



Fall River ■ New Bedford ■ Attleboro ■ Taunton

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Board of Trustees
Memorandum

TO: Board of Trustees

FROM: Sandra Saunders, Esq.
Secretary

DATE: September 27, 2018

RE: **NOTICE OF MEETINGS**
Posted Thursday, September 27, 2018, at 12:00 p.m.

The Board of Trustees of Bristol Community College will hold a Finance and Audit Committee meeting on Monday, October 1, 2018, at 3:00 p.m. in Room 106 on our Attleboro Campus at 11 Field Road in Attleboro, Massachusetts.

The next regular meeting of the Bristol Community College Board of Trustees will be held on Monday, October 1, 2018, at 4:00 p.m. in Room 225 on our Attleboro Campus at 11 Field Road in Attleboro, Massachusetts.

Please see attached agendas for the meetings.

kw

cc: Honorable William F. Galvin, Secretary of the Commonwealth
Honorable Glen Shor, Secretary of Administration and Finance

BRISTOL COMMUNITY COLLEGE
Fall River, Massachusetts

**BOARD OF TRUSTEES FINANCE AND AUDIT COMMITTEE
MEETING OF OCTOBER 1, 2018
3 P.M., ATTLEBORO CAMPUS, CONFERENCE ROOM 106**

AGENDA

- I. Approval of the Minutes of May 14, 2018
- II. Old Business
- III. New Business
 - Review of the Trust Fund Report for the Third Quarter FY18;
January 1, 2018 – March 31, 2018
 - Review of the Trust Fund Report for the Fourth Quarter FY18;
April 1, 2018 – June 30, 2018
 - Annual Trust Fund Report
 - Report on Reserves as of August 30, 2018
 - Procurement Guidelines Recommendation
 - Discussion of Draft Financial Statements
 - Discussion Questions
 1. An important role of any board of trustees is to prepare the institution for the future. How do we best position the college for a strong financial future?
 2. With unpredictable state funding for public education and increased competition within higher education, board of trustees are involved in the delicate process of setting fee rates that bring in revenues to support the college operation, yet do not hinder student access to college. How can we best provide the proper balance?
- IV. Other Business
 - Approval of President's Expenditures (enclosed)
- V. Adjournment

**BRISTOL COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING AGENDA**

**BRISTOL ATTLEBORO CAMPUS
11 FIELD ROAD, ATTLEBORO, MA
Room 225**

**Monday, October 1, 2018
4:00 p.m.**

1. Call to Order
2. Chair's Remarks
3. Consent Agenda
 - Consideration of Minutes of August 22, 2018
 - Consideration of Retreat Notes of August 22, 2018
 - Report of Personnel Actions
 - Report of Workforce and Community Education Contracts
4. President's Report
 - Enrollment Update – Vice President E. Cabellon
5. Report of the AD HOC Committee – S. Torres
6. Report of the Student Trustee – S. Hincapie
7. Financial Update – Vice President S. Kenyon
8. Old Business – President's Proposed 2018-19 Key Goals
9. New Business
10. Adjournment