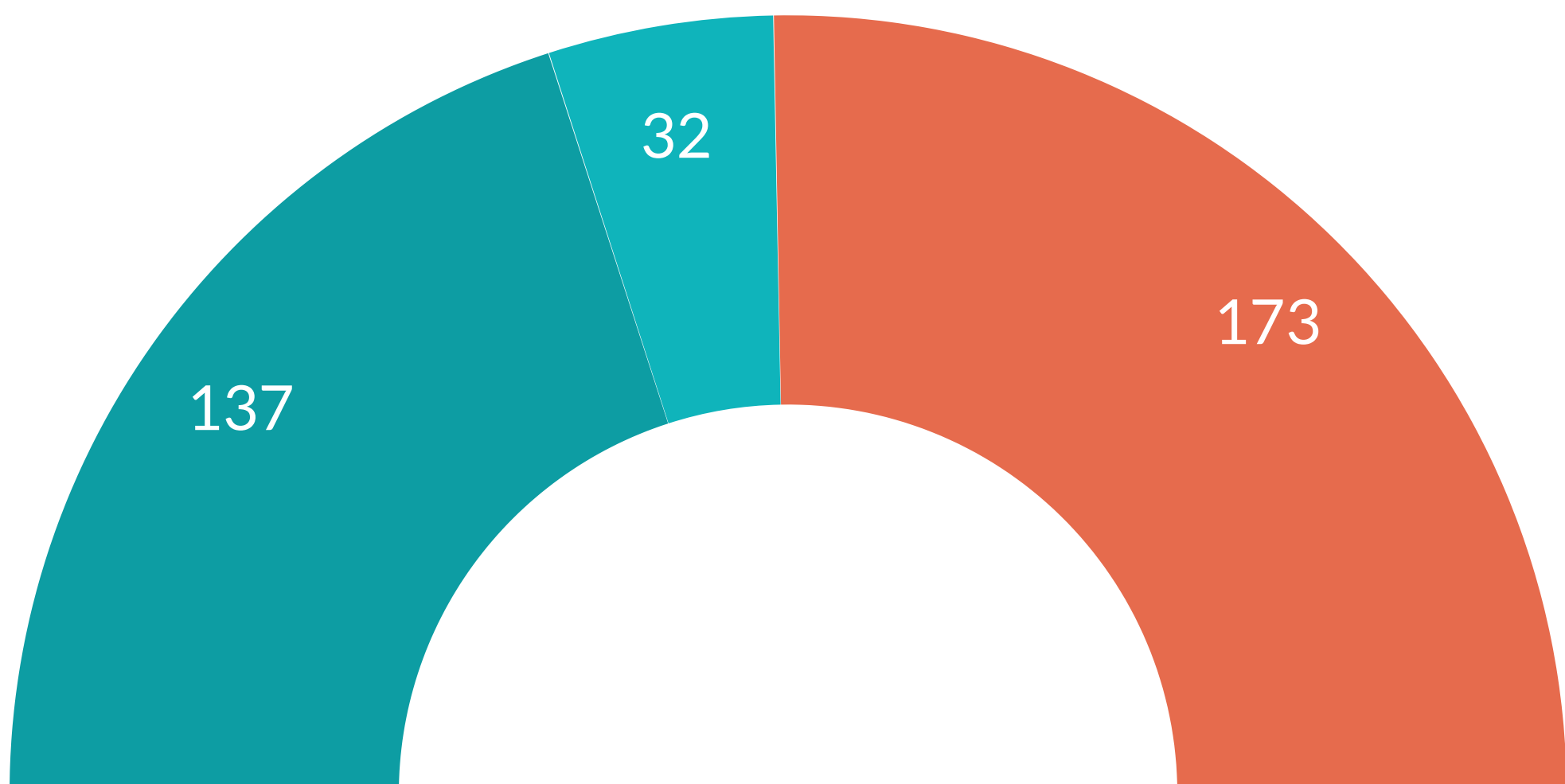
Students (13.47%) Staff (11.84%)
Community (74.69%)

January
Attendees
265



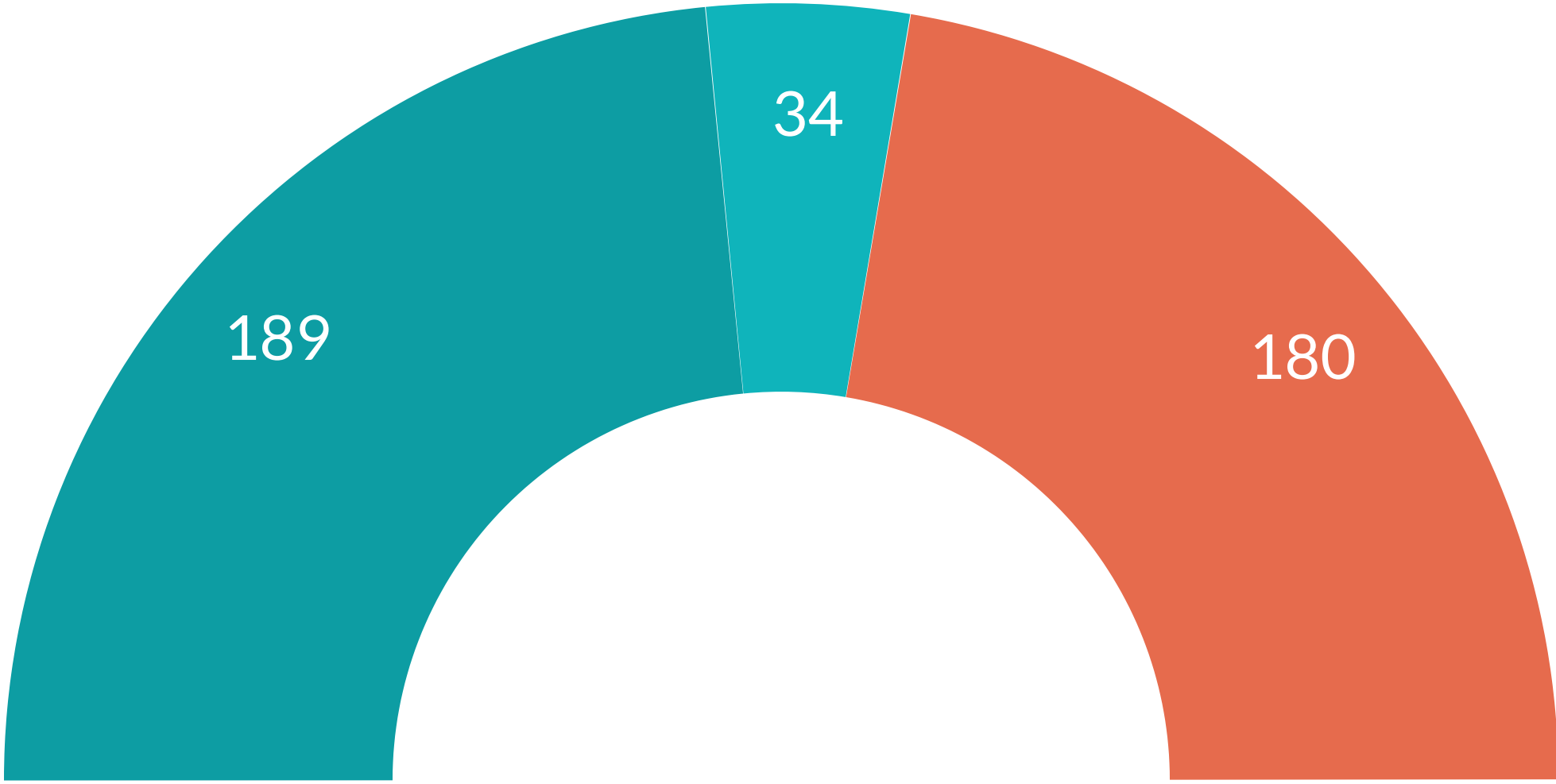
Students (44.44%) Staff (6.88%)
Community (48.68%)

February
Attendees
350



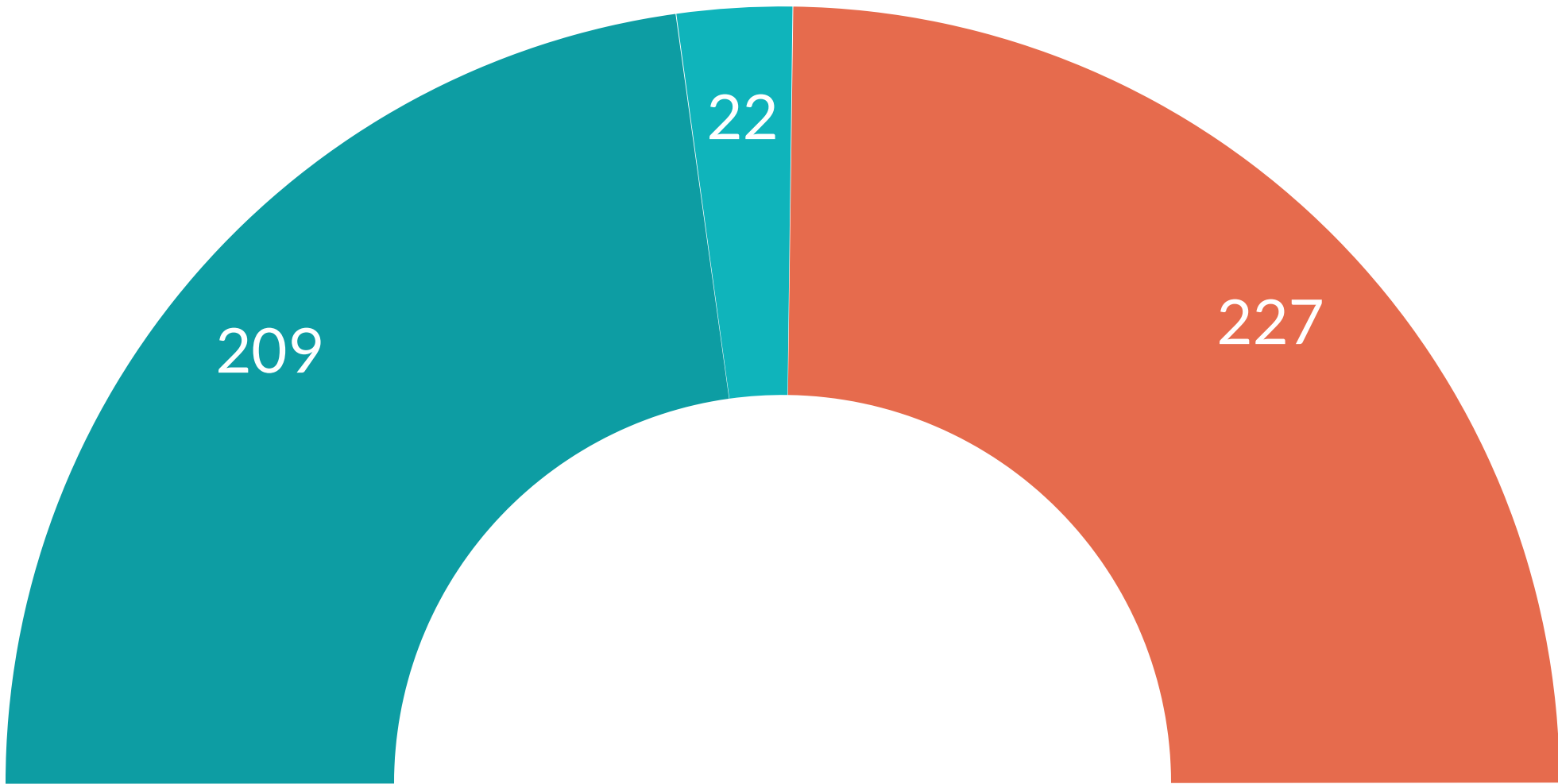
Students (40.06%) Staff (9.36%)
Community (50.58%)

March
Attendees
335



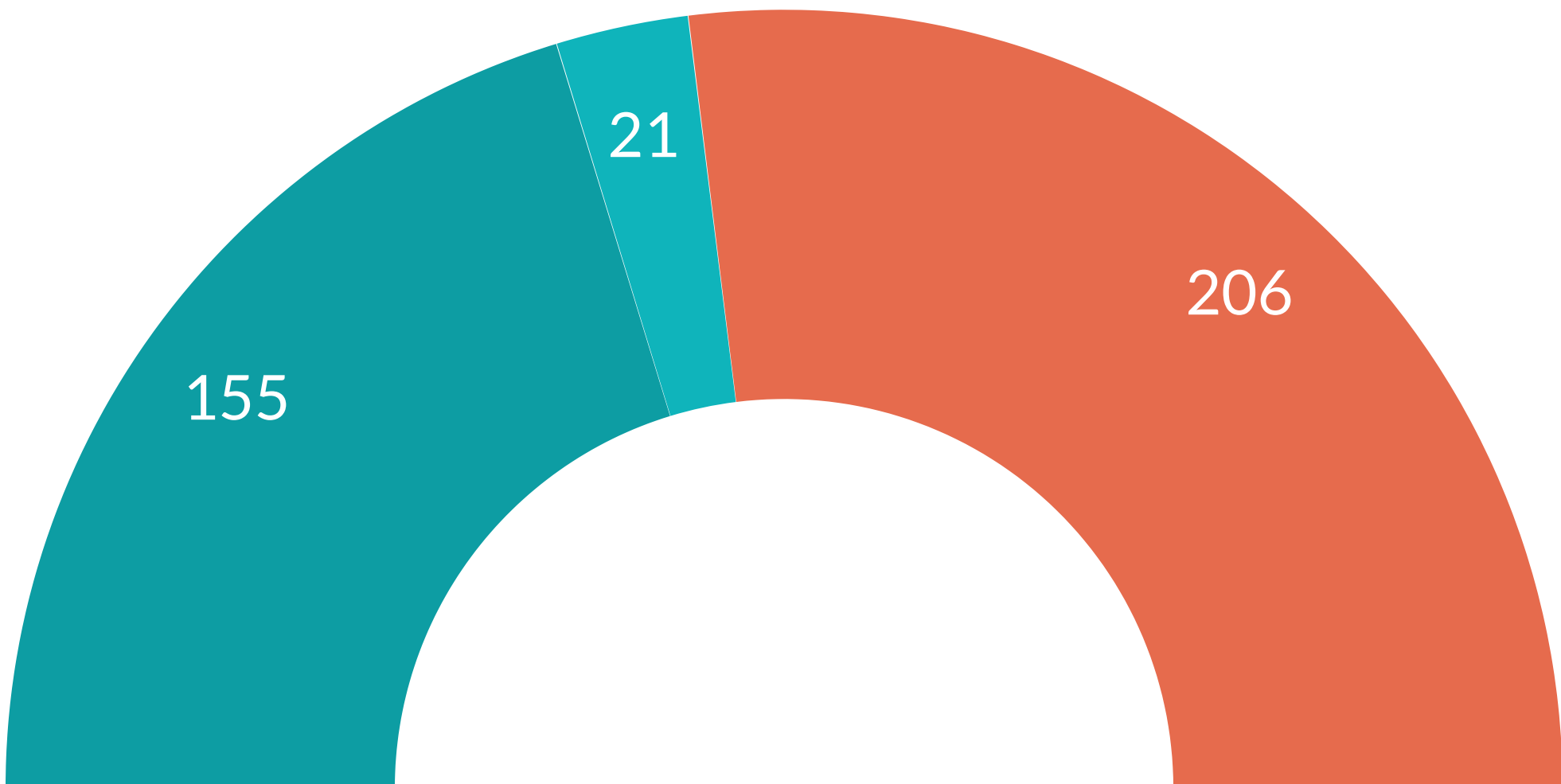
April
Attendees
351

Students (46.9%) Staff (8.44%)
Community (44.67%)



May
Attendees
385

Students (45.63%) Staff (4.8%)
Community (49.56%)

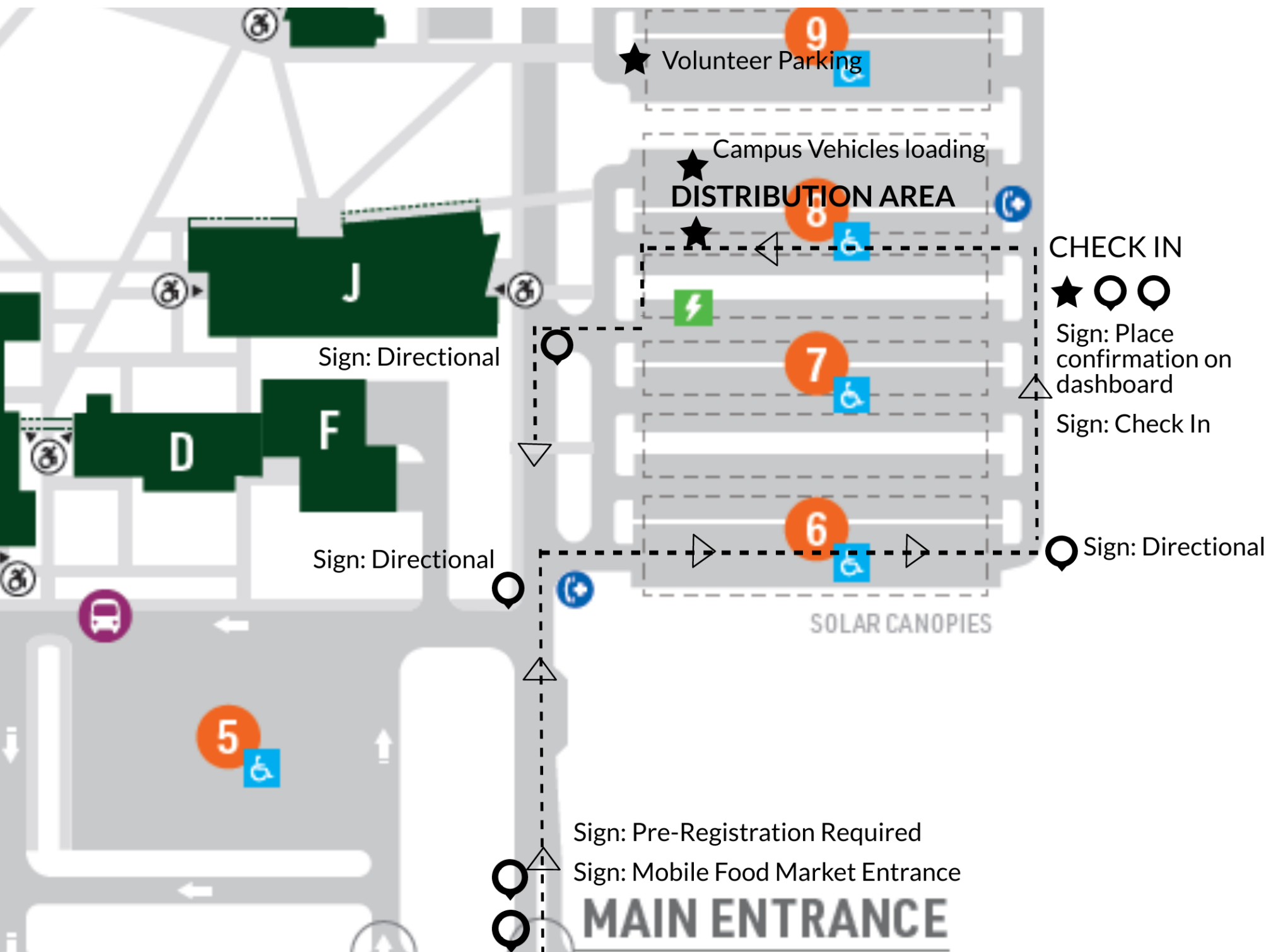


June
Attendees
359

Students (40.58%) Staff (5.5%)
Community (53.93%)

Pandemic Impact on Logistics

From the onset of the COVID-19 Pandemic, our goal has been to continue with our community impact efforts and improve how we reach our community. The SFE team has successfully streamlined the distribution process by implementing a drive-thru distribution model for the Bristol Mobile Food Market. This model allows us to distribute the groceries in an efficient way, keeping both our guests and volunteers safe. Guests drive-through the market, and volunteers pre-pack all groceries to limit contact. Volunteers remain socially distanced throughout the distribution process.



Total Attendees: 3, 680
IMPACT: 10, 276

Attendees pre-register for the Mobile Market. Individuals can pick up for their family, which is reflected in our 'impact' numbers.

Jul. 19 to Jun. 20

Grab & Go Program



'Grab & Go' bags are pre-packed meals available for students during office hours. We have expanded this program to offer meals at all locations, and after hours with Campus Police. Fall 2019 approximately 400 meals were distributed. Spring 2020 the program paused as the campus was remote and due to restrictions caused by the pandemic.

Jul. 19 to Jun. 20

Extra & Co-Curricular Programming



In the Summer of 2019, the Student & Family Engagement Team researched all past program assessment data and created metrics which measured success based on attendance and satisfaction. With this data and a list of national days, a programming calendar was created. The team divided responsibilities for each program amongst the staff and the fall semester was used as a benchmark for programming in future semesters.

Summer Session

Mobile Food Market (2)
Business Boot Camp
Hawk Orientation
Business Bootcamps - ALL
BristolEXP
Senate Nomination Papers Available

September

Fresh Start - TA
Welcome Week Info Tents
Make to Take Succulents
President Coffee Hour
Constitution Day Events
Voter Registration Campaigns
Senate Candidate Events
Student Club Fair
President Coffee Hour - NB
President Coffee Hour - AT
Resource Fair - TA
Battle of the Bands
Lawn Games
9/11 Commemoration - TA
Resource Fair - AT
Mobile Market
National Video Game Day
Constitution Day - TA
Constitution Day
Winning Wednesdays - TA
Club Advisor Training
Student Senate Nominations Due
Student Senate Candidates Announced

October

Film Screenings
Halloween Programming
Career Exploration
Domestic Violence Awareness
Student Senate Elections
Wellness Wednesday
Student Senate First Meeting
President Coffee Hour
President Coffee Hour - TA
Safe Zone Training
National Coming Out Day
Coming Out Day Resources
5B Film Screening with HERO
Mobile Food Market

Key:
NB = New Bedford
TA = Taunton
AT = Attleboro
ALL = All Campuses

October Cont.

National Stop Bullying Day
Mid-Term Relaxation - TA
Tea Time with Team Taunton - TA
Domestic Violence Awareness - TA
Career Exploration
Harvest Festival
Boston Advocacy Day
Winning Wednesday - TA
Hawk Issue Released
Drop in with Multicultural Center
Halloween Giveaway - TA

November

National Candy Day
Trustee Coffee Hour
Family Night '25+ College Night'
Veterans Day Card Making
Veterans Day Card Making - TA
CCSLA Fall Conference
Wellness Wednesday - AT
Oxfam Banquet - AT
Donuts with the Dean - TA
Winning Wednesday - TA
New Student Orientation - NB
New Student Orientation
New Student Orientation - TA
New Student Orientation - AT
Kindness Day - NB
Mobile Food Market
BristolEXP Group Study Party
Give Thanks - TA
Hawk Issue Released
New Student Orientation - NB
New Student Orientation
New Student Orientation - TA
New Student Orientation - AT
World Aids Day - TA
World Aids Day
International Thanksgiving Dinner
Fall River Children's Parade

December

Wellness Wednesday
New Student Orientation - NB
New Student Orientation
New Student Orientation - TA
New Student Orientation - AT
The Giving Tree
Tea with the VP
Do-Nut Stress Events
Spa Days
Finals Care Packages
Mobile Market
New Student Orientation (4)
Wellness Wednesdays

Winter Session

Mobile Food Market
New Student Orientation (4)
MLK Day of Service

January 21st - March 9th*

Fresh Start - All
Mobile Food Market + Expansion (2)
Welcome Center Resource Spotlights
What's Brewing at Bristol - All
Portuguese Family Night
LatinX Family Night
BHM Film and Talk - TA
DIY Card Making - ALL
DIY Terrariums - ALL
Cocoa & Condoms - ATL
Life Skills Lunch Series (6)
Paint Night - AT
Wellness Pop-Ups- TA
Voter Registration Campaigns - ALL
New Student Orientation
New Student Orientation - NB
New Student Orientation - TA
New Student Orientation - AT
Prep Week Messaging
MLK Day
Welcome Coffee - ALL Locations
Resource & Club Fair - AT
Welcome Center Spotlight, Health First
Resource, Club & Majors
Portuguese Family Night

March 10th - May 15th Virtual Programming


Virtual Cultural Tours
Virtual Resources for Kids
Virtual Concerts
Platform Tutorials
Yoga for Kids
Doodle Sessions
Online Gaming
Coloring De-Stressers
#BristolCoworkers
Suitcase Story Teller
Big Freedia's Shakedown
Let's Tour Tuesdays
Virtual Trivia Nights
Virtual Open Mic Nights
Weekly Senate Town Halls
VAHA! Nights
Pandemic Response Webinars
Facebook Watch Parties
Student Senate Elections
Virtual Career Days
Digital Storytime
#VirtualBackgrounds
Covid Playlist Campaign
Live Albino Mibie Concert


** March 9, 2020: Due to the Covid-19 pandemic, all on-campus programs were moved to a digital space, postponed or canceled.*

March 10th - May 15th 2020


On March 9th 2020, Student & Family Engagement moved all operations and programming to a remote setting. During this time, the first priority was to ensure that students were still connected to the resources that S&FE physically provides on campus, including food insecurity, housing needs and other information and resources for students and the community. Staff in S&FE worked with campus partners like the United Way of Greater Fall River to develop a community guide that students could access on the Bristol Website. The guide was updated weekly.

BRISTOL IN THE COMMUNITY







Addiction & Recovery




Adolescent & Youth Services




Education




Elder Care




Fitness




Food




Goods




Help Escape Violence




Housing




Income / Financial Assistance




Legal Aid




LGBTQ




Medical Care & Insurance




Mental Health




Nutrition




Planning




Safety Equipment




Sexual Health & Testing




Special Health Care Needs



Transportation



Utilities




Work

Need Help Fast?
It's Free.
Confidential.
Multilingual.
24/7
Dial 2-1-1
or search online.

BRISTOL | Student & Family Engagement


BRISTOL IN THE COMMUNITY

DOMESTIC VIOLENCE SUPPORT



1-800-799-SAFE (7233)

The National Domestic Violence Hotline
Operating around the clock, seven days a week, confidential and free of cost, the National Domestic Violence Hotline provides lifesaving tools and immediate support to enable victims to find safety and live lives free of abuse. Callers to The Hotline at 1-800-799-SAFE (7233) can expect highly trained, experienced advocates to offer compassionate support, crisis intervention information, educational services and referral services in more than 200 languages. www.thehotline.org



1-877-785-2020

Casa Myrna: SafeLink Massachusetts
SafeLink is Massachusetts' statewide 24/7 toll-free domestic violence hotline and a resource for anyone affected by domestic or dating violence. Are you worried about someone or do you have questions about abuse? Do you recognize warning signs of an unhealthy relationship? Do you need help or support? Call us. Each call is answered by a trained advocate who provides non-judgmental support, assistance with safety planning, and information on appropriate resources. <https://www.casamyrna.org/get-support/safelink/>

Asian Task Force Against Domestic Violence, Inc.
(617) 338-2355 (24/7)
For limited English proficient (LEP) Pan-Asian domestic violence victims


The Network La Red
(617) 742-4911 (24/7)
Provides direct services for survivors of partner abuse from LGBTQ/T communities

Women's Center of Rhode Island
(401) 861-2760 (24/7)
Confidential 24-hour helpline, provide emergency shelter and transitional housing for survivors of domestic violence


BRISTOL | Student & Family Engagement

BRISTOL IN THE COMMUNITY

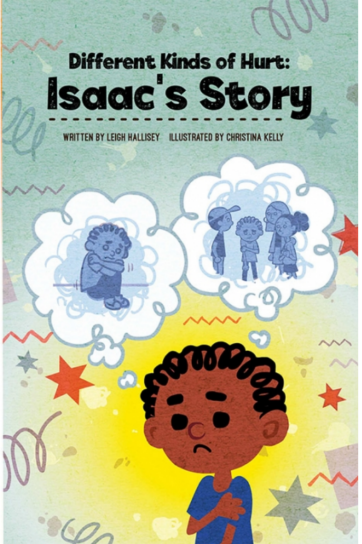
Learning and exploring at home



TED-Ed is TED's youth and education initiative. TED-Ed's mission is to spark and celebrate the ideas of teachers and students around the world.



Everyone learns in different ways. For the first time in history, we can analyze how millions of people learn at once to create the most effective educational system possible and tailor it to each student.



Isaac's Story is a wonderful jumping-off point for conversations about the power of friendship, the pain of stigma, and the importance of paying attention to and encouraging all youth who are wounded somehow to find their strength, rely on friends, family and helpers, hang on to their dreams, and to live a life with joy and meaning. Please use the film, book, and resource materials and be the difference in a child's life.

BRISTOL | Student & Family Engagement

Virtual Programming

Student & Family Engagement staff moved all programming to a virtual setting using various platforms and social media outlets. Engagement was inconsistent, but a variety of events were offered each week for all students. The Bristol Mobile Market continued on campus in April & May in a revised drive-thru format.

Jul. 19 to Jun. 20

Student Leadership



Leadership opportunities through Student & Family Engagement at Bristol Community College:

Student Senate
Student Trustee
Hawk Newspaper
Student Clubs

Student Leadership Opportunities



STUDENT CLUBS
WHO SUBMITTED
PAPERWORK IN
19/20



ONLINE HAWK
ARTICLES



NEWLY ELECTED
SENATORS FOR
THE 20/21
ACADEMIC YEAR



LEADERSHIP
PRESENTATIONS
CREATED

Student Senate Overview

Beginning in fall 2019, a newly elected Student Senate, with just one veteran-senator, had an exciting opportunity for growth and development. As they began working, under the 2013 constitution, the senators quickly realized they needed to updated their processes and practices. In late fall, they decided to take on the large task of amending their constitution, by-laws and practices to bring their work into the 2020s. Revisions began in spring 2020 and the new changes to the constitution were ratified in February by the members of Senate. Most of the changes centered around responsibility and accountability of elected Student Senate members. A campus-wide election was added to the spring semester. The mission of Student Senate was refocused to reflect that all enrolled students at Bristol Community College are members of Student Senate. A new student proposal system was also introduced to the community to allow all members of Student Senate to submit issues, inquiries, and ideas through an online portal for Senate members to add to their weekly agenda.

Student Leadership Opportunities



Student Senate Giving Tree with gifts for children of Bristol students.



Vice President, Malkiah Cunningham & President Cameron Costa at the Oxfam Hunger Banquet.



Free Book Library in the Welcome Center, G Building



Advocacy Day at the Massachusetts State House.

Student Senate

PRESIDENT

- Calls to order and presides over Senate meetings
- Meets regularly with executive board members and Senate Advisor
- Meets with the President of Bristol Community College at least once per semester
- Creates and coordinates trainings and retreats with the Advisor
- Ability to call Executive Session with a majority vote of senate
- Is a voting member of Senate
- Serves on campus-wide committees as needed
- In order to serve as president of Senate, the member must be a member of the senate for at least one semester

VEEP

- Oversees administrative operations of Senate
- Coordinates the Senate meeting schedule each semester and coordinates any ad hoc committee meetings

CHAIR OF FINANCE*

- Tracks and reports on all allocated funding and Senate budgets and spending
- Keeps contact information for all recognized clubs

CHAIR OF PUBLIC AFFAIRS*

Executes and oversees all correspondence and marketing for Student Senate

CHAIR OF STUDENT ENGAGEMENT

Serves as a direct student liaison between Senate membership and Student Services and Enrollment Management

CHAIR OF ACADEMIC AFFAIRS

Serves as a direct student liaison between Senate membership, Academic Affairs and related offices and resources

SENATOR

- Represents and reflects the views of the Bristol Community College student body
- There is a total of 4 elected Senators representing students at Bristol Community College.

ATTLEBORO COORDINATOR

- Elected by the membership of Student Senate at each Bristol location
- Meets regularly with Bristol campus leadership & Dean's Office

FALL RIVER COORDINATOR

- Elected by the membership of Student Senate at each Bristol location
- Meets regularly with Bristol campus leadership & Dean's Office

NEW BEDFORD COORDINATOR

- Elected by the membership of Student Senate at each Bristol location
- Meets regularly with Bristol campus leadership & Dean's Office

TAUNTON COORDINATOR

- Elected by the membership of Student Senate at each Bristol location
- Meets regularly with Bristol campus leadership & Dean's Office

ONLINE COORDINATOR

- Elected by the membership of Student Senate at each Bristol location
- Meets regularly with Bristol campus leadership & Dean's Office

SPRING ELECTIONS

- PRESIDENT
- VICE-PRESIDENT
- CHAIR OF FINANCE*
- CHAIR OF PUBLIC AFFAIRS*
- CHAIR OF STUDENT ENGAGEMENT
- CHAIR OF ACADEMIC AFFAIRS
- 2 SENATE SEATS
- **STUDENT TRUSTEE**

FALL ELECTIONS

- COORDINATOR OF FALL RIVER
- COORDINATOR OF ATTLEBORO
- COORDINATOR OF NEW BEDFORD
- COORDINATOR OF TAUNTON
- COORDINATOR OF ONLINE
- 2 SENATE SEATS
- *ANY SEATS NOT FILLED IN THE SPRING ELECTIONS*

ADVISOR

- Up to two (2) advisors shall be selected
- The advisors' role shall be limited to providing advice to the Student Senate on how to accomplish its goals.

STUDENT TRUSTEE

The elected Student Trustee shall serve as an Ex Officio member of Student Senate

DIRECTOR OF S&FE

The Director of Student & Family Engagement shall serve as an Ex Officio advisor to Student Senate and be a resource in matters related to campus policy and procedures

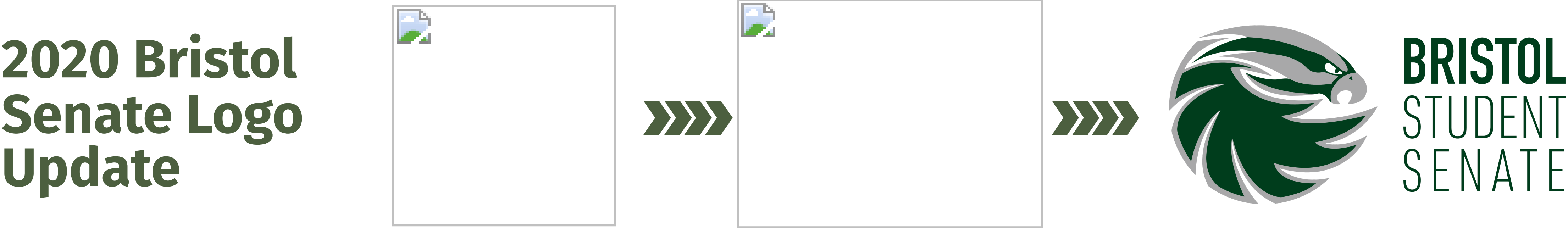
STUDENT SENATE PROPOSALS

All proposals submitted to the Bristol Student Senate shall follow the process for approval established herein. The Proposal form must be accessible to all members of Senate as a hard copy and on the Senate page of the Bristol Community College website.

Stage 1 proposals are presented at meetings of the full Senate as New Business. During New Business, a motion is put forward to send the proposal to any and all relevant committees or chairs. If the motion passes, the proposal is sent to the determined relevant Chair. The chair determines if an ad hoc committee needs to be formed for deliberation and research purposes.

Stage 2 proposals must contain relevant details and specifics without altering the nature of the original Stage 1 proposal. Language may be added or changed so long as it does not alter the original nature of the proposal. Stage 2 proposals presented to the Senate are then given a period of debate and discussion within the Senate meeting. During this period, the proposal may be passed and put into Stage 3, or sent back to chair for relevant edits and friendly amendments.

Stage 3 proposals shall be written as a formal letter detailing the agreed upon nature of the proposal. Stage 3 proposals shall be sent to all relevant administrators with edits and friendly amendments.



The Hawk Newspaper

THE HAWK

THE OFFICIAL STUDENT NEWSPAPER OF BRISTOL COMMUNITY COLLEGE

Bristol's student-run newspaper, The Hawk struggled to get any momentum during the academic year. Their issues began with a lack of student leadership and participation, which led to inconsistencies in printing, which ultimately lead to limited distribution to students of physical papers. In the fall semester, the paper also struggled due to a narrow focus of reporting news via a printed version rather than beginning a shift to online reporting.

In order to support this student leadership opportunity, and the student voice of the paper, their Club Advisor secured 4 Work Study roles for the paper to compensate contributors and support collecting news from all four Bristol locations.

Due to The Covid-19 Pandemic and the resulting remote learning at Bristol, in March of 2020, The Hawk was forced to being posting stories exclusively online. In this time, the Hawk put out several (timely) articles and also began podcasting.

A full evaluation of and review of The Hawk Newspaper will be conducted with the Hawk Newspaper's new 20/21 Editor and leadership in the summer of 2020

Edition 1: August 2019 - 12 Pages - 1,000 Prints & Online

Edition 2: October 2019 - 8 Pages - 750 Prints & Online

Edition 3: February 2020 - 8 pages - 750 Prints

(Readership Data Not Tracked)

Student Trustee

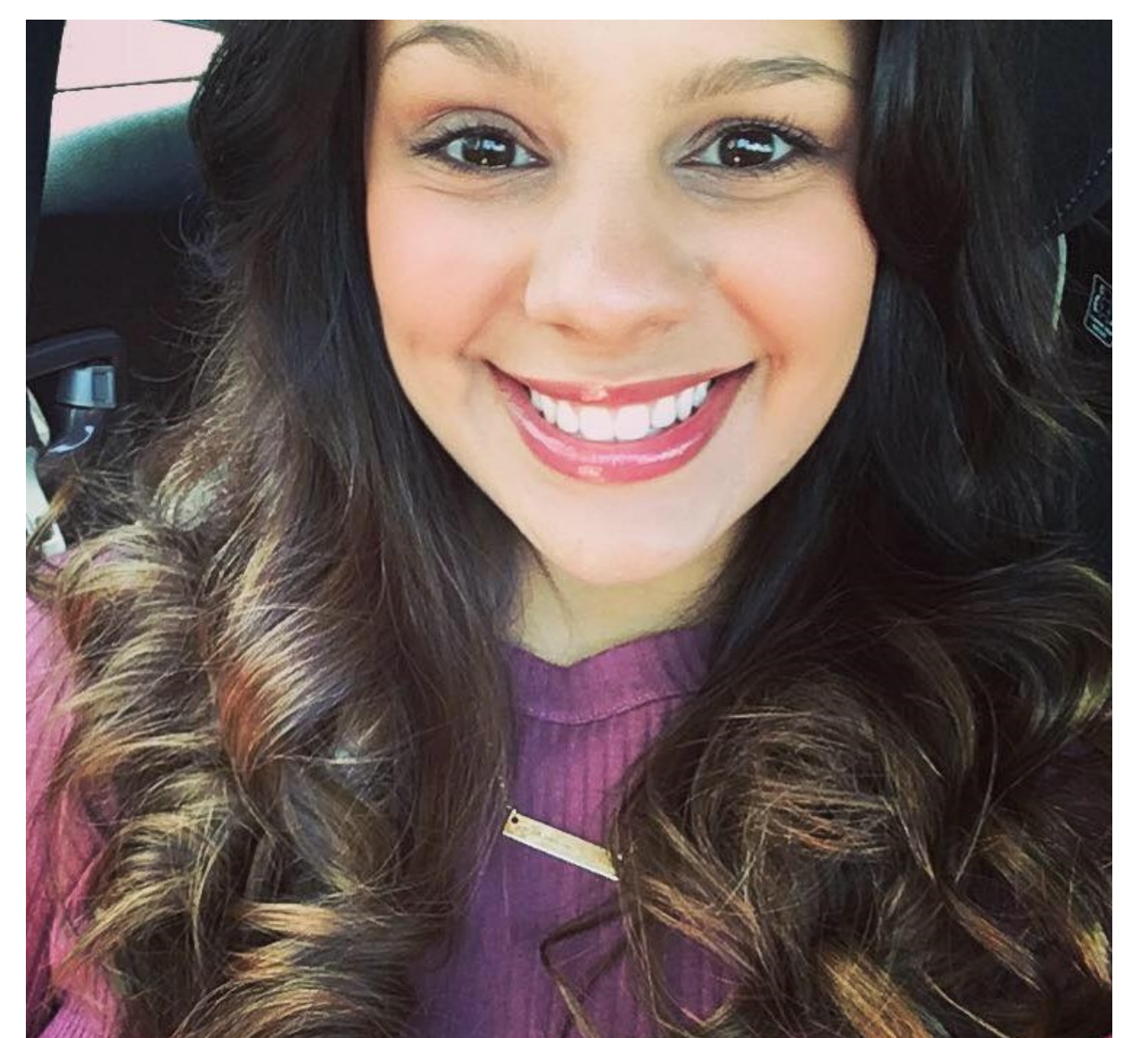
Student Trustee (19/20)

CJ Souza was our 2019-2020 Student Trustee and has been an active member of the Trustee Board. A highlight for him was the swearing in ceremony at the State House. Like Student Senate, he was also able to attend our MA Advocacy Day and CCSLA Conference. As a special project, CJ worked with the Bristol Communications Department on a new calendar of events that is more accessible and student-friendly.



Student Trustee (20/21)

Alexis Viveiros-Branco is 25 years old and a mother of three. Before enrolling in the human Service program at Bristol, she was home-schooled, and also participated in the New Bedford High School Evening Extension Program. As a resident of Fall River, Alexis enjoys reading and being outdoors. Her passion in life is to do prison work, and end the never ending cycle for convicted felons who are always placing themselves behind bars. In the future, she hopes to work with children social services.



Active Student Clubs

Criminal Justice Society

The Criminal Justice Society seeks to better prepare students interested in careers in the Criminal Justice field using outside the classroom experience, programs, workshops and education.

Culinary Arts Club

The Culinary Arts Club at Bristol provides an experience outside of the classroom for students with a passion for cooking.

Dance Club

The Dance Club is an outlet for students to express their passion for dance through diverse, fun programs and cultural activities.

Deaf Studies Club

The Deaf Studies Club focuses on the appreciation, promotion and the comprehension of the Deaf community; it's culture, history and American Sign Language. Through exposure to social, educational and cultural activities, the Club facilitates develops and enriches the respective understanding of each individual that associates with the Club.

Educators' Club

The Educators' Club seeks to increase awareness of diversity among children and families and promotes professional development and leadership for future educators.

Gaming Club

We strive to keep our fellow students and members informed of the latest developments in the gaming industry, without discrimination, and assist them in becoming better gamers.

Health, Wellness & Fitness Club

The Health, Wellness & Fitness Club promotes student wellness through the mind and body while instructing and educating practices to navigate a successful and healthy college experience.

HERO - The LGBTQIA+ club at Bristol

HERO is an acronym that stands for "Helping Educate Regarding Orientation" and we are the LGBTQIA+ club at Bristol Community College. We are a safe and judgment free space where individuals are able to express oneself, connect, and learn about the LGBTQIA+ community through discussions, fun campus events, and more! [**HERO Club on Facebook**](#)

International Club

To support students from diverse cultural backgrounds and help them adjust to the American culture. Additionally, the club promotes inclusion and encourages unity and collaboration amongst different cultures.

Nursing Club (First-Year)

The Nursing Club for first-year students creates community through professional development and fundraising activities to minimize student costs for future Nursing related events and activities.

Portuguese Club

The Portuguese Club promotes interest in all things related to Portuguese culture.

Psychology Club

The Psychology Club allows students who have an interest in psychology to come together to share their passion and learn more about the field outside of the classroom.

Radio Club

The Radio Club enhance the communication skills of students through the hosting & production of radio programming and provides an outlet for student expression.

Seeds of Sustainability

Members of Seeds of Sustainability advocate and educate for a sustainable life style through workshops; speakers; and public outreach events and materials. [**Seeds of Sustainability on Facebook**](#)

STEM

Members of STEM promote knowledge of an expand interest in the STEM fields within the community and college. The STEM Club actively conducts and host activities within the community to promote Science, Technology, Engineering, and Mathematics.

Student Veteran Association

In Association with Student Veterans of America, The SVA at Bristol empowers student veterans and is committed to providing an educational experience that goes beyond the classroom.

Veterinary Health Care Club

The mission of the Veterinary Health Care Club is to promote community outreach and education related to animal behavior, welfare and integrative therapies; as well as provide students with opportunities to enhance skills learned in class, networking and volunteer opportunities, and other educational experiences.

Leadership Trainings

Leadership Trainings Created for virtual and in person student workshops:

- Club Finance & Accounts
- Budgeting 101
- Let's Start a Club at Bristol
- Leadership Approaches
- Event Planning 101
- Robert's Rules of Order
- Running a Successful Club
- Running a Successful Meeting
- Recruitment and Retention
- Group Dynamics
- Community Connections
- Designing for Engagement

SAMPLE:

FALL 2020

LEADERSHIP APPROACHES

Would I rather be feared or loved? Easy – both. I want people to be afraid of how much they love me.
~ Michael Scott



FALL 2020

A Student Leader does not mean “I have to know all the answers.”

Utilize the resources around you.

Don't be afraid to ask questions

FALL 2020

TRAIT THEORY

EFFECTIVE LEADERS HAVE COMMON TRAITS

LEADERSHIP IS AN INSTINCT. YOU HAVE IT OR YOU DON'T

CREATIVITY | INTELLIGENCE | PEOPLE SKILLS | COMPETENCY

FALL 2020

TRAITS VS. STRENGTHS

FALL 2020

SKILLS APPROACH



Many people have the potential for leadership

- Leader-centered perspective
- Skills can be learned/developed
- Technical, human, and conceptual – each level requires different skills

FALL 2020

STYLE APPROACH

Task vs Relationship

Goal accomplishment, achievement

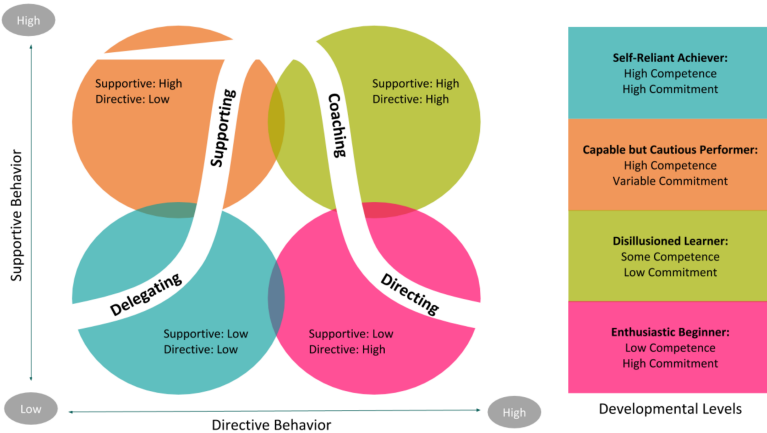
Personal development, comfort

FALL 2020

SITUATIONAL

- Different situations demand different leadership
- Leaders can adapt to demands, and needs
- Leaders combine these two behaviors to influence others to reach a goal

FALL 2020



Self-Reliant Achiever:	High Competence	High Commitment
Capable but Cautious Performer:	High Competence	Variable Commitment
Disillusioned Learner:	Some Competence	Low Commitment
Enthusiastic Beginner:	Low Competence	High Commitment

FALL 2020

SELFLESS
EMPATHETIC
RESOLUTE
VIRTUOUS
AUTHENTIC
NONPARTISAN
THOROUGH

FOLLOWERS FIRST

Empower them, help them develop their full personal capacities

ETHICAL & MORAL

Serve the greater good & society at large

FALL 2020

TRANSFORMATIONAL LEADERSHIP



Assessing followers motives and satisfying their needs

Jul. 19 to Jun. 20

Career Services



Career Services should be a focus throughout the Bristol Experience. With the addition of Career Services to the Student & Family Engagement team, we can start to infuse Careers intentionally into every step of a students' journey.

Career Programs



- Business Boot Camp
- 25+ Family Night
- Speaker Series: Tom Harkin
- US Census Tabling - ALL Locations
- Fall STEM Networking
- Education Career Exploration Day
- Career in Law Enforcement & Corrections
- US Army Recruitment Table
- Transportation Security Administration Presentation
- Recruitment Table for Millstone Medical
- Middletown Police Department Table
- Career Services Beginner/Level 1 Training
- Career Readiness training as part of the FYE Training
- Career Development training as part of Title III initiatives
- Career Exploration training
- Career Services Online Tools training
- STEAM Program Presentation
- Focus 2 Presentation to all CSS Classes

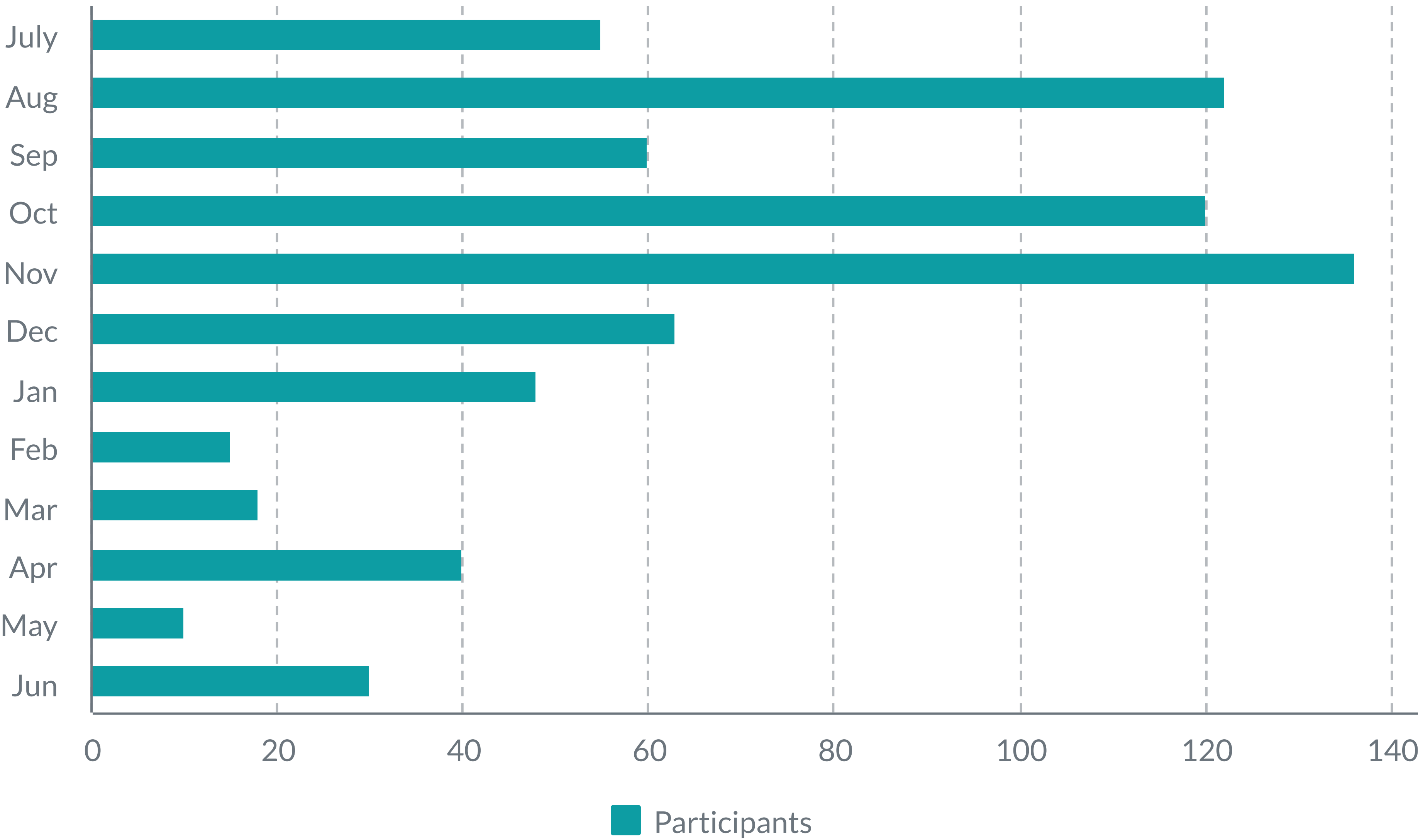


- U.S. Army recruitment table at Attleboro campus
- Federal Agency Panel/Presentation for Criminal Justice Majors*
- Psychology Career & Transfer Fair*
- Vermont State Police Classroom Presentation*
- Virtual Rhode Island College Day*
- Clinical Health Sciences Job Fair*
- Dress for Success Fashion Show*
- Rhode Island College Co-Curricular Field Trip*
- Spring Opportunity Fair*
- Southcoast Health Nursing Interview Event*

** March 9 - June 30: Due to the Covid-19 pandemic, all on-campus programs were moved to a digital space, postponed or canceled.*

Focus2 Usage

Focus2 is our web-based career assessment tool.



Career Source Usage

Career Source is our online platform for online job recruitment and career management. The contract for Career Source (under GradLeaders) ended Feb 2020) and we replaced the service with College Central Network (CCN).

345 Jobs Posted

133 New Employers

1,533 Student Logins

Introducing College Central Network

Our contract with GradLeaders (marketed as "Career Source" at Bristol) ended on January 31, 2020. In its place, we chose College Central Network (CCN) for the reasons described below.

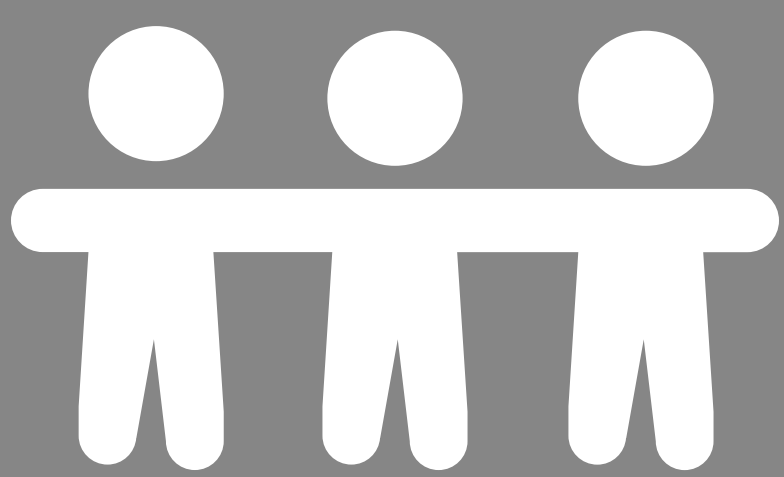
- In the fall of 2019, The Experiential Education Center (EEC) was seeking a platform to replace Career Services Online (CSO), which had been purchased by GradLeaders. Because Career Services and the EEC worked with many of the same employers, we decided to consolidate into a single platform where employers could post any type of position: jobs, internships, and service-learning. Until then, employers were posting on two different platforms. This confused employers as it required them to have two different accounts.
- Consolidating systems simplified administration, data collection, and reporting tasks. Students also benefitted as they could search for jobs, internships, and service-learning opportunities within a single system.
- GradLeaders was an extremely complex system and was more suited for large offices with multiple administrators. Given the size of our office, GradLeaders was "overkill" for our needs as it included several unneeded features.
- We chose College Central Network for its simplicity, robust features, and lower cost. In fact, CCN cost approximately 50% less than GradLeaders and yet offered more practical features such as a portfolio tool and career resource library. GradLeaders charged an extra fee for each "module", including their internship/civic engagement module.
- We signed a 3-year contract with CCN in January 2020 and launched it on Wednesday, February 19. Jeff Craig and Pam Brown (EEC) served as primary administrators and were responsible for the initial set-up, launch, maintenance, and marketing of the platform. For convenience, we bulk-uploaded the names, emails and AccessBCC usernames of all registered students, which triggered an automated "welcome" email with account activation instructions.

CCN Usage

Between the launch date (February 19) and June 30:

- 446 students activated their accounts
- 124 employers created accounts
- 134 jobs were posted

Looking Forward



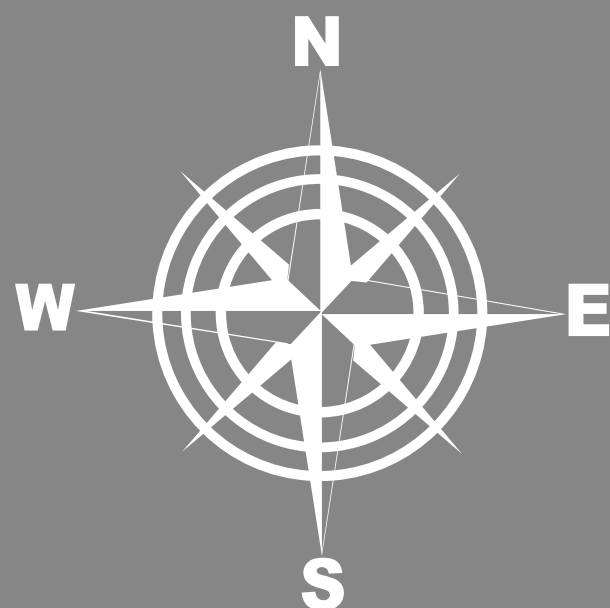
Focus on Relationships

Over the past semester, we have found that creating strong cross-departmental relationships has been key to successful student experiences.



Location-Support

Being present has been successful and well received by all campuses, we will assign 1 day per week for areas of our team to go beyond the Fall River site.



Clear Resources

We will focus on presenting clear on and off-campus resources that are available for students. This will mean re-branding our welcome center and creating easy to use how-to'guides.



First Year Experience

Career exploration will continue with a new focus on our first-year students. Monthly communication to first-year, exposing recipients to resources. Additional financial literacy programs.

Photo Recap.

Jul. 19 to Jun. 20



Bristol Student & Family Enagagement

Presents:
A Call to Peace
You're Invited!

REDEDICATION OF THE PEACE POLE
ON CAMPUS
COME JOIN US FOR AN ENGAGING
SPEAKING PROGRAM FOCUSING ON
HOW WE CAN ACHIEVE PEACE IN OUR
COMMUNITIES AND RIGHT HERE AT
BRISTOL

WHEN: MONDAY SEPTEMBER 23,
2019
TIME: 12PM-2PM
WHERE: Reflection Basin outside
of G Building

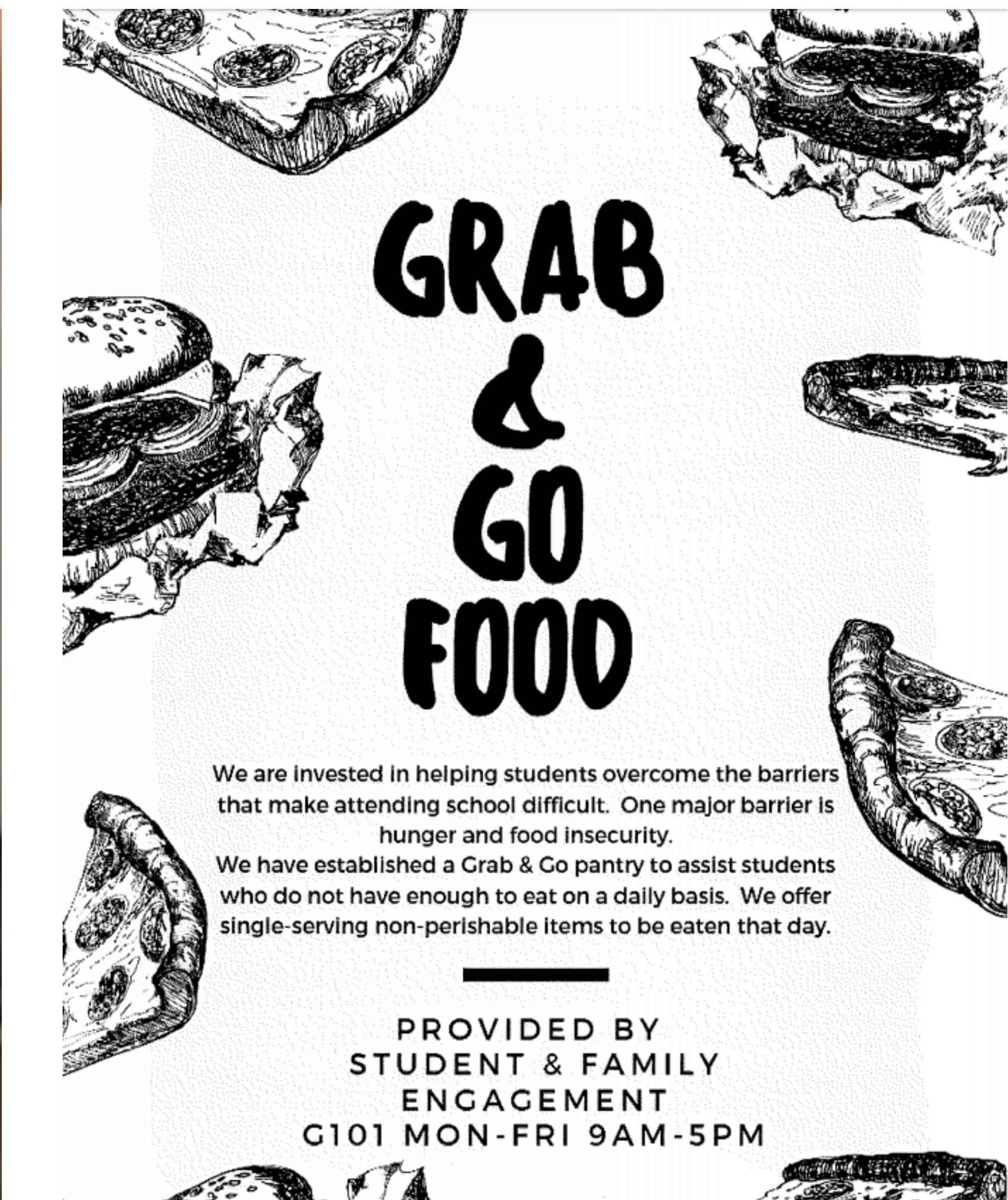
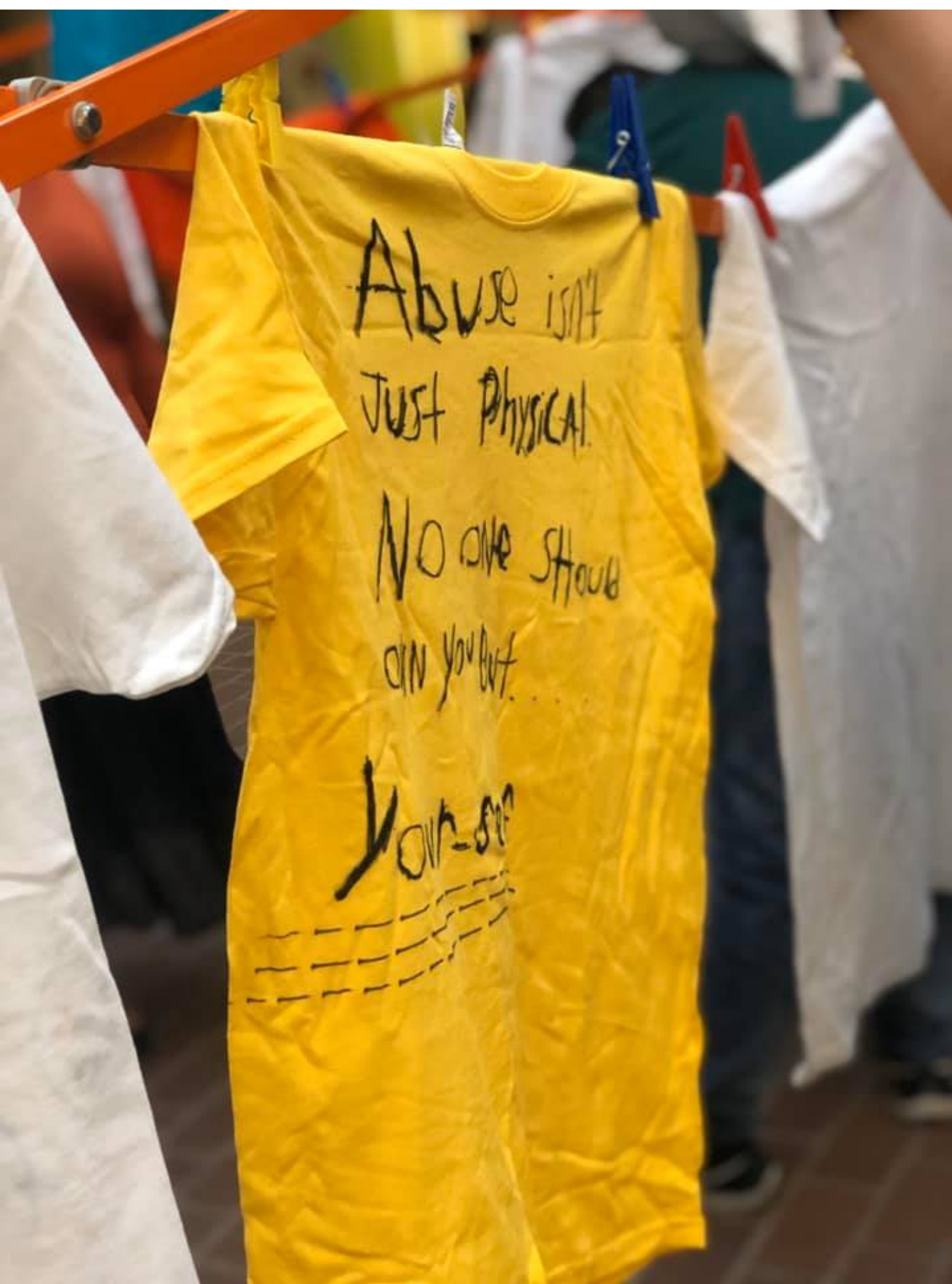


ODS For access, contact:
Office of Disability Services
774.357.2955
ODSAccess@BristolCC.edu

BRISTOL
COMMUNITY COLLEGE



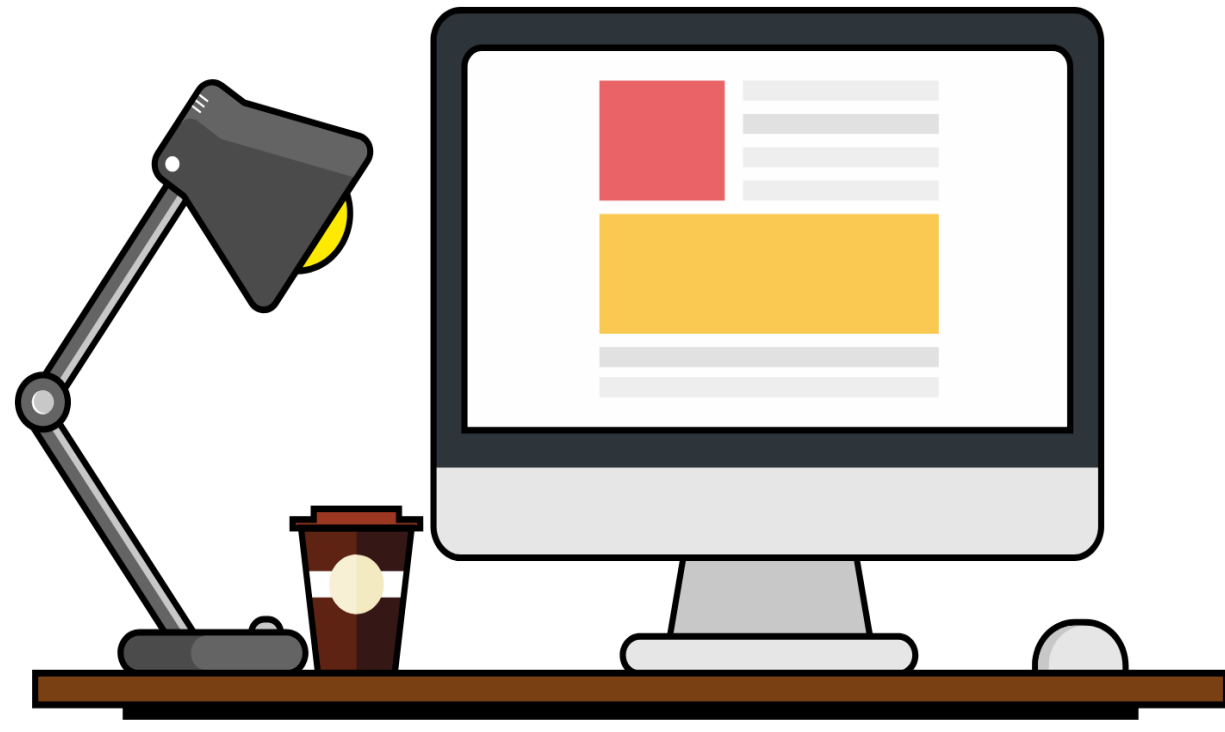
Jul. 19 to Jun. 20



Jul. 19 to Jun. 20



Student & Family Engagement Virtual Front Desk



10am - 12pm Mon - Fri

While we are all working remotely, we are still here to help you. Join this meeting room, and we will do our best to help you with your questions.

Blackboard
collaborate™

JOIN HERE:
<https://bit.ly/39BwsAw>



HERE FOR YOU

CLUBS & LEADERSHIP

What's your passion? Whatever it is, chances are, you won't be the only person who's into it.

[VIRTUAL] PROGRAMS

We may not be on campus, but virtual events are happening all semester long.

MONTHLY MOBILE MARKET

SFE, in partnership with the Greater Boston Food Bank, invite you to participate every month.